

**AGENDA OF A REGULAR MEETING - NATIONAL CITY CITY COUNCIL/  
COMMUNITY DEVELOPMENT COMMISSION – HOUSING AUTHORITY OF  
THE CITY OF NATIONAL CITY**



**COUNCIL CHAMBERS  
CIVIC CENTER  
1243 NATIONAL CITY BOULEVARD  
NATIONAL CITY, CALIFORNIA  
TUESDAY, NOVEMBER 7, 2017 – 6:00 PM**

**RON MORRISON**  
*Mayor*

**ALBERT MENDIVIL**  
*Vice Mayor*

**JERRY CANO**  
*Councilmember*

**MONA RIOS**  
*Councilmember*

**ALEJANDRA SOTELO-SOLIS**  
*Councilmember*

**ORDER OF BUSINESS:** Public sessions of all Regular Meetings of the City Council / Community Development Commission - Housing Authority (hereafter referred to as Elected Body) begin at 6:00 p.m. on the first and third Tuesday of each month. Public Hearings begin at 6:00 p.m. unless otherwise noted. Closed Sessions begin at 5:00 p.m. or such other time as noted. If a workshop is scheduled, the subject and time of the workshop will appear on the agenda. The Mayor and Council members also sit as the Chairperson and Members of the Board of the Community Development Commission (CDC).

**REPORTS:** All open session agenda items and reports as well as all documents and writings distributed to the Elected Body less than 72 hours prior to the meeting, are available for review at the entry to the Council Chambers. Regular Meetings of the Elected Body are webcast and archived on the City's website [www.nationalcityca.gov](http://www.nationalcityca.gov).

**PUBLIC COMMENTS:** Prior to the Business portion of the agenda, the Elected Body will receive public comments regarding any matters within the jurisdiction of the City and/or the Community Development Commission. Members of the public may also address any item on the agenda at the time the item is considered by the Elected Body. Persons who wish to address the Elected Body are requested to fill out a "Request to Speak" form available at the entrance to the City Council Chambers, and turn in the completed form to the City Clerk. The Mayor or Chairperson will separately call for testimony of those persons who have turned in a "Request to Speak" form. If you wish to speak, please step to the podium at the appropriate time and state your name and address (optional) for the record. The time limit established for public testimony is three minutes per speaker unless a different time limit is announced. Speakers are encouraged to be brief. The Mayor or Chairperson may limit the length of comments due to the number of persons wishing to speak or if comments become repetitious or irrelevant.

**1243 National City Blvd.  
National City  
619-336-4240**

**Meeting agendas and  
minutes available on web**

**WWW.NATIONALCITYCA.GOV**

**WRITTEN AGENDA:** With limited exceptions, the Elected Body may take action only upon items appearing on the written agenda. Items not appearing on the agenda must be brought back on a subsequent agenda unless they are of a demonstrated emergency or urgent nature, and the need to take action on such items arose after the agenda was posted.

**CONSENT CALENDAR:** Consent calendar items involve matters which are of a routine or noncontroversial nature. All consent items are adopted by approval of a single motion by the City Council. Prior to such approval, any item may be removed from the consent portion of

the agenda and separately considered upon request of a Councilmember, a staff member, or a member of the public.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk's Office at (619) 336-4228 to request a disability-related modification or accommodation. Notification 24-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

*Spanish audio interpretation is provided during Elected Body Meetings. Audio headphones are available in the lobby at the beginning of the meeting.*

*Audio interpretación en español se proporciona durante sesiones del Consejo Municipal. Los audífonos están disponibles en el pasillo al principio de la junta.*

*Spanish to English interpretation services are available to members of the public who wish to speak to the City Council during the meeting. "Request to Speak" forms requesting interpretation must be filed within the first two hours of the meeting.*

*Español a los servicios de interpretación Inglés de audio está disponibles para los miembros del público que desean hablar con el Ayuntamiento durante del Consejo Municipal. "Solicitud para hablar de" formas solicitud de interpretación deben ser presentadas dentro de las dos primeras horas del Consejo Municipal.*

**COUNCIL REQUESTS THAT ALL CELL PHONES AND PAGERS BE TURNED OFF DURING CITY COUNCIL MEETINGS.**



**OPEN TO THE PUBLIC**

**A. CITY COUNCIL**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PUBLIC COMMENTS (THREE-MINUTE TIME LIMIT)**

**PROCLAMATIONS**

**AWARDS AND RECOGNITIONS**

**PRESENTATIONS**

1. [SDG&E Annual Update. \(Vanessa Mapula Garcia, Senior Regional Public Affairs Manager\)](#)
2. [Presentation on New Street Name Signs. \(Engineering/Public Works\)](#)

**INTERVIEWS / APPOINTMENTS**

3. [Interviews and Appointments: Veterans and Military Families Advisory Committee. \(City Clerk\)](#)

**CONSENT CALENDAR**

4. [Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. \(City Clerk\)](#)
5. [Approval of the Minutes of the Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City of October 3, 2017 and Special Meeting of the City Council of the City of National City of October 3, 2017. \(City Clerk\)](#)
6. [Resolution of the City Council of the City of National City: 1\) accepting the work performed by Kinsman Construction Company, Inc. for the Police Department Building Improvements Project, CIP No. 15-06; 2\) approving the final contract amount of \\$1,127,648.27; 3\) ratifying the release of retention in the amount of \\$5,527.43; and 4\) authorizing the Mayor to sign the Notice of Completion for the project. \(Engineering/Public Works\)](#)

7. Resolution of the City Council of the City of National City: 1) accepting the work performed by C.S. Legacy, Inc. for the Paradise Creek Educational Park Project, CIP No. 16-08; 2) approving the final contract amount of \$645,854.89; 3) ratifying the release of retention in the amount of \$31,233.49; and 4) authorizing the Mayor to sign the Notice of Completion for the project. (Engineering/Public Works)
8. Resolution of the City Council of the City of National City: 1) accepting the work performed by Palm Engineering Construction Company, Inc. for the Division Street Traffic Calming Project, CIP No. 16-09; 2) approving the final contract amount of \$937,370.62; 3) authorizing the release of retention in the amount of \$46,868.53; and 4) authorizing the Mayor to sign the Notice of Completion for the project. (Engineering/Public Works)
9. Resolution of the City Council of the City of National City, 1) authorizing the Mayor to execute a two-year Agreement with Chen Ryan Associates, Inc. for a not-to-exceed amount of \$1,000,000 to provide on-call project support services for National City's Capital Improvement Program (CIP), including, but not limited to, civil engineering; traffic engineering; transportation, bicycle, pedestrian, and safe routes to school planning; grants management; and, geographic information system; and 2) authorizing the City Manager to execute any project-specific supplemental agreements, as may be required for grant funded projects. (Engineering/Public Works)
10. Resolution of the City Council of the City of National City accepting and authorizing the Mayor to sign an Encroachment Permit Agreement with KD12, LLC, to construct a retaining wall into a public utility easement in the southerly three feet of the lot located adjacent to the westerly side of the property at 910 E. 12th Street. (Engineering/Public Works)
11. Resolution of the City Council of the City of National City, waiving the formal bid process consistent with National City Municipal Code Section 2.60.260 regarding cooperative purchasing and authorizing the City (Buyer) to piggyback on 1) the State of California Department of General Services Contract #1-15-23-14A, Supplement 1, to award the purchase and build-out of six (6) fully equipped police vehicles to Folsom Lake Ford in an amount not to exceed \$338,619.64; 2) the County of San Diego Department of Purchasing and Contracting Contract #553982 to award the purchase of police radios for the six (6) new patrol vehicles to the Regional Communications System (RCS) vendor, Motorola Solutions, Inc., in an amount not to exceed \$27,729.91.(Engineering/Public Works)
12. Resolution of the City Council of the City of National City waiving the bid process by piggybacking on National Association of State Procurement Officers (NASPO) contract MNWNC-122, and authorizing the purchase of

Nimble Enterprise Storage from Dimension Data North America, Inc. for an amount not to exceed \$154,499. (MIS)

13. Resolution of the City Council of the City of National City removing the Home Delivered Meals Driver from the Part-Time and Seasonal employee group salary schedule with a salary range of \$9.95 - \$12.10 hourly (range pt059), and adding the classification to the salary schedule for the Municipal Employees Association employee group with a salary range of \$10.14 - \$12.10 hourly (range 047). (Human Resources)
14. Investment transactions for the month ended August 31, 2017. (Finance)
15. Warrant Register #13 for the period of 09/20/17 through 09/26/17 in the amount of \$1,818,430.49. (Finance)
16. Warrant Register #14 for the period of 09/27/17 through 10/03/17 in the amount of \$2,018,561.05. (Finance)

## **PUBLIC HEARINGS: ORDINANCES AND RESOLUTIONS**

### **NON CONSENT RESOLUTIONS**

17. Resolution of the City Council of the City of National City supporting the continuation of the federal Deferred Action for Childhood Arrivals (DACA) program and encouraging congress to create a permanent path to legal residency for DACA recipients. (City Manager)
18. Resolution of the City Council of the City of National City authorizing the establishment of a revenue budget of \$5,523,602 for facilities lease proceeds to finance the Energy Services Agreement (ESA) implementation costs as: 1) an Energy Savings project appropriation of \$5,403,308 for the ESA implementation costs; and 2) an appropriation of \$120,294 for issuance costs of the facilities lease. (Engineering/Public Works) \*\*Companion Item #19\*\*
19. Resolution of the City Council of the City of National City authorizing 1) the establishment of Facilities Maintenance Fund debt service appropriations totaling \$363,286 for the fiscal year 2018 principal and interest payments for the facilities lease issued to fund the Energy Services Agreement (ESA) implementation costs 2) a transfer of \$363,286 from the General Fund to the Facilities Maintenance Fund using General Fund fund balance. (Engineering/Public Works) \*\*Companion Item #18\*\*

### **NEW BUSINESS**

20. Continuation of staff's report to City Council on strategies for building and maintaining positive relationships in support of immigrants to include: a

[request for City Council direction on the creation of an Ad-Hoc Committee or City Manager's Working Group. \(City Manager\)](#)

21. [Continued discussion of the policy and standards for interns and volunteer council representatives working in the offices of the City Council; and consideration of the response memorandum submitted by Councilmember Cano and its recommendation for the development of a Council Policy. \(City Manager\)](#)
22. [Discussion of City Council Regular Meeting Schedule. \(City Manager\)](#)

**B. COMMUNITY DEVELOPMENT COMMISSION - HOUSING AUTHORITY**

**CONSENT RESOLUTIONS - HOUSING AUTHORITY**

**PUBLIC HEARINGS: RESOLUTIONS - HOUSING AUTHORITY**

**NON CONSENT RESOLUTIONS - HOUSING AUTHORITY**

**NEW BUSINESS - HOUSING AUTHORITY**

**C. REPORTS**

**STAFF REPORTS**

**MAYOR AND CITY COUNCIL**

**CLOSED SESSION REPORT**

**ADJOURNMENT**

Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday - November 21, 2017 - 6:00 p.m. - Council Chambers - National City, California.

City Council and Community Development Commission - Housing Authority of the City of National City Meeting Schedule for the Period January 2, 2018 through January 16, 2018:

January 02 - Dispense with Meeting- 6:00 pm  
January 16 - Regular Meeting - 6:00 pm

The following page(s) contain the backup material for Agenda Item: SDG&E Annual Update. (Vanessa Mapula Garcia, Senior Regional Public Affairs Manager)

**Item # \_\_\_\_\_**

**11/07/17**

## **SDG&E ANNUAL UPDATE**

**(Vanessa Mapula Garcia, Senior Regional Public Affairs Manager)**



A  Sempra Energy utility®



## City Update **National City**




October 2017

Vanessa M Garcia, Sr.  
Regional Public Affairs  
Manager



# National City



A  Semptra Energy utility®

**40 employees**  
live within your City



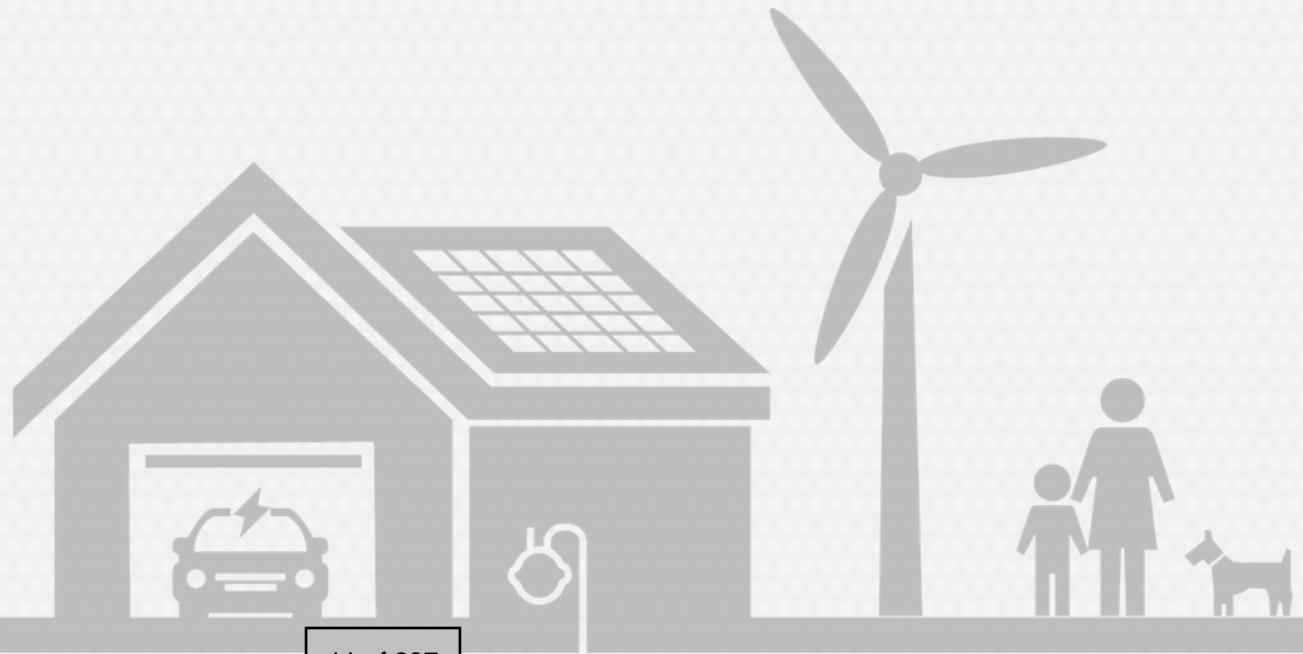


# Our Mission

We improve lives & communities by building the

**Cleanest,** **Safest,** **& Most Reliable**

energy company in America.



**1.4 Million**  
Electric Meters



**Spanning 4,100  
sq. miles** of service  
throughout SDG&E's  
service territory

**879,000**  
Natural Gas Customers



**32,051**  
Residential &  
Business  
Electric Meters in  
Oceanside



**25,945**  
Electric Vehicles



**60%+**  
**Underground  
Electrical  
Distribution**

The highest % in  
the US, & most  
running through  
neighborhoods.



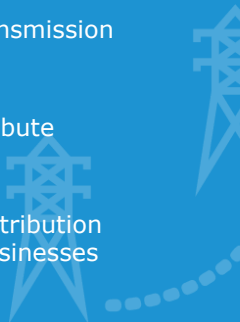
**234**  
miles of gas  
transmission  
pipelines



**2,079** miles of electrical transmission  
lines, connecting to...

**161** substations which distribute  
power over...

**23, 272** miles of electric distribution  
lines running to homes & businesses



**15,000**  
miles of gas  
distribution/  
service  
pipelines



# Who We Are Our Story

**1868**

City of National City is founded.

**1881**

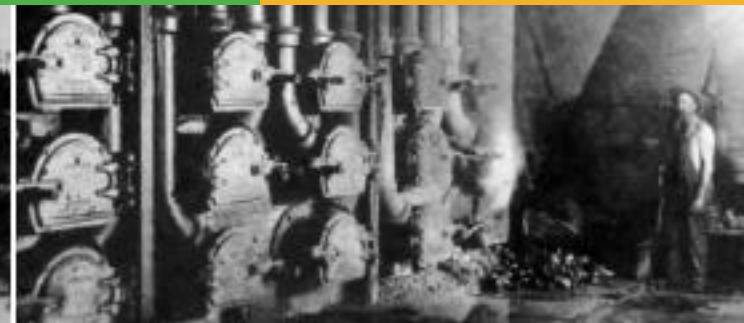
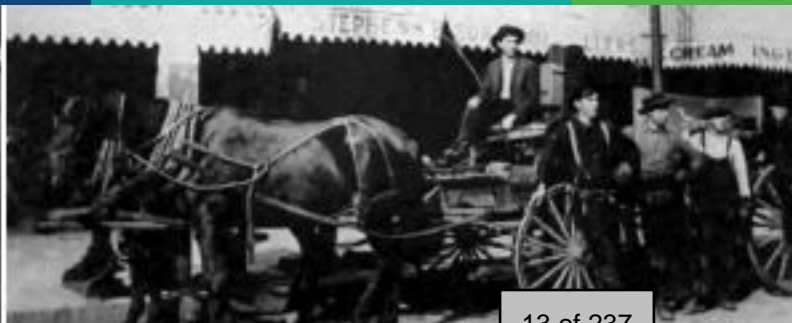
SDG&E is founded.  
At this time, we served **3,000 customers.**

**2017**

SDG&E provides safe & reliable energy to **3.6 million customers** in San Diego & Southern Orange Counties.

**Today**

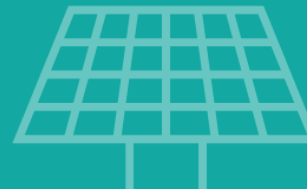
Servicing **58,500 residents** within the City of National City



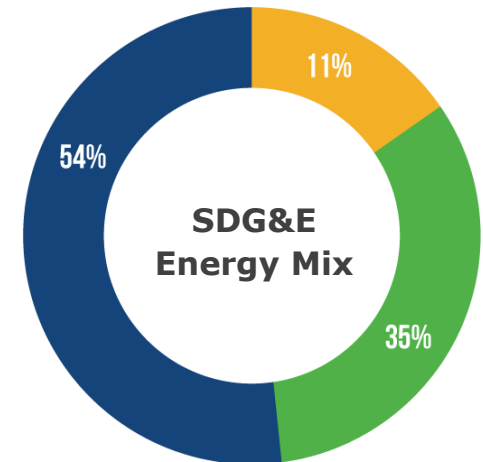
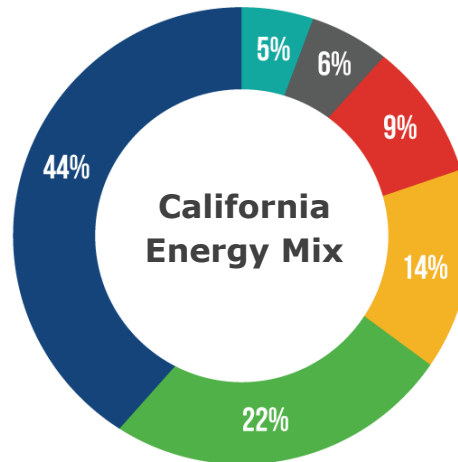
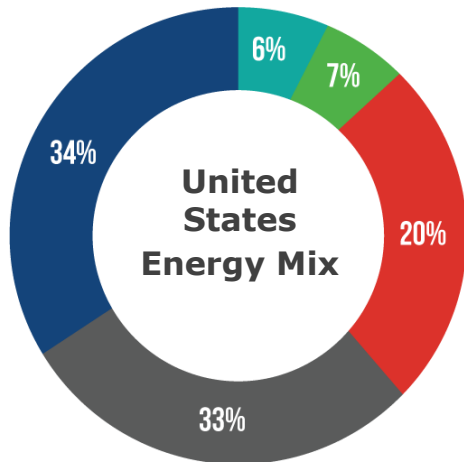
SDG&E delivers  
**43% of energy from  
renewable sources**  
(which leads the nation)



This 43% does not  
include the **115,000  
solar customers**



**No coal**  
In our energy portfolio



● Natural Gas    ● Coal    ● Nuclear    ● Open Market    ● Hydro    ● Renewables

SDG&E owns & operates  
**170 weather stations**,  
the largest private network  
of it's kind in the country

Replaced more than **7,000  
wood poles with steel poles**  
to reduce the risk of wildfires.



SDG&E manages an inventory of  
**244,000 poles & 455,000 trees**



## **SAFE San Diego**

2017

Through our **safety-focused giving initiative**—SAFE San Diego—SDG&E presented more than **\$700,000 in grants to 80+ non-profit organizations** dedicated to emergency preparedness in our communities including...

**62** Community Emergency  
Response Teams & Fire Safe  
Councils



SDG&E works with **106** fire  
agencies, fire safe councils,  
Community Emergency Response  
Teams (CERTs) & other community  
organizations.



Our Mission  
**Reliable**

**"Best in the West"**  
**11 straight years**  
For electric reliability



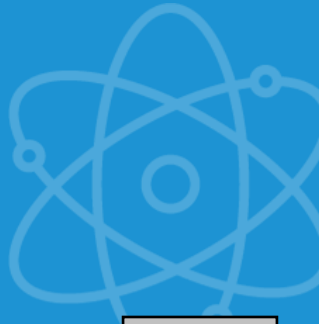
**"Best in the U.S."**  
**Year Winner**



**Built the world's  
largest lithium ion  
battery storage  
facility** to integrate  
our renewable  
generation



**Smart grid  
technology/  
self-healing grid**



# Partnerships

SDG&E works with several agencies for compliance.

We work with several other agencies, depending on where we are completing projects.





# Energy Efficiency Achievements

**2,400 residents & businesses** took advantage of energy efficient programs



Receiving more than **\$1.4 million** in incentives or rewards...



Offsetting **4 million lbs. +** of CO<sub>2</sub>



Energy efficiency programs helped eliminated emissions equivalent to **400 cars taken off the road**





In 2016, SDG&E employees contributed more than **\$770,155** through their paychecks to local charitable causes, much of which was matched.

## Facts About National City CERT

- Since 2010 SDG&E has supported over 10 CERT Academies
- 79+ active members
- Most recently, CERT started providing Community Service Hours to High School teenagers who are 16 years or older

## Facts About Other Partnerships

- SDG&E supports Ocean Connectors, a National City based environmental education organization serving 2,500+ students from National School District (grades 3-7) to learn about ocean conservation, marine mammals and habitat protection.
- SDG&E supports Olivewood Gardens to bring students from local schools to learn about the science of food production, and rotate through stations focused on hands-on science, gardening and culinary/nutrition.



**TEEN  
CERT**  
COMMUNITY EMERGENCY  
RESPONSE TEAM



SDG&E's award-winning supplier diversity program aims to ensure all of the communities have access to procurement opportunities for goods and services we need to run our business. We have made progress.

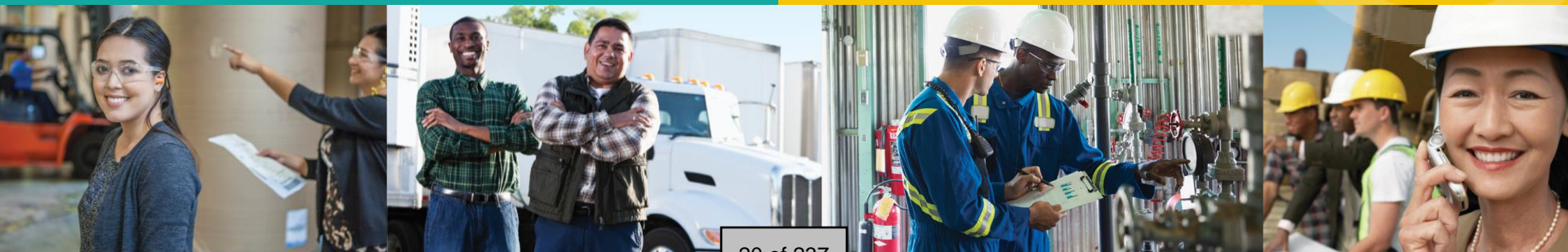
2016

**43% of goods  
& services**

Were spent with women-owned, minority-owned, & service-disabled veteran-owned businesses.

**~ 24 Million Dollars  
in National City**

Spent on all of our procurement opportunities over the past three years



# How We Can Help



**EcoChoice<sup>SM</sup>**  
is a cool choice

*You can now get up to 100% of your energy from renewable sources.*

**EcoChoice<sup>SM</sup>** is a great option if you want more renewable energy, but don't own your home, can't afford the upfront costs of solar or don't have the ability to put solar panels on your roof.



**POWER YOUR DRIVE**

Electric drive is beautiful.

*Promote sustainability, and drive on sunshine.*

**Power Your Drive** is SDG&E's EV charging station program that is installing 3,500 chargers at apartments, condos, and businesses.



# How We Can Help

## Advanced Technologies

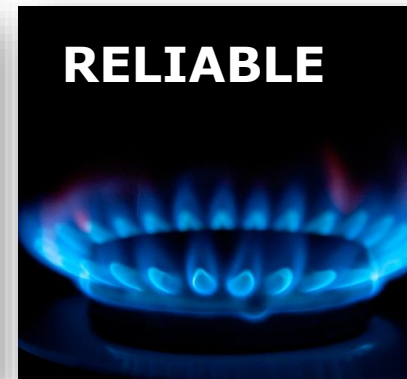
We are committed to insuring that our region is served by a **state-of-the-art Smart Grid system** that is:

- Reliable
- Ready for the next century
- Able to incorporate large-scale wind/solar, plug-in electric vehicles, and other new and emerging technologies, both safely and efficiently



# The Future is Bright for SDG&E Customers

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The following page(s) contain the backup material for Agenda Item: Presentation on New Street Name Signs. (Engineering/Public Works)

Item \_\_\_\_

11/7/2017

## PRESENTATION ON NEW STREET NAME SIGNS

(ENGINEERING/PUBLIC WORKS)

The following page(s) contain the backup material for Agenda Item: Interviews and Appointments: Veterans and Military Families Advisory Committee. (City Clerk)



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.** \_\_\_\_\_

**ITEM TITLE:**

Interviews and Appointments: Veterans and Military Families Advisory Committee. (City Clerk)

**PREPARED BY:** Michael R. Dalla

**DEPARTMENT:** City Clerk

**PHONE:** 619-336-4226

**APPROVED BY:** \_\_\_\_\_

**EXPLANATION:**

See attached

**FINANCIAL STATEMENT:**

**ACCOUNT NO.** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

**ORDINANCE:** ☐ **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Interview and Appoint.

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

Explanation  
Working Group Report & Recommendation on the creation of Military Advisory Committee  
Ordinance 2017-2432  
City Council Minutes February 21, 2017  
Applications

## **BOARDS & COMMISSIONS – VETERANS AND MILITARY FAMILIES ADVISORY COMMITTEE**

### **EXPLANATION**

In February of this year, the City Council adopted Ordinance 2017-2432 establishing an eleven (11) member **Veterans and Military Families Advisory Committee**. Beginning in March of this year, ten (10) individuals have submitted applications for appointment to the committee. All have been interviewed.

At the Council meeting of September 19<sup>th</sup>, additional background information on the establishment of the Veterans Advisory Committee was requested.

Attached you will find the:

- **City Manager Working Group Report and Recommendation on the Creation of a Military Advisory Committee**
- **Ordinance 2017-2432 creating the Veterans and Military Families Advisory Committee unanimously adopted on February 21, 2017.**

According to Ordinance 2017-2432, members of the committee may be residents and non-residents. It was the intent of the Working Group involved in the establishment of the committee to appoint residents and/or individuals with military, veteran, and professional ties to National City in as many of the following categories as possible, including:

- Veteran resident of National City
- Active duty service member
- Family member or spouse of active duty service member
- Family fleet representative (Naval Base San Diego)
- Veteran-based service organization
- Sweetwater High School ROTC student
- San Diego County Supervisor Veterans Advisory Council (VAC) rep.
- 2-1-1 San Diego representative
- Social Services representative
- Faith-Based community representative
- National City business community representative

### **RECOMMENDATION**

It is recommended that you conduct interviews and take action to appoint.

## Applicants for the Veterans and Military Families Advisory Committee

<u>Name</u>	<u>Interviewed</u>
Bert Andrade	Yes
Victor Barajas	Yes
Shirley Ferrill	Yes
Darnisha Hunter	Yes
Mike Judd	Yes
Mona S. Minton	Yes
Stepheni Norton	Yes
Luz Ramirez	Yes
Vilavanh Sanginthirath	Yes
Meg Storer	Yes
Talisin Burton	No

## City Manager Working Group Report and Recommendation on the Creation of a Military Advisory Committee

### Purpose

At the March 1, 2016 regular City Council meeting, the City Council approved the City Manager's recommendation to form a working group whose task was to develop a recommendation to the City Council to form a military advisory committee, and if so, its purpose and responsibilities.

The working group has concluded its meetings. As the staff report outlines, the working group recommends the City Council form a committee of volunteers charged with advising the City Council on matters related to the support of our veterans and military community, make recommendations to the City Council with respect to veterans and military service member related issues, ceremonies, and other activities that occur within National City, and provide a forum for discussion of issues relating to veterans and military families. The Committee would provide advice and assistance to National City residents regarding resources available for veterans and military families and act as a conduit of communication and coordination between the local veteran and military community, and the City of National City.

### Background

National City shares a unique relationship with the U.S. Military, stretching back decades. This is due, in large part, to housing a major portion of Naval Base San Diego along the City's waterfront. We take pride in honoring National City's service members and hometown heroes.

Some of the events the City participates in to recognize and honor our veterans and military personnel include:

- Fallen heroes are remembered at the Kimball Bowl War Memorial, which is fully dressed on major holidays.
- National City's "Armed Services Recognition Program" honors hometown heroes, past and present.
- The National City Chamber of Commerce honors our military with the annual City co-sponsored "Salute to Navy" luncheon.
- Las Vista Memorial Park's annual Memorial Day event honors the men and women who died while serving in the United States Armed Forces.
- The County of San Diego's Office of Military & Veteran's Affairs staffed a resource table this year at National City's "National Night Out Against Crime" event.
- For the past three years, the National City Fire Department and the National City Firefighters Local 2744 have partnered with the "Wounded Warrior Project" to support their annual "Soldier Bicycle Ride and Dinner".

The "Soldier Ride" is three days of physical and emotional support and healing for the participants. Approximately 60-70 wounded warriors attend the ride from throughout the Nation. In addition to hosting dinner at Fire Station 34, NCFD further assists the WWP by providing volunteer EMT's/Paramedics to ride with the warriors and provide immediate first aid in the event of accident or injury.

Many of the participants say the dinner event at the Fire Station is the highlight of the Soldier Ride! It is a wonderful opportunity for the Firefighters and members of the community to spend time with our military veterans who have sacrificed so much for our country.

- National City held a War Memorial Unveiling and Rededication Ceremony in December 2015. The refurbished War Memorial lives on as a tribute to our fallen heroes. Other improvements to the Memorial complex included new concrete seat walls, public safety cameras, and street and decorative lighting. A pentagon dedicated to the five armed branches of the U.S. Military, a Military Wall of Honor, and hand-made mosaic benches, pay further tribute to our veterans.
- National City is honored to employ several military reservists. The Military and Veterans Code requires that we provide full compensation to an employee for the first 30 days of active duty assignment, if the person has been in our employ for a period of not less than one year. Under the City's military policy, to help alleviate a financial hardship, for 6-months following that initial 30 days, we supplement the military pay if it is less than the employee's City wages. This is another commitment to our military reservists.

In addition, National City is home to several veterans and military organizations, most notably, the Thomas H. Crosby, Jr. VFW Post 4630 and the Larry E. Bennett American Legion Post 255.

Several years ago, National City established an informal military advisory committee in partnership with the local VFW, American Legion, and other organizations to honor and recognize our veterans and military personnel. The committee was subsequently disbanded due to staffing and budgetary constraints.

Given National City's long history with the military, the City Council has continued to discuss opportunities on how to strengthen ties with the military community. Forming a military advisory committee has been discussed over the last couple of years.

- September 2013 - the City Council discussed forming a military advisory committee to provide a collaborative forum on events and issues of interest to active duty service members and retired military veterans.

While the City Council did not take action on the item, Councilmembers Rios and Sotelo-Solis offered to work together to refine the purpose and framework for consideration at a later date.

- April 2014 - the City Council established the War Memorial Ad-Hoc Committee with representatives from the veteran community, city boards & commissions, and city staff. The committee's purpose was to redesign National City's War Memorial to ensure safety of the plaques and enhance critical features into the "D" Avenue community corridor project. Consistent with the nature of an ad-hoc committee, once the project was completed, the committee disbanded.
- February 2016 - Councilmember Rios requested that staff return with a report on the formation of a military advisory committee. In March, 2016 the City Council directed the City Manager to form a working group to develop a recommendation to form a committee, including purpose, responsibility, membership, meeting times and location, and duration of existence.

#### City Manager's Working Group

The working group met on six occasions between April and September, 2016. The membership was comprised of experts in military and veteran affairs from the National City community and San Diego region, including military veterans, reservists, regional partners, and city staff. National City is home to the County of San Diego's newly opened Office of Military & Veterans Affairs, which provided the opportunity for key County personnel to also serve on the working group.

#### **Committee Membership:**

- David Bavencoff – US Coast Guard Reserves; Lieutenant, National City Police Department
- Shirley Ferrill – Adjutant for American Legion Post 434
- Ray Flores – County of San Diego, Office of Military & Veterans Affairs, and Executive Director, San Diego Veterans Coalition
- Gerald Forand – CWO3 Marine Corps JROTC, Sweetwater High School; Military Veteran
- Sara Krueger - Veterans Services Representative, Office of Military Veterans Affairs Health and Human Services Agency
- Wil Quintong - Director, County of San Diego, Office of Military & Veterans Affairs
- Meg Storer - Vice President of Community and Government Relations, 211 San Diego
- Armando Telles – US Marine Corps Veteran, and *advocate for veterans' and military families*
- Bill York - Executive Vice President, 211 San Diego



City staff included Management Analyst Lauren Maxilom, Deputy City Clerk/Executive Secretary Esther Clemente, and City Manager Leslie Deese.

### **Working Group Recommendations**

The working group's expertise and insight allowed for a robust and passionate dialogue on many issues impacting veterans, military personnel, and their families. While there are many resources available, there is not an avenue available through the City itself. The proposed Committee would help fill that void. It is important to note that the proposed Committee would not provide direct services but rather would serve as a conduit to guide to the appropriate resource(s).

Equally important to the working group members was the opportunity for National City to honor our military men and women through community events, ceremonies, and other activities.

To assist the City Council in formulating a decision, the working group provides the following recommendations on proposed Committee goals and parameters, including purpose/mission, responsibility, membership, and duration of existence.

Committee Name: Veterans & Military Families Advisory Committee

Purpose: The National City Veterans and Military Families Advisory Committee would serve in an advisory capacity to the City Council of the City of National City on matters related to the support of our veterans and military community. The Committee would make recommendations to the City Council with respect to veterans and military service member related issues, ceremonies, and other activities that occur within National City. Committee meetings would provide a forum for discussion of issues relating to veterans and military families. The Committee would provide advice and assistance to National City residents regarding resources available for veterans, military personnel and their families. The Committee would act as a conduit of communication and coordination between the local veteran and military community, and the City of National City.

Responsibilities may include, providing recommendations to the City Council on issues of interest to veterans, military personnel, and their families. Providing a forum to discuss and help resolve issues, encouraging and promoting awareness, planning and assisting the City with planning of events honoring the heritage of our veterans and military community to establish and promote positive relations within the City, and serve as a liaison between the City of National City and community partners.

Goals:

Partnership    Education    Awareness    Connections    Engagement

Membership: The working group recommends up to an eleven (11) member committee to be composed of representatives from the National City community and regional partners. The intent would be to appoint residents and/or individuals with military, veteran, and professional ties to National City in as many of the categories as possible, including:

1. Veteran resident of National City
2. Active duty service member
3. Family member or spouse of active duty service member
4. Family fleet representative (Naval Base San Diego)
5. Veteran-based service organization
6. Sweetwater High School ROTC student
7. San Diego County Supervisor Veterans Advisory Council (VAC) rep.
8. 2-1-1 San Diego representative
9. Social Services representative
10. Faith-Based community representative
11. National City business community representative

Meetings: Committee meeting should be held, at minimum, on a quarterly basis; however, this should be determined by City Council and committee membership based on anticipated workload and need.

Duration of Committee Existence: Indefinite.

#### Local and Regional Resources

Working in conjunction with local and regional service providers, the Committee would act as liaison to National City veterans and their families to connect them with the assistance they are seeking and the services and benefits they may be eligible for, including:

- San Diego County Office of Military & Veterans Affairs, South Region  
MVRC, 401 Mille of Cars Way Suite 300, National City, CA 91950  
(619) 731-3348 [www.sandiegocounty.gov/hhsa](http://www.sandiegocounty.gov/hhsa)

The Office of Military & Veterans Affairs provides professional services for military veterans and their dependents and survivors who are entitled to benefits from the United States Department of Veterans Affairs, the State of California, and other agencies as applicable.

- 2-1-1 San Diego, P.O. Box 420039, San Diego, CA 92142 (858) 300-1211  
or 2-1-1 [www.211sandiego.org](http://www.211sandiego.org)

2-1-1 San Diego's Military and Veteran Services Program is lead and operated all by veterans, from the Executive Vice President of 2-1-1 to the interns. The program connects San Diego's veterans, active duty military,



reservists, national guards, and their families to available services. San Diego County District Attorney CARE Center - 12 N Euclid, National City, CA 91950 (619) 356-4489 [www.sdcarecenter.org](http://www.sdcarecenter.org)

The Veterans Empowerment Program helps veterans reentering society from incarceration as well as address issues of all veteran populations returning to San Diego County.

- Vet-Connect Program - Provides veterans the ability to come into a designated County or City Library for a virtual face-to-face meeting with a Veterans Services Representative. The Vet-Connect is currently active in the Julian, Poway, and Alpine libraries.
- Library Outreach Program – The County of San Diego's library outreach program provides an opportunity for Veterans to meet with an accredited County Veteran Services Representative at a designated County or City Library. The following libraries are currently designated for this veteran outreach program: Chula Vista, El Cajon, Downtown Central, Rancho San Diego, Ramona, and Pine Valley.
- Helmets to Hardhats – [www.helmetstohardhats.org](http://www.helmetstohardhats.org)

A National, nonprofit program that connects National Guard, Reserve, retired and transitioning active-duty military service members with skilled training and quality career opportunities in the construction industry.

- San Diego Association of Governments (SANDAG) - San Diego Regional Military Working Group, 401 B Street, Suite 800, San Diego, CA 92101 (619) 699-1900 [www.sandag.org](http://www.sandag.org)

Provides a collaborative forum for the various branches of the military and SANDAG to address areas of mutual interest, including growth management, habitat, transportation, regional growth, housing, water, energy, and other related topics.

- U.S. Department of Veterans Affairs, San Diego Regional Benefit Office, 8810 Rio San Diego Drive, San Diego, CA 92108 (800) 827-1000 [www.va.gov](http://www.va.gov)

For more information about community resources for veterans, active duty military and their families, please dial 2-1-1 or go to [www.211sandiego.org](http://www.211sandiego.org) to access programs such as "Courage to Call" or "Vets' Community Connections".

#### Conclusion:

The working group recommends the City Council create a veterans and military family advisory committee given National City's long history and relationship with

the military, and our proximity to Naval Base San Diego and other military installations, and most importantly, that National City is home to many active duty and retired military personnel, veterans, and their families, .

National City currently has seven established boards and commission whose members are appointed by the Mayor and City Council. Boards, commissions, and committees are supported by city staff and operate in accordance with Title 16 of the National City Municipal Code, the Ralph M. Brown Act, Rosenberg's Rules of Order, and City Council Policy #107.

Staff Recommendation:

Staff supports the working group's recommendation that the City Council create a military advisory committee.

ORDINANCE NO. 2017 – 2432

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
AMENDING TITLE 16 OF THE NATIONAL CITY MUNICIPAL CODE  
BY RENUMBERING CHAPTER 16.09 TO CHAPTER 16.10 AND ADDING  
A NEW CHAPTER 16.09 ESTABLISHING A VETERANS AND  
MILITARY FAMILIES ADVISORY COMMITTEE

WHEREAS, at the March 1, 2016 regular City Council meeting, the City Council approved the City Manager's recommendation to form a working group whose task was to develop a recommendation to the City Council to form a military advisory committee and its purpose and responsibilities; and

WHEREAS, the working group presented a report to the City Council at the October 4, 2016 City Council meeting regarding the creation of a Veterans and Military Families Advisory Committee (the "Committee") made up of volunteers charged with advising the City Council on matters related to the support of our veterans and military community, making recommendations to the City Council with respect to veterans and military service member related issues, ceremonies, and other activities that occur within National City, and providing a forum for discussion of issues relating to veterans and military families; and

WHEREAS, the Committee would also provide advice and assistance to National City residents regarding resources available for veterans and military families, and act as a conduit of communication and coordination between the local veteran and military community, and the City of National City.

NOW THEREFORE, the City Council of the City of National City does ordain as follows:

Section 1. Title 16 of the National City Municipal Code is amended by amending the Table of Contents to read as follows:

TITLE 16

Chapters:

- 16.01 City Boards, Commissions, and Committees
- 16.02 Civil Service Commission
- 16.03 Committee on Housing and Community Development
- 16.04 Community and Police Relations Commission
- 16.05 Park, Recreation, and Senior Citizen's Commission
- 16.06 Planning Commission
- 16.07 Public Art Committee
- 16.08 Traffic Safety Committee
- 16.09 Veterans and Military Families Advisory Committee
- 16.10 Provisions applicable to all Boards, Commissions, and Committees

Section 2. Chapter 16.09 is added to Title 16 of the National City Municipal Code to read as follows:

16.09

VETERANS AND MILITARY FAMILIES ADVISORY COMMITTEE

Sections:

- 16.09.010 Created
- 16.09.020 Purpose
- 16.09.030 Term – Vacancy
- 16.09.040 Chair – Offices – Staff support
- 16.09.050 Bylaws and operating procedures
- 16.09.060 Meetings – Functions and authority
- 16.09.070 Residency requirement – Compensation

16.09.010 Created. Pursuant to the authority granted by Sections 36505 – 36506 of the California Government Code, there is hereby created a veterans and military families advisory committee, consisting of eleven (11) members to be appointed by the mayor subject to confirmation by the city council, and serving at the pleasure of the mayor and city council.

16.09.020 Purpose. The National City Veterans and Military Families Advisory Committee serves in an advisory capacity to the City Council of the City of National City on matters related to the support of our veterans and military community. The Committee makes recommendations to the City Council with respect to veterans and military service member-related issues, ceremonies, and other activities that occur within National City. Committee meetings provide a forum for discussion of issues relating to veterans and military families. The Committee provides advice and assistance to National City residents regarding resources available for veterans, military personnel, and their families. The Committee acts as a conduit of communication and coordination between the local veteran and military community, and the City of National City.

The Committee's responsibilities may include providing recommendations to the City Council on issues of interest to veterans, military personnel, and their families; providing a forum to discuss and help resolve issues, encouraging and promoting awareness, planning and assisting the City with planning of events honoring the heritage of our veterans and military community to establish and promote positive relations within the City; and serving as a liaison between the City of National City and community partners.

16.09.020 Term – Vacancy.

A. The members of the veterans and military families advisory committee shall be appointed for staggered terms of four (4) years.

B. If a vacancy occurs other than by expiration of a term, such vacancy shall be filled by appointment for the unexpired portion of said term in the same manner as original appointments are made.

C. In the event of expiration of a term, the member of the committee whose term has expired shall continue to serve until their successor is appointed and sworn into office.

16.09.030 Chair – Offices – Staff support. The veterans and military families advisory committee shall annually elect its chair from among the appointed members and, subject to the provisions of law, may create and fill such other offices as it deems necessary. The city council shall provide such staff assistance as the council deems appropriate.

16.09.040 Bylaws and operating procedures. The veterans and military families advisory committee may adopt bylaws and operating procedures from time to time, provided that if any provision of such bylaws or operating procedures conflicts with this Chapter 16.09, this Chapter shall prevail. The bylaws shall contain provisions relating to attendance of committee members.

16.09.050 Meetings–Functions and authority.

A. The veterans and military families advisory committee shall hold at least one regular meeting each quarter, and shall keep a record of its resolutions, transactions, findings, and determinations, which record shall be a public record unless the city attorney determines otherwise. Any regular meeting may be dispensed with by a majority vote of the committee. Special meetings as are necessary may be called by the chair or a majority of the members of the committee after at least twenty-four hours' written notice has been posted and served upon the members of the committee. All meetings shall be conducted in compliance with the Ralph M. Brown Act (the "Open Meeting Law", California Government Code Section 54950 et seq.).

B. The committee shall investigate, consider, and act upon all matters referred to it by appropriate public officials or agencies or private citizens concerning members of the military, military veterans, and their families residing in the city; and conduct such investigations and prepare such reports as it is directed so to do by the city council; conduct investigations and prepare such reports as it deems appropriate upon request of responsible private citizens or organizations.

C. A quorum to conduct business consists of a majority of the members of the committee.

D. A majority of a quorum is necessary to act upon a matter.

16.09.060 Residency requirement–Compensation. The members of the veterans and military families advisory committee may be residents or non-residents of the city and need not be electors of the city. Committee members shall serve without compensation, except that the city council may from time to time pay such expenses of committee members that are incurred during the conduct of committee business as the council deems appropriate.

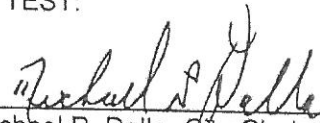
*[Signature Page to Follow]*



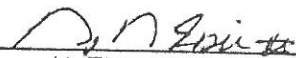
PASSED and ADOPTED this 21<sup>st</sup> day of February, 2017.

  
\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

  
\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
George H. Eiser, III  
Interim City Attorney

Passed and adopted by the Council of the City of National City, California, on February 21, 2017 by the following vote, to-wit:

Ayes: Councilmembers Cano, Mendivil, Morrison, Rios, Sotelo-Solis.  
Nays: None.  
Absent: None.  
Abstain: None.

AUTHENTICATED BY:

RON MORRISON

Mayor of the City of National City, California



Richard P. Palla  
City Clerk of the City of National City, California

By: \_\_\_\_\_

Deputy

I HEREBY CERTIFY that the foregoing Ordinance was not finally adopted until seven calendar days had elapsed between the day of its introduction and the day of its final passage, to wit, on February 7, 2017 and on February 21, 2017.

I FURTHER CERTIFY THAT said Ordinance was read in full prior to its final passage or that the reading of said Ordinance in full was dispensed with by a vote of not less than a majority of the members elected to the Council and that there was available for the consideration of each member of the Council and the public prior to the day of its passage a written or printed copy of said Ordinance.

I FURTHER CERTIFY that the above and foregoing is a full, true and correct copy of ORDINANCE NO. 2017-2432 of the City Council of the City of National City, passed and adopted by the Council of said City on February 21, 2017.

\_\_\_\_\_  
City Clerk of the City of National City, California

By: \_\_\_\_\_

Deputy

## Mike Dalla

---

**From:** Lauren Maxilom  
**Sent:** Tuesday, August 29, 2017 3:16 PM  
**To:** Mike Dalla; Leslie Deese  
**Subject:** RE: Vet's Committee  
**Attachments:** Ordinance- VMFAC.PDF; Military Advisory - Committee Recommendation.pdf

Mr. Dalla,

I've attached the ordinance & committee recommendation for your reference.

Membership:

The working group recommends up to an eleven (11) member committee to be composed of representatives from the National City community and regional partners. The intent would be to appoint residents and/or individuals with military, veteran, and professional ties to National City in as many of the categories as possible, including:

1. Veteran resident of National City
2. Active duty service member
3. Family member or spouse of active duty service member
4. Family fleet representative (Naval Base San Diego)
5. Veteran-based service organization
6. Sweetwater High School ROTC student
7. San Diego County Supervisor Veterans Advisory Council (VAC) rep.
8. 2-1-1 San Diego representative
9. Social Services representative
10. Faith-Based community representative
11. National City business community representative

**From:** Lauren Maxilom  
**Sent:** Tuesday, August 08, 2017 3:56 PM  
**To:** Mike Dalla <MDalla@nationalcityca.gov>; Leslie Deese <LDeese@nationalcityca.gov>  
**Subject:** RE: Vet's Committee

Big woops!!! I re-read the recommendation not the ordinance. Great catch Mr. Dalla ☺

**From:** Mike Dalla  
**Sent:** Tuesday, August 08, 2017 3:55 PM  
**To:** Leslie Deese <LDeese@nationalcityca.gov>  
**Cc:** Lauren Maxilom <LMaxilom@nationalcityca.gov>  
**Subject:** RE: Vet's Committee

The Ordinance spells out "11 members with staggered terms of 4 years". In order to accomplish that with the least amount of disruption you would have:

2 members appointed to a one year term	expiring in 2018
3 members appointed to a two year term	expiring in 2019
3 members appointed to a three year term	expiring in 2020

**CITY COUNCIL MINUTES**  
**February 21, 2017**

**MUNICIPAL CODE 2017 (506-2-32)**

17. Ordinance No. 2017-2432. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AMENDING TITLE 16 OF THE NATIONAL CITY MUNICIPAL CODE BY RENUMBERING CHAPTER 16.09 TO CHAPTER 16.10 AND ADDING A NEW CHAPTER 16.09 ESTABLISHING A VETERANS AND MILITARY FAMILIES ADVISORY COMMITTEE. (City Manager)

**RECOMMENDATION:** Adopt the Ordinance.

**TESTIMONY:** None.

**ACTION:** Motion by Sotelo-Solis, seconded by Rios, to adopt the Ordinance. Carried by unanimous vote.

# CITY OF NATIONAL CITY

## APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- |  |   |
|--|---|
| <input type="checkbox"/> Community & Police Relations Commission* (CPRC)             | <input type="checkbox"/> Civil Service Committee  |
| <input type="checkbox"/> Library Board of Trustees                                   | <input type="checkbox"/> Planning Commission      |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board          | <input type="checkbox"/> Public Art Committee*    |
| <input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee* | <input type="checkbox"/> Traffic Safety Committee |

- Applicants must be residents of the City of National City except for those marked by an \* and all applicants must be U.S. Citizens.
- Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Roberto J. Andrade E-Mail: None

Home Address: 1609 CASA PL Tel. No.: 619-773-2317  
FIL-AM VETERAN

Business Affiliation: American Legion Title: President

Business Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Length of Residence in National City: 49 yrs San Diego County: 49 yrs California: 49 yrs

Educational Background: B.A. BUSINESS MGMT

Occupational Experience: U.S.N. 26 yrs. Ret. S.D. School District 5 yrs.  
U.S. Aircraft, North Island 16 yrs.

Professional or Technical Organization Memberships: None

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Experience or Special Knowledge Pertaining to Area of Interest: Natl. City Veterans Board & Mb.  
Veterans (Amer. Legion, Fleet Personnel Assn.)

Have you ever been convicted of a felony crime? No: ☒ Yes: \_\_\_\_\_ misdemeanor crime? No: ☒ Yes: \_\_\_\_\_  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

None

Date: 8-24-17 Signature: Roberto J. Andrade

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.



CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- |  |   |
|--|---|
| <input type="checkbox"/> Community & Police Relations Commission* (CPRC)             | <input type="checkbox"/> Civil Service Committee  |
| <input type="checkbox"/> Library Board of Trustees                                   | <input type="checkbox"/> Planning Commission      |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board          | <input type="checkbox"/> Public Art Committee*    |
| <input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee* | <input type="checkbox"/> Traffic Safety Committee |

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Victor E. Barajas E-Mail: VictorEBarajas@yahoo.com  
Home Address: 615 Harbison Ave. NC Tel. No.: 619-730-9883  
Business Affiliation: \_\_\_\_\_ Title: \_\_\_\_\_  
Business Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Length of Residence in National City: 10 yrs. San Diego County: 10 yrs California: 10 yrs

Educational Background: Bachelor of Science in Management.  
Senior Professional in Human Resources (SPHR) Certification.

Occupational Experience: Mediation, Conflict Resolution, Investigations,  
Recruiting, Point of Entry assistance.

Professional or Technical Organization Memberships: San Diego Society for  
Human Resources Management. Employer Support of the Guard and Reserve (ESGR)

Civic or Community Experience, Membership, or Previous Public Service Appointments:  
Community Police Relations Commission; CERT; ESGR; SDEAC.

Experience or Special Knowledge Pertaining to Area of Interest:

Over 10 years of experience working with Military Families and Service Members

Have you ever been convicted of a felony crime? No ☒ Yes: \_\_\_\_\_ misdemeanor crime? No: ☒ Yes: \_\_\_\_\_  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 5/1/17

Signature: [Signature]

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: Office of the City Clerk

1243 National City Blvd., National City, CA 94105

Thank you for your interest in serving the City of National City.

This documents is filed as a public document

Revised: February 2017

# CITY OF NATIONAL CITY

## APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- |  |   |
|--|---|
| <input type="checkbox"/> Community & Police Relations Commission* (CPRC)             | <input type="checkbox"/> Civil Service Committee  |
| <input type="checkbox"/> Library Board of Trustees                                   | <input type="checkbox"/> Planning Commission      |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board          | <input type="checkbox"/> Public Art Committee*    |
| <input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee* | <input type="checkbox"/> Traffic Safety Committee |

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Shirley Ferrill E-Mail: shirleyazf36@gmail.com

Home Address: 2712 E. 14th St. Tel. No.: 619 267-2516

Business Affiliation: (NONE - RETIRED) Title: \_\_\_\_\_

Business Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Length of Residence in National City: 45 yr. San Diego County: 50 yr California: 52 yr

Educational Background: High School Graduate;

Occupational Experience: clerical; public speaking; leadership; organizational;

Professional or Technical Organization Memberships: American Legion; VFW Aux; N.C. Chamber of Commerce; military Women Org.

Civic or Community Experience, Membership, or Previous Public Service Appointments: Community Development Comm; Mayor Waters Bayfront Dev. Comm.

Experience or Special Knowledge Pertaining to Area of Interest: Veteran of U.S. Navy; served on War Memorial Rededication Comm.

Have you ever been convicted of a felony crime? No: ☒ Yes: \_\_\_\_\_ misdemeanor crime? No: ☒ Yes: \_\_\_\_\_  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 03/29/17

Signature: Shirley A. Ferrill

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: Office of the City Clerk

1243 National City Blvd., National City, CA 92150

Thank you for your interest in serving the City of National City.

This documents is filed as a public document

Revised: February 2017

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

☐ Community & Police Relations Commission\* (CPRC) ☐ Civil Service Committee  
☐ Library Board of Trustees ☐ Planning Commission  
☐ Parks, Recreation & Senior Citizens Advisory Board ☐ Public Art Committee\*  
☒ Veterans & Military Families Advisory Committee\* ☐ Traffic Safety Committee

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Darnisha Hunter E-Mail: dhunetr@sanidego.gov

Home Address: 1486 14<sup>th</sup> Street, Imperial Beach, CA 91932 Tel. No.: 702.575.4109 Business  
Affiliation: Office of Mayor Kevin L. Faulconer Title: Military and Veteran Advocate

Business Address: 202 C. Street 11<sup>th</sup> Floor San Diego, CA 92101 Tel. No.: 619.236.6568

Length of Residence in National City: \_\_\_\_\_ San Diego County: 6yrs California: 6yrs

Educational Background: Some College

Occupational Experience: I've worked with the Military and Veterans over 25 yrs. I taught transitional services on Nellis Airforce Base for 6yrs. I'm currently on the USO Gala Committee and the USS Peralta Commissioning Committee.

Professional or Technical Organization Memberships: Member of the Veteran Coalition, Volunteer USO.

Civic or Community Experience, Membership, or Previous Public Service Appointments: I sit on the Design and Review Board for the City of Imperial Beach.

Experience or Special Knowledge Pertaining to Area of Interest: Working with Veterans with to help them transition into the civilian employment market for over 25yrs.

Have you ever been convicted of a felony crime? No: X Yes: \_\_\_\_\_ misdemeanor crime? No: \_\_\_\_\_ Yes: X  
X If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding your answers to the above two questions.

Track tickets for speeding. Using cell phone while driving \_\_\_\_\_

Date: 4/14/2017 Signature: \_\_\_\_\_

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: Office of the City Clerk  
1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

This documents is filed as a public document

Revised: February 2017

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

☐ Community & Police Relations Commission\* (CPRC) ☐ Civil Service Committee  
☐ Library Board of Trustees ☐ Planning Commission  
☐ Parks, Recreation & Senior Citizens Advisory Board ☐ Public Art Committee\*  
☒ Veterans & Military Families Advisory Committee\* ☐ Traffic Safety Committee

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Mike Judd E-Mail: Mike.Judd@vvsd.net

Home Address: 625 N. Cuyamaca St, El Cajon, CA 92020 Tel. No.: 6195699971

Business Affiliation: Veterans Village of San Diego Title: SSVF Program Supervisor

Business Address: 4141 Pacific Highway, San Diego, CA 92110 Tel. No.: 6199612165, ext. 4697

Length of Residence in National City: 0 San Diego County: 29 Years California: 29 years

Educational Background: BS in Psychology (Pending)

Occupational Experience: US Army: 5 years, California National Guard: 4.5 Years, Veterans Village of San Diego: 8.5 years

Professional or Technical Organization Memberships: Veterans and Family Forum (Current)

Civic or Community Experience, Membership, or Previous Public Service Appointments: Chair of Veteran Transition Workgroup for San Diego Veterans Coalition (2010)

Experience or Special Knowledge Pertaining to Area of Interest: Last 8.5 years with VVSD working with the VA, DOD, Police Departments, Community Partners, and San Diego Mayor's office as well as Reps from Duncan Hunter and Scott Peters office - All for Veteran or Military issues.

Have you ever been convicted of a Felony crime? No Misdemeanor crime? No  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 2014/4/7

Signature: [Signature]

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: Office of the City Clerk  
1243 National City Blvd., National City, CA 91950

## Mike Dalla

---

**From:** Esther Clemente  
**Sent:** Thursday, April 20, 2017 11:51 AM  
**To:** Mike Dalla  
**Subject:** FW: Veterans and Military Families Advisory Committee Application  
**Attachments:** VMFAC Application - MJudd.pdf

From: Mike Judd [mailto:mike.judd@vvsd.net]  
Sent: Thursday, April 20, 2017 11:08 AM  
To: Clerk <Clerk@nationalcityca.gov>  
Subject: Veterans and Military Families Advisory Committee Application

Good Morning, Mr. Dalla!

My name is Mike Judd and I've been a San Diego County Resident for the majority of my life. I caught wind of the City Manager's suggestion to begin an advisory committee for the City Council of National City that would discuss and handle Veteran and Military issues. I'm interested in taking part in this advisory committee as not only a combat veteran myself, but also as a provider of Veteran services in San Diego County. I've spent the last 8.5 years working at Veterans Village of San Diego with veterans of all eras by providing peer support, resources and referrals, and am now a Program Supervisor for a multimillion dollar grant that provides financial assistance to homeless veterans. As you are probably aware, Veterans Village of San Diego has been around for over 30 years and while it still maintains a heavy focus on in-patient treatment for substance abuse and mental health, it also maintains three rapid rehousing grant's providing almost \$1.5 million annually in temporary financial assistance to homeless veterans. I began my work at VVSD, and spent 4 years doing so, working solely with Iraq and Afghanistan veterans who were having trouble returning to civilian life after their time at war. I took part in the creation and growth of the very first veteran specific helpline, Courage to Call, which is now run by 2-1-1. I've worked with and have been a part of the San Diego Veterans Coalition and sit on the advisory board for Veterans and Family Forum (VetFam) and would love to provide my knowledge and experience to the National City attempt at tackling Veteran and Military issues. Thank you for your consideration.

If you have any questions, comments, or concerns, I can be reach at the contact information below.

Mike Judd  
Program Supervisor  
Supportive Services for Veteran Families (SSVF) – Priority 1  
Veterans Village of San Diego  
Cellphone: 619.569.9971  
Office: 619.961.2165 Ext: 4697  
Fax: 619.961.2167  
[www.vvsd.net](http://www.vvsd.net)



## CITY OF NATIONAL CITY

### APPLICATION FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

<input type="checkbox"/> Community & Police Relations Commission* (CPRC)	<input type="checkbox"/> Civil Service Committee
<input type="checkbox"/> Library Board of Trustees	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board	<input type="checkbox"/> Public Art Committee*
<input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee*	<input type="checkbox"/> Traffic Safety Committee

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: *Mona S. Minton*

E-Mail: *mmlinton@neighborhoodhouse.org*

Home Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Business Affiliation: \_\_\_\_\_ Title: *General Manager*

Business Address: *56660 Copley Dr. SD CA 92111* Tel. No.: *858-715-2642*

Length of Residence in National City: \_\_\_\_\_ San Diego County: *5 yrs.* California: \_\_\_\_\_

Educational Background: *PhD- Clinical Psychology, MA in Marriage & Family Therapy*

Occupational Experience: *As the General Manager, Programs/Clinics/Community Affairs at The Neighborhood House Association located in San Diego CA, I have an extensive background working with children, adolescence, adults and older adults struggling with chemical dependency, homelessness, life skills and mental health disorders. I have a PhD in Clinical Psychology and a Masters in Marriage and Family Therapy. I speak and understand multiple languages (English, Spanish, Hindi and Gujarati) and currently serve on 6 committees throughout the East/Central San Diego and North County Region lending my expertise to address a variety of socio-economic, gender and cultural issues. While working for other organizations such as Circle of Friends, Department of Family Services, North County Serenity House, Mental Health Systems, Donovan State Prison, and San Diego County Jails, I have made significant contributions in women and men's prevention, intervention, treatment and recovery programs.*

Professional or Technical Organization Memberships: *San Diego Senior Alliance, CFAR Disparities Care Community Advisory Board, RJDCF Volunteer Advisory Committee, Re-entry roundtable, Policy & Procedure Committee.*

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Experience or Special Knowledge Pertaining to Area of Interest: *I have over 16 years of experience working with the population mentioned above and working for Neighborhood House Association over 4 years I've been able to make a significant contribution to all the programs that provide services to our Veterans population, some of those services are Mental Health Assessment, Psychiatric Evaluation, Medication Management, Individual and group therapy, Rehabilitative and recovery*

activities, Case Management, Crisis Intervention and serving over 117,000 meals to Adults and Veterans annually through our NHA Central Kitchen.

Have you ever been convicted of a felony crime? No: ☒ Yes: ☐ misdemeanor crime? No: ☒ Yes: ☐  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 4/18/2017

Signature: 

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: **Office of the City Clerk**  
**1243 National City Blvd., National City, CA 91950**

Thank you for your interest in serving the City of National City.

This documents is filed as a public document

Revised: February 2017

## **BOARDS, COMMISSIONS & COMMITTEES**

### **Meeting Times and Locations**

#### **CIVIL SERVICE COMMISSION**

Second Thursday of every other month  
5:30 p.m. – City Hall Large Conference Room

#### **COMMUNITY AND POLICE RELATIONS COMMISSION**

Third Thursday of February, May, August & November  
6:00 p.m. – City Council Chambers

#### **LIBRARY BOARD OF TRUSTEES**

Second Wednesday of every month  
4:30 p.m. – National City Public Library

#### **PARKS, RECREATION & SENIOR CITIZENS ADVISORY BOARD**

Third Thursday of every month  
4:00 p.m. – City Hall Large Conference Room

#### **PLANNING COMMISSION**

First and Third Monday of every month  
6:00 p.m. – City Council Chambers

#### **PUBLIC ART COMMITTEE**

Fourth Tuesday of January, April, July, October  
3:00 p.m. – City Hall Large Conference Room

#### **TRAFFIC SAFETY COMMITTEE**

Second Wednesday of every month  
2:00 p.m. – City Hall Large Conference Room

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CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

<input type="checkbox"/> Community & Police Relations Commission* (CPRC)	<input type="checkbox"/> Civil Service Committee
<input type="checkbox"/> Library Board of Trustees	<input type="checkbox"/> Planning Commission
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<input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee*	<input type="checkbox"/> Traffic Safety Committee

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Stephen Norion E-Mail: steph@steph-n-l.com

Home Address: 1430 E 24th St, National City, CA Tel. No.: 6195028951

Business Affiliation: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Length of Residence in National City: 5 San Diego County: 26 California: 44

Educational Background:

Entrepreneurial Business Management, Pepperdine University

Veteran Entrepreneurship (V-WISE), Syracuse University - Martin J. Whitman School of Management, 2013

Occupational Experience:

retired Chief Petty Officer and decorated military Veteran, with significant experience within the international government sector - local, state

and federal regulatory compliance, as well as technology experience in research and development labs, the legal sector, and manufacturing.

Professional or Technical Organization Memberships:

member Homegrown by Heroes, Farmer Veteran Coalition,

USCG Chief Petty Officers Association, Coalition for Veteran Owned Business

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Member National City Chamber of Commerce, Member San Diego Food Systems Alliance

Experience or Special Knowledge Pertaining to Area of Interest:

Retired U.S. Coast Guard Chief, decorated veteran. See attached bio-sketch

Have you ever been convicted of a felony crime? No: x Yes: \_\_\_\_\_ misdemeanor crime? No: x Yes: \_\_\_\_\_

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CITY OF NATIONAL CITY

If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 3/31/2017

Signature: \_\_\_\_\_

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: **Office of the City Clerk**  
**1243 National City Blvd., National City, CA 91950**

Thank you for your interest in serving the City of National City.

This documents is filed as a public document  
2017

Revised: February

## **BOARDS, COMMISSIONS & COMMITTEES**

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3:00 p.m. – City Hall Large Conference Room

#### **TRAFFIC SAFETY COMMITTEE**

# STEPHENI NORTON

[steph@steph-n-i.com](mailto:steph@steph-n-i.com)

[www.linkedin.com/in/stepheninorton/](http://www.linkedin.com/in/stepheninorton/)

A retired Chief Petty Officer and decorated military Veteran, with significant experience within entrepreneurial business management, government sector - local, state, federal and international regulatory compliance, as well as technology experience in research and development labs, the legal sector, and manufacturing.

## PROFESSIONAL EXPERIENCE

### SMALL BUSINESS ENTREPRENEUR. 04/2003 to present

**Startup and Growth Strategy.** Set company vision, mission and goals. Prepare business plan, operation plan, marketing and sales plan, financial plan, and contingencies. Research and determine target market and competitors' strengths and characteristics. Plan and execute companies marketing and advertising plan. Hire and work closely with design resources to develop marketing and advertising copy and materials. Author classified ads, press and news releases, and article contributions to publicize the company. Locate and network with potential clients and suppliers. Create company data management plan; hire and work closely with administrative resources to manage and organize company data. Manage company A/P, A/R, payroll, tax and financial statements preparation. Manage customer feedback, act on their comments to ensure that their requests are taken care of.

**Dickinson Farm.**  
Small plot urban farm.  
2014 to present

**Dale St, South Park.**  
Residential income property.  
2008 to present

**Tradesmen.**  
Commercial income property and event space.  
2013 to present

**21 CFR Consulting, LLC.**  
Pharmaceutical, medical device and  
biotechnology software compliance consulting.  
2003 to 2008

### YEOMAN. U.S. Coast Guard Reserve, 02/2010 to 08/2015.

**Leadership.** Forward deployed, during Deepwater Horizon incident response and Operations Enduring Freedom, managing human resources, travel, pay and personnel administration for up to 2500 service members. Recruit Company Mentor, mentored new recruits into the highly-motivated apprentices needed to do Coast Guard work. Meritoriously advanced to Chief Petty Officer.

**Program Development.** Developed mobilization process benchmarked by the fleet, including tracking tool to manage, track and report on the over 4000 data points, generated by the mobilization of 77 service members. Developed a document management system to support the life cycle management of document based information to capture, storage, classify, index, version, and maintain required Unit directives and correspondence. Reduced lost items by over 95%.

**Research and Data Management.** Managing project officer for multi-district consolidation and reorganization - focused on requirement gathering and validation, process definition and improvement. Developed various metric gathering and reporting tools for over 2000 data points.

#### **Military Awards.**

Coast Guard Commendation Medal; Army Commendation Medal, with Operational Distinguishing Device; Coast Guard Achievement Medal; Coast Guard Commandant Letter of Commendation Ribbon with Operational Distinguishing Device and Bronze Star; National Defense Service Medal with Bronze Star; Global War on Terrorism Expeditionary Medal; Global War on Terrorism Service Medal; Armed Forces Reserve Medal with two Mobilization devices; Coast Guard Overseas Service Ribbon; Coast Guard Enlisted Person of the Year Ribbon; Military Outstanding Volunteer Service Medal; Coast Guard Good Conduct Medal; and various other team, unit and service awards.

### OMBUDSMAN. U.S. Coast Guard, 09/2008 – 08/2013.

**Program Development.** Planned and executed first of its kind pre-deployment training collaborating with six community agencies to provide critical administrative, legal medial and work-life information to over 300 Coast Guard Members and family Members. Developed and implemented a strategic communication program to ensure effective communication between organizational leadership, community resources, Coast Guard Members and family Members during various short CONUS and long-term OCONUS deployments.



# STEPHENI NORTON

[steph@steph-n-l.com](mailto:steph@steph-n-l.com)

[www.linkedin.com/in/stepheninorton/](http://www.linkedin.com/in/stepheninorton/)

**Military Awards.** Reserve Family Readiness Award. 2011, 2013

**LEAD CONSULTANT.** 2000 – 2008.

**Leadership.** Lead consultant and then business owner of a Global Software Compliance Consulting firm. Schedule included foreign and domestic travel over 80%. Provided regulatory compliance expertise worldwide. Managed project working and travel budgets between \$50K-1.2M. Contributing author to various industry publications including IVT's Journal of Validation Compliance, a periodical sought after by the FDA regulated industry for subject matter expert advice; as well as a speaker at numerous industry events.

## RECENT EDUCATION & TRAINING

B.S., Business and Management, Pepperdine University, Currently  
Sustainable Agriculture Training Program, Cal Poly – Pomona, 2017  
Small Farms Program, Cornell University, 2016  
Small-Scale Farming, Arizona State University Food System Transformation, 2015  
Veteran Entrepreneurship (V-WISE), Syracuse University - Martin J. Whitman School of Management, 2013  
Chiefs Call to Indoctrination, October 3, 2013

## MEDIA APPERANCES

"Veteran Leadership" Interview, The Profitable Farm with Charlotte Smith, March 20, 2017  
"Hungry for Fresh Produce", Californian Garden Magazine, January 25, 2017  
"Entrepreneur program gives veteran her 'tribe' back", American Legion Magazine, January 18, 2017  
"Craft beer and local produce", San Diego Reader, December 27, 2016  
"Savoring San Diego: An Epicurean Adventure", Travel Channel, December 14, 2016  
"Veterans in the Workplace", San Diego Union Tribune, October 9, 2016  
"Leading Lady", Syracuse University, November 7, 2016  
"Simple Business Planning for Urban, Backyard Market Garden" Workshop, Women in Sustainable Agriculture Conference, Oregon State University, 2016  
"A Tale of Destruction" Interview, Impact Matters Podcast, May 8, 2016

## BUSINESS HONORS

National City Business of the Year, Finalist. 2016  
Emerging Woman Owned Business Award, Finalist. 2016  
East Village Association - Most Collaborative Development, Finalist. 2015  
Veteran of the Day, U.S. Department of Veterans Affairs. 2015  
Student of the Week, Syracuse University, Institute for Veterans and Military Families. 2015  
Shlpmate of the Week, U.S. Coast Guard. 2013  
Trooper Focus, The Wire, Joint Task Force Guantanamo Bay, Cuba. 2013  
50 People to Watch, San Diego Magazine. 2012  
Women Who Mean Business, Finalist, San Diego Business Journal. 2011

## PROFESSIONAL MEMBERSHIP

Board Member, National City Chamber of Commerce	Member, Farm Bureau
Voting Member, San Diego Food System Alliance	Member, National Young Farmers Coalition
Member, U.S. Coast Guard Chief Petty Officers Association	Certified Farm, Homegrown by Heroes
Member, Coalition for Veteran Owned Business	Member, Slow Food USA & Urban San Diego
Member, Farmer Veteran Coalition	Member, The Rosie Network

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- ☒ Community & Police Relations Commission\* (CPRC) ☐ Civil Service Committee  
☐ Library Board of Trustees ☐ Planning Commission  
☐ Parks, Recreation & Senior Citizens Advisory Board ☐ Public Art Committee\*  
☒ Veterans & Military Families Advisory Committee\* ☐ Traffic Safety Committee

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: LUZ M. Ramirez E-Mail: Sillieptp@hotmail.com  
Home Address: 1119 Dartmouth St. Encinitas, CA 9413 Tel. No.: 619-405-9829  
Business Affiliation: \_\_\_\_\_ Title: \_\_\_\_\_  
Business Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
Length of Residence in National City: 15 yrs. San Diego County: 16 yrs. California: 35 yrs.  
Educational Background: Will receive Bachelors Degree from SDSU on December 2017.  
Occupational Experience: Navy Veteran 1999-2003, Command ombudsman for USS Cape St. George, Navy Exchange (5 years)  
Professional or Technical Organization Memberships: National Criminal Justice Student Association  
Civic or Community Experience, Membership, or Previous Public Service Appointments: National City Host Lions Club since 2002.  
Experience or Special Knowledge Pertaining to Area of Interest: Been affiliated to the military as a veteran and spouse. 18 years  
Have you ever been convicted of a felony crime? No: ☒ Yes: \_\_\_\_\_ misdemeanor crime? No: ☒ Yes: \_\_\_\_\_  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 5/24/17

Signature: Luz M. Ramirez

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: Office of the City Clerk  
1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

<input type="checkbox"/> Community & Police Relations Commission* (CPRC)	<input type="checkbox"/> Civil Service Committee
<input type="checkbox"/> Library Board of Trustees	<input type="checkbox"/> Planning Commission
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<input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee*	<input type="checkbox"/> Traffic Safety Committee

- Applicants must be residents of the City of National City except for those marked by an \* and all applicants must be U.S. Citizens.
- Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: VILAVANH SANGINTHIRATH

E-Mail: VILAVANH@LIVE.COM

Home Address: 1013 E 18<sup>TH</sup> STREET NATIONAL CITY, CA 91950

Tel. No.: (858) 568-2326

Business Affiliation: SAN DIEGO INNOVATIONS & POWERHOUSE BUSINESS SOLUTIONS

Title: FOUNDER & CEO

Business Address: 9285 DOWDY DR. SUITE 205. SAN DIEGO, CA 92131

Tel. No.: (619) 434-2860

Length of Residence in National City: 32 YEARS San Diego County: 32 YEARS California: 32 YEARS

Educational Background: SAN DIEGO STATE UNIVERSITY, BUSINESS MANAGEMENT WITH AN EMPHASIS IN MARKETING. SAN DIEGO MESA COLLEGE, ASSOCIATES IN BUSINESS ADMINISTRATION. SAN DIEGO STATE UNIVERSITY, CERTIFICATE OF MANAGEMENT & LEADERSHIP

Occupational Experience: PLEASE SEE ATTACHMENT FOR OVERVIEW OF PROFESSIONAL EXPERIENCE

Professional or Technical Organization Memberships: MEMBER OF ASIAN BUSINESS ASSOCIATION. MEMBER OF CALIFORNIA DIVERSITY COUNCIL. MEMBER OF SAN DIEGO NON-PROFIT ASSOCIATION. SPEAKER AT MANY HIGH PROFILED CONFERENCES, EVENTS, AND YOUTH EMPOWERMENT OPPORTUNITIES.

Civic or Community Experience, Membership, or Previous Public Service Appointments: BOARD OF DIRECTOR, GIRLS IN TECH SAN DIEGO. BOARD OF DIRECTORS, BREAK THE SILENCE AGAINST DOMESTIC VIOLENCE. BOARD ADVISOR, GERSON INSTITUTE. EXECUTIVE TEAM MEMBER, MAINSTREET ALLIANCE SAN DIEGO.

Experience or Special Knowledge Pertaining to Area of Interest: I HAVE MANY FAMILY MEMBERS AND CLOSE FRIENDS IN THE MILITARY, I UNDERSTAND THE COMPLEXITIES AND STRUGGLES OF LIVING THE MILITARY LIFESTYLE THAN MOST CIVILIANS. THE GREATEST PART IS THROUGH MY PROFESSIONAL BACKGROUND AND EXPERIENCES OF BEING AN ENTREPRENEUR AND WORKING WITH SMALL BUSINESSES, I'VE BEEN FORTUNATE

ENOUGH TO HELPED OVER 5 MILITARY INDIVIDUALS TRANSITIONING OUT OF THE FORCE TO START THEIR BUSINESS AND BUILD A GREAT FUTURE FOR THEIR FAMILIES. I'M CURRENTLY WORKING ON MY NEWEST INITIATIVE CALLED SAN DIEGO INNOVATIONS, AND ONE OF THE FOCUS IS WORKING WITH THE WORKFORCE PARTNERSHIP TO PROVIDE A PIPELINE FOR MILITARY PERSONNELS THROUGHOUT SAN DIEGO. I'M IN DISCUSSIONS WITH COUNTY OF SUPERIOR COURT AND SECOND CHANCE TO PROVIDING A PROGRAM FOR MILITARY VETERANS TO GETTING THE MENTAL HEALTH, AND TRAINING NEEDED TO GET BACK ON THEIR FEET. FROM A PERSONAL STANDPOINT, I CAN SYMPATHIZE WITH THE STRUGGLES AND HEARTBREAK THAT COME WITH LOSING A LOVED SOLDIER AT WAR WITH THE LOSS OF MY COUSIN AND A COUPLE CLOSE FRIENDS, I'M A SINGLE MOTHER AND I'VE ALSO HELPED OVER 20 MILITARY PARENTS (SINGLE OR NOT) BY PROVIDING THEM RESOURCES AND OUTLETS THROUGH MY BLOG, MEET UP GROUPS, AND NETWORK OPPORTUNITIES TO GET THE SUPPORT NEEDED. I STARTED A SOCIAL GROUP CALLED MEMOIRS OF SINGLE PARENTS IN 2013, OVER 100 PARENTS IN THE GROUP ARE MILITARY MEMBERS AND HAVE REACHED OUT TO ME FROM ALL AREAS IN THE NATION TO THANK ME FOR MY SUPPORT AND AN AREA TO LET OUT THE PAIN AND STRUGGLES AS A PARENT. IN 2005, I MOVED TO GERMANY FOR ONE YEAR TO BE A COUNSELOR FOR MILITARY CHILDREN WHERE I STAYED ON THE ARMY BASE AND HELPED KIDS FROM AGES 6 MONTHS TO 17 YEARS OF AGE. I COACHED AND TAUGHT BASKETBALL, CONDUCTED EDUCATIONAL ACTIVITIES, BECAME AN OUTLET FOR CONSULTATION SO THE KIDS CAN RELATE AND HELP GUIDE THEM THROUGH DIFFICULT CHANGES. I BECAME GREAT FRIENDS WITH MANY OF THE PARENTS, COUNSELORS, AND TEACHERS TO THIS DAY.

Have you ever been convicted of a felony crime? No: ☒ Yes: ☐ misdemeanor crime? No: ☒ Yes: ☐  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 8/14/17

Signature: 

Please feel free to provide additional information or letters of endorsement.

Return completed form to: Office of the City Clerk, 1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.



# Vilavanh Sanginthirath

*Innovative strategiest and forward thinking team leader with a proven track record for identifying opportunities, present a bold vision, and building successful teams from the ground up*



Corporate | Nonprofit | Small Business  
Board Member | Community Leader

(858) 568-2326

[vilavanh@live.com](mailto:vilavanh@live.com)

San Diego, CA

ENTJ

## PROFESSIONAL EXPERIENCE

April 2017 - Present

San Diego, CA

### Chief Executive Officer

Powerhouse Business Solutions



#### Achievements

Developed and launched overall strategy, financial plans, pricing structure, legal contracts and business plan  
Build partnerships with local businesses, chambers, and community to drive economic growth and impact

January 2017 - June 2017

San Diego, CA

### Co-Managing Director & Director of Marketing

Girls in Tech, San Diego



#### Achievements

Built infrastructure of organization including programs, marketing plans, strategic partnerships, executive team  
Advocated and spoke during events, media appearances  
Launched with over 550 registrants, and a 70% attrition

June 2016 - May 2017

San Diego, CA

### Director of Marketing

Gerson Institute

#### Achievements

Developed new infrastructure, workflow and processes for all departments: marketing, sales, production  
Launched Gerson Cookbook generating over \$200K  
Conducted systems & process, saving over \$50K

November 2014 - May 2016

San Diego, CA

### Marketing Manager | Canada

HD Supply, Inc.

#### Achievements

Generated over \$6MM and contributed 16% in co. sales  
Exceeded forecast and hit a record \$50MM in revenue  
Lead new market strategy & website, drove 16% growth

April 2014 - November 2014

San Diego, CA

### CRM Marketing Campaign Manager

Petco Animal Supplies, Inc.

#### Achievements

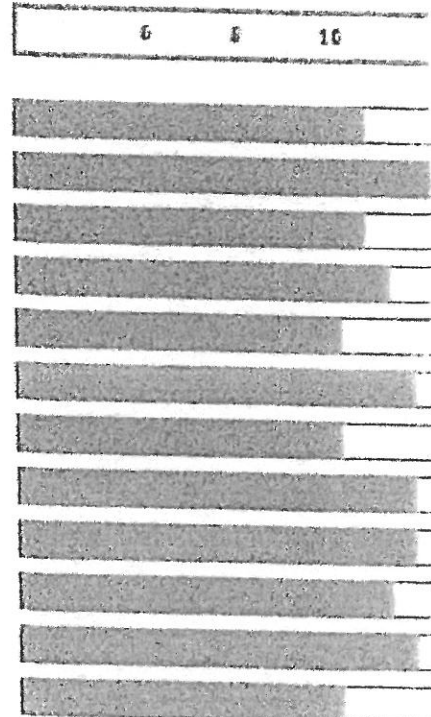
Managed F&F Campaign, generate \$5.4MM in 2 days  
Support campaigns for loyalty, ecommerce, merchandise

## AREAS OF EXPERTISE

Years of Experience

6 8 10

Leadership  
Strategic Planning  
Budgeting Finance  
Market Expansion  
Change Management  
Team Building  
Systems Integration  
Strategic Partners  
E-Commerce Mgmt.  
Operation Workflow  
Data Analysis  
Community Curator



## INVOLVEMENT & ACHIEVEMENTS

- SD Magazine - Woman of the Year 2017 Nominee
- Intern - Councilmember A. Sotelo-Solis
- Board of Director - Break the Silence Against DV
- Board Advisor - Gerson Institute
- Advocate - Veterans & Military Family Meet Ups
- Speaker - U.S. News STEM Solutions Conference
- Executive Team - Women of Main Street Alliance
- Member - Asian Business Association
- Member - American Marketing Association
- Member - California Diversity Council
- Member - San Diego Non-Profit Association
- Speaker - Break the Silence Community Outreach

## EDUCATION

- San Diego State University  
Business Management - emphasis in Marketing
- San Diego State University  
Certificate in Management & Leadership

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

- |  |   |
|--|---|
| <input type="checkbox"/> Community & Police Relations Commission* (CPRC)             | <input type="checkbox"/> Civil Service Committee  |
| <input type="checkbox"/> Library Board of Trustees                                   | <input type="checkbox"/> Planning Commission      |
| <input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board          | <input type="checkbox"/> Public Art Committee*    |
| <input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee* | <input type="checkbox"/> Traffic Safety Committee |

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Mea Storer E-Mail: mstorer@allsan.org  
Home Address: 6534 Blue Crane Way #2, SD 92129 Tel. No.: 619-497-6150  
Business Affiliation: 211 San Diego Title: Vice President of Community & Government Relations  
Business Address: 3510 Calk Fortunado, San Diego 92123 Tel. No.: 619-341-1241  
Length of Residence in National City: \_\_\_\_\_ San Diego County: \_\_\_\_\_ California: \_\_\_\_\_  
Educational Background: Masters of Arts in Nonprofit Leadership and Management from University of San Diego  
Occupational Experience: \_\_\_\_\_

Professional or Technical Organization Memberships: 2nd Vice President of San Diego Veterans Coalition (SDVC)

Civic or Community Experience, Membership, or Previous Public Service Appointments: \_\_\_\_\_

Experience or Special Knowledge Pertaining to Area of Interest: \_\_\_\_\_

Have you ever been convicted of a felony crime? No ☒ Yes: \_\_\_\_\_ misdemeanor crime? No: \_\_\_\_\_ Yes: \_\_\_\_\_  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 3/28/17

Signature: [Signature]

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: Office of the City Clerk  
1243 National City Blvd., National City, CA 91950

Thank you for your interest in serving the City of National City.

This documents is filed as a public document

Revised: February 2017



**CITY OF NATIONAL CITY  
APPLICATION FOR APPOINTMENT  
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- |  |  |
|--|--|
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|--|--|

Note: Applicants must be residents of the City of National City except for those marked by an \*

Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.

Name: Lance Alan Mirkin

Home Address: 127 Highland Avenue Tel. No.: 619-867-4413

Business Affiliation: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_ Tel. No.: \_\_\_\_\_

Length of Residence in National City: 2 yrs San Diego County: 43 California: 64

Educational Background: BA SDSU, 2 yrs Law School Western State University School of Law

Occupational Experience: 35 years in the Financial Services and Lending Industry

Professional or Technical Organization Memberships: \_\_\_\_\_

Civic or Community Experience, Membership, or Previous Public Service Appointments:

Board Member PACNC, Elder First Christian Church Chula Vista

Experience or Special Knowledge Pertaining to Area of Interest: \_\_\_\_\_

Have you ever been convicted of a felony crime? No ☒ Yes: \_\_\_\_\_ misdemeanor crime? No: ☒ Yes: ☒  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying.

Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Oct 1986 Wet Rockless

Date: 09/01/16

Signature: [Signature]

Please feel free to provide additional information or letters of endorsement.

Please return completed form to:

Office of the City Clerk  
1243 National City Blvd, National City, CA 91960

Thank you for your interest in serving the City of National City.

\* Residency requirements may not apply  
This document is filed as a public document

Revised: December 2015

CITY OF NATIONAL CITY

APPLICATION FOR APPOINTMENT  
TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

<input type="checkbox"/> Community & Police Relations Commission* (CPRC)	<input type="checkbox"/> Civil Service Committee
<input type="checkbox"/> Library Board of Trustees	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Parks, Recreation & Senior Citizens Advisory Board	<input type="checkbox"/> Public Art Committee*
<input checked="" type="checkbox"/> Veterans & Military Families Advisory Committee*	<input type="checkbox"/> Traffic Safety Committee

**Note: Applicants must be residents of the City of National City except for those marked by an \***

**Applicants for the Community and Police Relations Commission must pass a criminal background check prior to appointment.**

Name: Talisin Burton E-Mail: [tali.burton@gmail.com](mailto:tali.burton@gmail.com)

Home Address: 2554 Muirfields Dr Carlsbad Ca 92009 Tel. No.: 443-822-3358

Business Affiliation: Burton Restaurants LLC dba Dunkin Donuts Title: Owner

Business Address: 2139 E. Plaza Blvd National City Ca 91950 Tel. No.: 619-267-1554

Length of Residence in National City: N/A San Diego County: 15 yrs California: 15yrs

Educational Background: 2001 - BS Engineering – United States Naval Academy

2010 - MBA – Mashall School of Business, University of Southern California

Occupational Experience: Currently owner of Burton Restaurants LLC (Dunkin Donuts), Burton

Enterprises LLC (KFC, Pizza Hut, Taco Bell and Lemon Grove Bakery), Owner Redline Surgical

(Medical Device Distributorship in San Diego), 1997-2001 – United States Navy, 2001-2010 – United

States Marine Corps, Active Duty; 2010-present United States Marine Corps Reserve.

Professional or Technical Organization Memberships: Marine For Life San Diego, Veterans Beer Club

Civic or Community Experience, Membership, or Previous Public Service Appointments: Lemon

Grove service certificate awarded 2017

Experience or Special Knowledge Pertaining to Area of Interest: I have spent the last 5 years helping local military transition from active duty to civilian life; I work closely with local veterans groups and charities and would like to work closer with the council to better the lives of our local veteran brothers and sisters.

Have you ever been convicted of a felony crime? No: X Yes:\_\_\_ misdemeanor crime? No: X Yes:\_\_\_  
If any convictions were expunged disclosure is not required. Convictions are not necessarily disqualifying. Please feel free to provide an explanation or information regarding yes answers to the above two questions.

Date: 8/25/17

Signature: [Handwritten Signature]

Please feel free to provide additional information or letters of endorsement.

Please return completed form to: **Office of the City Clerk**  
1243 National City Blvd., National City, CA 91950

## Mike Dalla

---

**From:** Tali Burton <tali.burton@gmail.com>  
**Sent:** Monday, October 30, 2017 10:37 PM  
**To:** Mike Dalla  
**Subject:** Fwd: National City Veterans Committee  
**Attachments:** Veterans Committee - Burton.pdf; ATT00001.htm

Please confirm receipt

Sent from my iPhone

Begin forwarded message:

**From:** Tali Burton <[tburton@burtonfoods.biz](mailto:tburton@burtonfoods.biz)>  
**Date:** September 19, 2017 at 4:19:11 PM PDT  
**To:** "[mdalla@nationalcityca.gov](mailto:mdalla@nationalcityca.gov)" <[mdalla@nationalcityca.gov](mailto:mdalla@nationalcityca.gov)>  
**Cc:** zz Talison Burton <[tali.burton@gmail.com](mailto:tali.burton@gmail.com)>  
**Subject:** National City Veterans Committee

Dear Mr. Dalla,

I am really excited to submit my application for the National City Veterans Committee but I regret to inform you that I am unable to attend tonight's meeting do to my travel schedule. I am in the process of coming back from NY where I met with several public leaders for my reserve position in the Marine Corps. Under my current reserve billet, I maintain a network of business and political leaders and advise transitioning Marines on opportunities in the civilian community. This position coupled with my interest in growing our current businesses, future businesses and serving our community make me uniquely qualified to serve the wonderful people of National City to the best of my ability on this committee.

Here is a simple view of my connection to our community please let me know if there is any other information I can provide in order to assist in the selection process.

Owner/Operator – Burton Foods LLC, Dunkin Donuts, Pizza Hut and KFC all in National City – we employ over 100 citizens of National City, with a strong emphasis on hiring from the community

Give back – we have continued to donate and support local charities including but not limited to ARTS, Local Firefigher and police, San Diego Food Bank and Travis Manion foundation

Military community in National City, we are working to dedicate our location at Plaza to a fallen service member in remembrance; I am working with two transitioning Marines to help find them employment post EAS.

Very respectfully  
Talisin Burton  
Owner, Dunkin Donuts of San Diego  
A disabled veteran owned small business

Sent from [Mail](#) for Windows 10

The following page(s) contain the backup material for Agenda Item: Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. (City Clerk)

Item # \_\_\_\_

11/07/17

**MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL  
CITY APPROVING THE WAIVING OF THE READING OF THE  
TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING  
AND PROVIDING THAT SUCH ORDINANCES SHALL BE  
INTRODUCED AND/OR ADOPTED AFTER A READING  
OF THE TITLE ONLY.**

(City Clerk)

The following page(s) contain the backup material for Agenda Item: Approval of the Minutes of the Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City of October 3, 2017 and Special Meeting of the City Council of the City of National City of October 3,



Item # \_\_\_\_\_

11/07/17

**APPROVAL OF THE MINUTES OF THE  
REGULAR MEETING OF THE CITY COUNCIL  
AND COMMUNITY DEVELOPMENT COMMISSION –  
HOUSING AUTHORITY OF THE CITY OF NATIONAL  
CITY OF OCTOBER 3, 2017 AND SPECIAL MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
NATIONAL CITY OF OCTOBER 3, 2017.**

(City Clerk)

**DRAFT      DRAFT      DRAFT**  
**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL AND COMMUNITY DEVELOPMENT COMMISSION –  
HOUSING AUTHORITY OF THE CITY OF NATIONAL CITY**

**October 3, 2017**

The Regular Meeting of the City Council and Community Development Commission – Housing Authority of the City of National City was called to order at 6:11 p.m. by Mayor / Chairman Ron Morrison.

**ROLL CALL**

Council / Board members present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis.  
Administrative Officials present: Dalla, Deese, Duong, Morris-Jones, Muthusamy, Parra, Raulston, Roberts, Rodriguez, Stevenson, Vergara, Williams, Ybarra.

**PLEDGE OF ALLEGIANCE TO THE FLAG BY MAYOR RON MORRISON**

**PUBLIC COMMENTS**

Jose Estrada, National City, expressed displeasure with the Festival of Life church event held in Kimball Park and its apparent support by some public officials.

Shane Parmely expressed concerns about the church event and how it was conducted.

John Borja, representing the Chamber of Commerce, extended an invitation to the upcoming craft beer event in Pepper Park.

Mark Lane, National City, expressed concerns and opposition to the park event.

Coyote Moon, National City, spoke in opposition to the park event.

Marisol Natividad, National City, related her personal experiences and displeasure while at the Festival of Life event.

Andrew Mckercher, National City, objected to the promotion of the park event by public officials.

Michelle Krug explained the issues she had with the park event.

**PRESENTATIONS**

**COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2017  
(102-10-12)**

1. Presentation from the appointed Proposition "D" Independent Evaluation Committee regarding the City of National City District Transactions and Use Tax. (Finance) \*\*Companion Item #24\*\*

**AGENDA ITEM NO. 3 WAS TAKEN UP NEXT**

**PRESENTATIONS (cont.)**

**COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2017  
(102-10-12)**

3. Presentation on Sewer Rate Study and proposed rate increases. (Engineering/Public Works) \*\*Companion Item #25\*\*

**COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2017  
(102-10-12)**

2. Presentation on Project Labor Agreements and Affordable Housing Policy and Financing by LeSar Development Consultants. (Housing & Economic Development)

**RECESS**

A Recess was called at 9:19 pm.  
The meeting reconvened at 9:32 pm.  
All members were present.

**COUNCIL MEETING PRESENTATIONS / AWARDS & RECOGNITIONS 2017  
(102-10-12)**

4. Update on Paradise Creek Educational Park (Jim Neri, Neri Landscape Architecture). (Engineering/Public Works)

**INTERVIEWS / APPOINTMENTS**

**BOARDS & COMMISSIONS ADMIN (101-1-1)**

5. Interviews and Appointments - Current Vacancies & Expired Terms / Veterans and Military Families Advisory Committee. (City Clerk)

**ACTION:** Motion by Rios, seconded by Cano, to reappoint Fred Puhn to the Civil Service Commission. Carried by unanimous vote.

Motion by Morrison, seconded by Cano, to appoint Lance Mirkin to the Library Board of Trustees. Carried by unanimous vote.

Motion by Morrison, seconded by Cano, to reappoint Roy Cesena and Yvonne Cordoba to the Park, Recreation and Senior Citizen's Advisory Board. Carried by unanimous vote.

Motion by Morrison, seconded by Mendivil, to reappoint Ryan Whipple to the Traffic Safety Committee. Carried by unanimous vote.

**CITY COUNCIL**

**CONSENT CALENDAR**

**ADOPTION OF CONSENT CALENDAR.** Item No. 6 (NCCMC), Item Nos. 7 through 13 (Resolution Nos. 2017-187 through 2017-193), Item No. 14 (Temporary Use Permit), Item No. 15 (Report), Item Nos. 16 through 18 (Warrant Registers). Motion by Sotelo-Solis, seconded by Cano, to approve the Consent Calendar except #7. Carried by unanimous vote.

**MUNICIPAL CODE 2017 (506-2-32)**

6. MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY APPROVING THE WAIVING OF THE READING OF THE TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING AND PROVIDING THAT SUCH ORDINANCES SHALL BE INTRODUCED AND/OR ADOPTED AFTER A READING OF THE TITLE ONLY. (City Clerk)

**ACTION:** Approved. See above.

**CONTRACT (C2010-86)**

7. Resolution No. 2017-187. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE MAYOR TO EXECUTE THE THIRD AMENDMENT TO THE LEASE BY AND BETWEEN THE CITY AND THE BOYS AND GIRLS CLUB OF GREATER SAN DIEGO, INC., CONSENTING TO A SUBLEASE BETWEEN THE BOYS AND GIRLS CLUB AND INTEGRITY CHARTER SCHOOL FOR THE CITY-OWNED LAND AND BUILDING LOCATED AT 1430 "D" AVENUE IN NATIONAL CITY. (Housing & Economic Development)

**ACTION:** Motion by Mendivil, seconded by Morrison to adopt the Resolution. Carried by the following vote, to-wit: Ayes Cano, Mendivil, Morrison, Rios. Nays: Sotelo-Solis. Abstain: None. Absent: None.

**ENGINEERING / PUBLIC WORKS DEPT - GRANTS / REPORTS ADMIN (1104-1-1)**

8. Resolution No. 2017-188. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AUTHORIZING THE ESTABLISHMENT OF AN ENGINEERING DEPARTMENT GRANTS FUND APPROPRIATION OF \$365,000 IN DISADVANTAGED COMMUNITY (DAC) PLANNING GRANT FUNDS THROUGH THE PROPOSITION 1 DAC INVOLVEMENT GRANT PROGRAM FOR THE PARADISE VALLEY CREEK WATER QUALITY AND COMMUNITY ENHANCEMENT PROJECT AND ESTABLISHMENT OF A CORRESPONDING REVENUE BUDGET. (Engineering/Public Works)

**ACTION:** Approved. See above.

**CONSENT CALENDAR (cont.)**

**EQUIPMENT / VEHICLE PURCHASE ADMIN (209-1-1)**

9. Resolution No. 2017-189. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, WAIVING THE FORMAL BID PROCESS CONSISTENT WITH NATIONAL CITY MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE PURCHASING AND AUTHORIZING THE CITY (BUYER) TO PIGGYBACK THE NATIONAL JOINT POWERS ALLIANCE (NJPA) CONTRACT #081716-KTC WITH KENWORTH TRUCK COMPANY THROUGH INLAND KENWORTH (US) INC. (AUTHORIZED DEALER) TO AWARD THE PURCHASE OF ONE (1) T400 SERIES CONVENTIONAL 10 YARD DUMP TRUCK TO INLAND KENWORTH (US) INC., IN AN AMOUNT NOT TO EXCEED \$149,951.88. (Engineering/Public Works)

**ACTION:** Approved. See above.

**EQUIPMENT / VEHICLE PURCHASE ADMIN (209-1-1)**

10. Resolution No. 2017-190. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, WAIVING THE FORMAL BID PROCESS CONSISTENT WITH NATIONAL CITY MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE PURCHASING AND AUTHORIZING THE CITY (BUYER) TO PIGGYBACK THE NATIONAL JOINT POWERS ALLIANCE (NJPA) CONTRACT #113012-HDI WITH H.D. INDUSTRIES, INC. (MANUFACTURER) THROUGH THE HAAKER EQUIPMENT COMPANY (DISTRIBUTOR) TO AWARD THE PURCHASE OF ONE (1) H.D. INDUSTRIES PRO-PATCH TCM-425-80 DHE MOUNTED ON A 2018 FORD F-750 CHASSIS TO HAAKER EQUIPMENT COMPANY FOR POTHOLE REPAIRS, IN AN AMOUNT NOT TO EXCEED \$180,109.58. (Engineering/Public Works)

**ACTION:** Approved. See above.

**EQUIPMENT / VEHICLE PURCHASE ADMIN (209-1-1)**

11. Resolution No. 2017-191. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, WAIVING THE FORMAL BID PROCESS CONSISTENT WITH NATIONAL CITY MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE PURCHASING AND AUTHORIZING THE CITY (BUYER) TO PIGGYBACK THE CITY OF MODESTO PURCHASE ORDER (CONTRACT) NO. 112254 WITH MUNICIPAL MAINTENANCE EQUIPMENT, INC. TO AWARD THE PURCHASE OF ONE (1) RAVO 5 ISERIES SWEEPER TO MUNICIPAL MAINTENANCE EQUIPMENT, INC. IN AN AMOUNT NOT TO EXCEED \$253,574.18, CONSISTENT WITH CITY OF MODESTO REQUEST FOR BID AND SPECIFICATIONS NO. 1617-12. (Engineering/Public Works)

**ACTION:** Approved. See above.



**CONSENT CALENDAR (cont.)**

**CONTRACT (C2017-60)**

12. Resolution No. 2017-192. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY WAIVING THE FORMAL BID PROCESS PURSUANT TO NATIONAL CITY MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE PURCHASING AND AUTHORIZING THE CITY TO UTILIZE SAN DIEGO COUNTY'S CONTRACT NO. 553982 TO AWARD THE PURCHASE OF THREE P25 MCC7500 CONSOLES FOR THE NATIONAL CITY POLICE DISPATCH CENTER, FROM MOTOROLA SOLUTIONS, INC. IN AN AMOUNT NOT TO EXCEED \$227,689, USING FY16 URBAN AREA SECURITY INITIATIVE (UASI) GRANT FUNDS. (Fire)

**ACTION:** Approved. See above.

**GRANT / COMMUNITY SERVICES (206-4-26)**

13. Resolution No. 2017-193. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, 1) AUTHORIZING THE ACCEPTANCE OF THE COUNTY OF SAN DIEGO'S COMMUNITY ENHANCEMENT PROGRAM GRANT FUNDS OF \$10,000 FOR THE SPECIAL EVENT "A KIMBALL HOLIDAY", WITH NO MATCHING FUNDS REQUIRED; 2) AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NATIONAL CITY AND THE COUNTY OF SAN DIEGO TO RECEIVE FY18 COMMUNITY ENHANCEMENT PROGRAM GRANT FUNDS; 3) AND AUTHORIZING THE ESTABLISHMENT OF A REIMBURSABLE GRANTS CITYWIDE FUND APPROPRIATION OF \$10,000 AND CORRESPONDING REVENUE BUDGET. (Community Services)

**ACTION:** Approved. See above.

**TEMPORARY USE PERMITS 2017 (203-1-33)**

14. Temporary Use Permit – Harvest Fest hosted by Cornerstone Church of San Diego at 1914 Sweetwater Road on October 31, 2017 from 6 p.m. to 9 p.m. with no waiver of fees. (Neighborhood Services)

**ACTION:** Approved. See above.

**FINANCIAL MANAGEMENT 2017-2018 (204-1-33)**

15. Investment transactions for the month ended July 31, 2017. (Finance)

**ACTION:** Approved. See above.

**WARRANT REGISTER JULY 2017 – JUNE 2018 (202-1-32)**

16. Warrant Register #7 for the period of 08/09/17 through 08/15/17 in the amount of \$1,803,390.22. (Finance)

**ACTION:** Ratified. See above.



**CONSENT CALENDAR (cont.)**

**WARRANT REGISTER JULY 2017 – JUNE 2018 (202-1-32)**

17. Warrant Register #8 for the period of 08/16/17 through 08/22/17 in the amount of \$987,526.96. (Finance)

**ACTION:** Ratified. See above.

**WARRANT REGISTER JULY 2017 – JUNE 2018 (202-1-32)**

18. Warrant Register #9 for the period of 08/23/17 through 08/29/17 in the amount of \$1,808,798.21. (Finance)

**ACTION:** Ratified. See above.

**PUBLIC HEARINGS: ORDINANCES AND RESOLUTIONS**

**MUNICIPAL CODE 2017 (506-02-32)**

19. Ordinance No. 2017-2438. Public Hearing and Adoption of an ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AMENDING SECTION 18.21.040 PERTAINING TO THE MAXIMUM AREA AND NUMBER OF ACCESSORY STRUCTURES. (Applicant: Fred Puhn) (Case File 2017-21 A) (Planning)

**RECOMMENDATION:** Adopt the Ordinance.

**TESTIMONY:** None.

**ACTION:** Motion by Rios, seconded by Sotelo-Solis, to close the Public Hearing. Carried by unanimous vote.

Motion by Rios, seconded by Sotelo-Solis, to adopt the Ordinance. Carried by unanimous vote.

**MUNICIPAL CODE 2017 (506-02-32)**

20. Ordinance No. 2017-2439. Public Hearing and Adoption of an ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY AMENDING TITLE 6 SECTION 6.04 OF THE NATIONAL CITY MUNICIPAL CODE REGARDING BUSINESS TAX RATES TO COMPLY WITH CURRENT LAW, INCLUDING 1) REVERTING GROSS RECEIPTS AND FLAT BUSINESS TAX RATES TO THOSE ESTABLISHED BY ORDINANCE NO. 1606, ENACTED IN 1977, CORRECTING RATE CALCULATIONS WHERE NECESSARY; 2) REPEALING THE MARGINAL TAX RATE TABLE; 3) REPEALING APPENDIX D TO ORDINANCE NO. 1606; AND 4) REFUNDING BUSINESS TAXES AND ASSOCIATED APPLICABLE FEES OVERPAID WITHIN THE TWELVE MONTHS PRIOR TO THE EFFECTIVE DATE OF THIS ORDINANCE. (Finance)

**RECOMMENDATION:** Adopt the Ordinance.

**TESTIMONY:** None.

**ACTION:** Motion by Sotelo-Solis, seconded by Rios, to close the Public Hearing. Carried by unanimous vote.

Motion by Sotelo-Solis, seconded by Rios, to adopt the Ordinance. Carried by unanimous vote.

## NON CONSENT RESOLUTIONS

### FINANCIAL MANAGEMENT 2017-2018 (204-1-33)

21. Resolution No. 2017-194. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY, 1) AMENDING THE FISCAL YEAR 2018 CAPITAL IMPROVEMENT PROGRAM BUDGET TO INCLUDE A LIST OF PROJECTS PROPOSED TO RECEIVE FUNDING FROM THE ROAD MAINTENANCE AND REHABILITATION ACCOUNT (RMRA) AS REQUIRED BY SENATE BILL 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017; 2) ADJUSTING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2018 TRAFFIC MONITORING / SAFETY ENHANCEMENTS PROJECT BY RELEASING \$300,000 IN GAS TAX FUND APPROPRIATIONS; 3) ADJUSTING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2018 SAFE ROUTES TO SCHOOL PEDESTRIAN AND BICYCLE SAFETY ENHANCEMENTS PROJECT TO APPROPRIATE \$343,345 IN RMRA FUNDS THROUGH THE GAS TAX FUND FOR CONSTRUCTION; AND 4) REDUCING CORRESPONDING GAS TAX FUND REVENUE BUDGET FOR RECEIPT OF RMRA FUNDS FROM \$350,432 TO \$343,345 FOR FISCAL YEAR 2018 BASED ON THE LATEST REVENUE PROJECTIONS FOR NATIONAL CITY FROM THE STATE DEPARTMENT OF FINANCE. (Engineering/Public Works)

**RECOMMENDATION:** Adopt the Resolution.

**TESTIMONY:** None.

**ACTION:** Motion by Sotelo-Solis, seconded by Cano, to adopt the Resolution. Carried by unanimous vote.

## NEW BUSINESS

### TEMPORARY USE PERMITS 2017 (403-32-1)

22. Temporary Use Permit - Wavetec requesting to use the lot located at 1918 Cleveland Avenue to repair a 43 ft. sailboat from October 3, 2017 thru December 31, 2017 with no waiver of fees. (Neighborhood Services)

**RECOMMENDATION:** Approve the Application for a TUP subject to compliance with all conditions of approval with no waiver of fees or in accordance to City Council Policy 802.

**TESTIMONY:** Paul Ralph, the applicant, responded to questions.

**ACTION:** Motion by Sotelo-Solis, seconded by Morrison, to approve the TUP. Carried by unanimous vote.

**NEW BUSINESS (cont.)**

**TEMPORARY USE PERMITS 2017 (403-32-1)**

23. Temporary Use Permit – 1st Annual Bayside Brew and Spirits Festival sponsored by the National City Chamber of Commerce at Pepper Park on October 21, 2017. (Neighborhood Services)

**RECOMMENDATION:** Approve the Application for a TUP subject to compliance with all conditions of approval with no waiver of fees or in accordance to City Council Policy 802.

**TESTIMONY:** None.

**ACTION:** Motion by Sotelo-Solis, seconded by Rios, to approve the TUP including a fee waiver of \$500. Carried by the following vote, to-wit: Ayes: Mendivil, Morrison, Rios, Sotelo-Solis. Nays: Cano. Absent: None. Abstain: None.

**FINANCIAL MANAGEMENT 2017-2018 (204-1-33)**

24. Report to the City Council of the City of National City from the appointed Proposition D Independent Evaluation Committee containing a recommendation regarding the City of National City District Transactions and Use Tax, pursuant to the provisions of Section 4.160.180 of the City of National City Municipal Code. (Finance) \*\*Companion Item #1\*\*

**RECOMMENDATION:** Accept and file the report.

**TESTIMONY:** Jose Estrada, National City, reminded everyone that Proposition D was meant to be temporary and to continue to look for ways to end it.

**ACTION:** Motion by Rios, seconded by Cano to accept and file the Report. Carried by unanimous vote.

**ENGINEERING / PUBLIC WORKS DEPT – GRANTS / REPORTS ADMIN (1104-1-1)**

25. Report on Sewer Rate Study and proposed rate increases. (Engineering/Public Works) \*\*Companion Item #3\*\*

**RECOMMENDATION:** Accept and file background report and Sewer Rate Study and direct staff to mail out Notice of Public Hearing per Proposition 218 requirements.

**TESTIMONY:** None.

**ACTION:** Motion by Cano, seconded by Rios to accept and file the report and direct staff to send notice. Carried by unanimous vote.

**NEW BUSINESS (cont.)**

**CITY MANAGER / REPORTS ADMIN (1104-1-12)**

26. Discussion of the proposed termination of the federal Deferred Action for Childhood Arrivals (DACA) program, including consideration of a Resolution in support of the program. (City Manager)

**TESTIMONY:** None.

**ACTION:** Motion by Rios, seconded by Sotelo-Solis to continue to the next meeting to allow time to consider additional resolutions presented at the meeting. Carried by unanimous vote.

**CITY MANAGER / REPORTS ADMIN (1104-1-12)**

27. City Council discussion and direction on Assembly Bill 485 Pet Store Operators: Dogs, Cats and Rabbits (O'Donnell and Dababneh), including consideration of a letter of support modeled after the letter of support provided by the Office of Assembly Member O'Donnell. (City Manager)

**TESTIMONY:** None.

**ACTION:** Motion by Rios, seconded by Sotelo-Solis to approve sending a letter of support. Carried by the following vote, to-wit: Ayes: Mendivil, Rios, Sotelo-Solis. Nays: Morrison, Cano. Absent: None. Abstain: None.

**B. COMMUNITY DEVELOPMENT COMMISSION-HOUSING AUTHORITY**

**CONSENT RESOLUTIONS - HOUSING AUTHORITY**

**CONTRACT (C2016-27)**

**HOUSING AUTHORITY (404-1-6)**

28. Resolution No. 2017-58. RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION-HOUSING AUTHORITY OF THE CITY OF NATIONAL CITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN ACKNOWLEDGMENT AND AGREEMENT TO THE LETTER OF CONSENT FROM COPPER HILLS LIMITED PARTNERSHIP DATED SEPTEMBER 18, 2017, APPROVING THE TRANSFER IN INTEREST OF CENTERLINE CALIFORNIA CORPORATE PARTNERS IV, L.P., AND RELATED CALIFORNIA CORPORATE IV SLP, L.P. AS LIMITED PARTNERS TO NATIONAL COMMUNITY RENAISSANCE OF CALIFORNIA, A CALIFORNIA NON-PROFIT CORPORATION, OR AN AFFILIATE OF THE GENERAL PARTNER, TO ENABLE THE REFINANCING AND REHABILITATION OF VISTA DEL SOL APARTMENTS LOCATED AT 1545 Q AVENUE IN NATIONAL CITY. (Housing and Economic Development)

**RECOMMENDATION:** Adopt the Resolution.

**TESTIMONY:** None.

**ACTION:** Motion by Rios, seconded by Cano to adopt the Resolution. Carried by unanimous vote.



## STAFF REPORTS

Director of Emergency Services, Frank Parra, provided an update on the San Diego County Hepatitis "A" outbreak and the measures being taken to deter and mitigate the outbreak.

Assistant City Manager Brad Raulston provided an update on the Bay Shore Bikeway.

## MAYOR AND CITY COUNCIL

Vice Mayor Mendivil said he would not comment on any of the speakers comments regarding the Festival of Life event except one; the person that said he was aggressive. For the record: "Fifteen years ago I would have probably been in their face when they are dragging my name through the mud. I think I would have definitely been in their face. Not anymore. So that one is flat out not true that I was aggressive in any way". Vice Mayor Mendivil said the Festival of Life was an awesome event for the City and that he stands behind it and puts his name on it. Vice Mayor Mendivil spoke of the importance of economic development and pledged to be business friendly in any way he can be.

Member Sotelo-Solis thanked staff for the many fine reports provided; expressed her concerns and expectations surrounding the Festival of Life event in the park and the importance of having all necessary information and explained the reasons why she could not support the event. Member Sotelo-Solis agreed about the importance of economic development to promote business and job creation and; reminded everyone about the Halloween Tower of Terror event.

Member Rios reminded everyone about the Maytime Band review on Saturday; reported that she attended the South County Economic Development Corporation (SCEDC) Annual Public Officials event, as well as a very nice event a Plaza Bonita for a veterans relay event and offered kudos to staff and departing Assistant Public Works Director Kuna Muthusamy.

Member Cano complimented the Police Department for the amazing job they did clearing traffic at 19<sup>th</sup> and Tidelands Avenue.

Mayor Morrison provided information on the competition for the new Amazon headquarters development and the prospects for success by California and the San Diego region and provided an update on the impact on Sweetwater Authority rate payers from the recent court decision involving the Metropolitan Water District and San Diego County Water Authority.

## CLOSED SESSION REPORT

City Attorney Angil Morris-Jones reported that in Closed Session staff was given unanimous authorization regarding resolution of the Workers Compensation matter. (See attached Exhibit 'L')

## ADJOURNMENT

Motion by Mendivil, seconded by Sotelo-Solis, to adjourn the meeting to the next Regular Meeting of the City Council and Community Development Commission – Housing Authority of the City of National City - Tuesday - October 17, 2017 - 6:00 p.m. - Council Chambers - National City, California. Carried by unanimous vote.

Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday - October 17, 2017 - 6:00 p.m. - Council Chambers - National City, California.

The meeting closed at 11:26 p.m.

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City Clerk

The foregoing minutes were approved at the Regular Meeting of November 7, 2017.

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Mayor



**EXHIBIT 'L'**



**AGENDA OF A SPECIAL MEETING**

**CITY COUNCIL OF THE CITY OF NATIONAL CITY**

**Main Conference Room  
Civic Center  
1243 National City Boulevard  
National City, California**

**Special Meeting - Tuesday, October 3, 2017 – 6:00 p.m.**

**ROLL CALL**

**CITY COUNCIL**

**CLOSED SESSION**

1. Liability Claims – Government Code Section 54956.95  
Workers' Compensation Claims  
Agency Claimed Against: City of National City  
Number of Claims: One

**ADJOURNMENT**

Next Regular City Council Meeting: Tuesday, October 3, 2017, 6:00 p.m.,  
City Council Chambers, Civic Center – National City, California.

DRAFT      DRAFT      DRAFT

**MINUTES OF THE SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF NATIONAL CITY**

**October 3, 2017**

The Special Meeting of the City Council of the City of National City was called to order at 6:03 p.m. by Mayor / Chairman Ron Morrison.

**ROLL CALL**

Council / Board members present: Cano, Mendivil, Morrison, Rios, Sotelo-Solis.

Administrative Officials present: Dalla, Deese, Morris-Jones, Raulston, Stevenson.

**PUBLIC COMMENTS – None**

Members retired into Closed Session at 6:03 p.m.

**CLOSED SESSION**

1.      Liability Claim – Government Code Section 54956.95  
         Worker's Compensation Claims  
         Agency Claimed Against: City of National City  
         Number of Claims: One

**ADJOURNMENT**

The next Regular Meeting of the City Council and Community Development Commission – Housing Authority of the City of National City to be held Tuesday, October 17, 2017 at 6:00 p.m. at the Council Chamber, National City, California.

The meeting adjourned at 6:09 p.m.

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City Clerk

The foregoing minutes were approved at the Regular Meeting of November 7, 2017.

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Mayor

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City: 1) accepting the work performed by Kinsman Construction Company, Inc. for the Police Department Building Improvements Project, CIP No. 15-06; 2) approving the final contract amount of \$1,127,648

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City: 1) accepting the work performed by Kinsman Construction Company, Inc. for the Police Department Building Improvements Project, CIP No. 15-06; 2) approving the final contract amount of \$1,127,648.27; 3) ratifying the release of retention in the amount of \$5,527.43; and 4) authorizing the Mayor to sign the Notice of Completion for the project.

**PREPARED BY:** Jose Lopez, Assistant Engineer - Civil



**DEPARTMENT:** Engineering/Public Works

**PHONE:** 619-336-4312

**APPROVED BY:**



**EXPLANATION:**

See attached.

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ Finance

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ MIS

N/A

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐

FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

Adopt Resolution accepting the work performed by Kinsman Construction Company, Inc. for the Police Department Building Improvements Project, CIP No. 15-06 and approving the final contract amount of \$1,127,648.27.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Notice of Completion
3. Final Contract Balance Report
4. Resolution



## EXPLANATION

The Police Department Building Improvements Project, CIP No. 15-06, included electrical and mechanical upgrades to support expansion of the Police Department Property and Evidence Room, ADA upgrades, fire suppression system upgrades to both the Police Department server room and City Hall server room, HVAC upgrades to the Police Department server room, and waterproofing.

On July 16, 2015, the bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors. On July 17, 2015 and July 21, 2015, the bid solicitation was advertised in local newspapers.

On August 20, 2015, four (4) bids were received electronically on PlanetBids by the 3:00 p.m. deadline. Bid results were available immediately after the 3:00 p.m. deadline. Kinsman Construction, Inc. was the apparent lowest bidder with a total bid amount of \$768,463.00 as the basis of bid award. Upon review of all documents submitted and reference checks, Kinsman Construction, Inc.'s bid was found to be responsive, and they were the lowest responsible bidder qualified to perform the work as described in the project specifications.

On September 15, 2015, the City Council adopted Resolution No. 2015-139 awarding the contract to Kinsman Construction, Inc. (KCI) in the not-to-exceed amount of \$768,463 authorized a 25% contingency in the amount of \$192,115.75 for any unforeseen changes.

The Notice to Proceed with construction was issued on November 12, 2015, with a construction start date of November 16, 2015.

On May 3, 2016, the City Council adopted Resolution No. 2016-59 increasing the contract with KCI in the not to exceed amount of \$127,007.15, and authorized the Mayor to execute Change Order No. 7 in the amount of \$127,007.15 to provide waterproofing around the entire ground floor perimeter of the Police Department Building, planter boxes and the two pedestrian decks on the second floor.

The Police Department Upgrades project construction was completed on April 11, 2017. The majority of the building improvements were completed in 2016, however the added waterproofing scope extended the contract duration into 2017. During the final three months of the work, both KCI's project manager and project superintendent left the company, leaving KCI with a loss of institutional knowledge concerning the project required to complete the project's record drawings. While the final construction invoice was paid in July 2017, along with 90% of the retention as a result of satisfactory completion of the project, the remaining retention balance was held to ensure KCI created and submitted record drawings as required by the construction contract.

The record drawings were initially submitted by KCI for review in September 2017. However, after reviewing the record drawings, missing information was noticed. Because of the loss of KCI's personnel who were familiar with the work, the missing plan information could not be provided. The CM team, with approval from the City, tasked the design team with conducting field reconnaissance to record the missing information and updating the record drawings. This effort was conducted in early October. A deductive change order in

the amount of -\$900 was processed in order to back charge KCI for the designer's effort to finalize the record drawings.

The change orders issued for this project are detailed in the Final Contract Balance Report (see attached). The change orders increased the contract by \$359,185.27. This results in a 46.7% contract increase for a final contract balance of \$1,127,648.27.

As a result of satisfactory completion of the project, staff recommends that City Council: 1) accept the work of Kinsman Construction, Inc. for the Police Department Building Improvements Project, CIP No. 15-06; 2) approve the final contract amount of \$1,127,648.27; 3) authorize the release of retention in the amount of \$5,527.43; and 4) authorize the Mayor to sign the Notice of Completion for the project.

The Notice of Completion will be filed with the San Diego County Recorder's Office.



RECORDING REQUESTED BY  
WHEN RECORDED MAIL TO:  
NAME: CITY OF NATIONAL CITY  
ADDRESS: 243 NATIONAL CITY BOULEVARD  
NATIONAL CITY, CA 91950

## NOTICE OF COMPLETION

CALIFORNIA CIVIL CODE SECTION 3093

NOTICE IS HEREBY GIVEN of the completion on April 12, 2017 of the:  
Police Department Building Improvements, CIP No. 15-06

Work of improvement or portion of work of improvement under construction or alteration.

<u>1200 National City Blvd.</u>	<u>National City</u>	<u>CA</u>	<u>91950</u>
Street Address	City	State	Zip Code

The undersigned owns the following interest or estate in said property:

Owner in fee

Nature of the interest or estate of owner (mortgagor, lessee, etc.)

Said work of improvement was performed on the property pursuant to a contract with

**Kinsman Construction, Inc.**

Name of Original Contractor

The following work and material were supplied:

Labor provided: General laborer. Materials: HVAC systems, plumbing fixtures, fire alarm/sprinkler system, and electrical equipment.

General statement of kind of labor, services, equipment or materials

The names and addresses of co-owners are: N/A

Joint tenants, tenants in common, or other owners

Dated: April 12, 2017;

\_\_\_\_\_  
Signature of Owner

City of National City, 1243 National City Blvd., National City, CA 91950

I, the undersigned, say: I have read the foregoing Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 12, 2017 at, National City, California.

Signature: \_\_\_\_\_

RON MORRISON, MAYOR

Noc15-06



## FINAL CONTRACT BALANCE

**DATE:** October 17, 2017

**PROJECT:** Police Department Building Improvements  
FY 15-17  
CIP No. 15-06

**TO:** Kinsman Construction, Inc.  
6711 Nancy Ridge Drive  
San Diego, CA 92121

ORIGINAL CONTRACT AMOUNT:	\$768,463.00
START DATE:	November 16, 2015
COMPLETION DATE:	April 11, 2017
ORIGINAL CONTRACT LENGTH:	120 Working Days
EXTENTION OF WORK DAYS:	231 Working Days
TOTAL CONTRACT TIME:	351 Working Days
FINAL CONTRACT AMOUNT:	\$1,127,648.27

### DESCRIPTION:

The Final Contract Balance reports final line item amounts and summarizes all change orders to produce a final contract amount.

### CHANGE ORDERS AND LINE ITEM ADJUSTMENTS:

Change Order #1. The owner asked Kinsman Construction to remove dirt from additional planter boxes around the building. The owner also requested the use of a special inspector to witness and certify the anchor bolts being installed for the shelving systems. This Change Order total amount is **\$ 7,148.00**

Change Order #2. Due to lack of space available to temporarily store evidence, the City approved the use of a 40-foot shipping container to accommodate additional storage. Additionally, the City requested a proposal to reconfigure office partitions on the third floor and to provide additional partitions. This Change Order amount is **\$ 14,367.20**

Change Order #3. As a result of further investigations by the waterproofing consultant, David Reed, the curtain wall injection called out as Additive Bid Item 4 is not deemed necessary and is deleted by this change order. This Change Order **credit** amount is **(\$ 22,471.00)**

Change Order #4. It was determined that the 6'6" doors will not work. New doors will need to be 7' tall. The City directed the contractor to install 7' doors. Also, it was determined that an existing electrical panel did not have the proper cover. A new panel will be required to meet code. This Change Order amount is **\$ 8,060.55**

## **FINAL CONTRACT BALANCE**

### **POLICE DEPARTMENT BUILDING IMPROVEMENTS**

**CIP No. 15-06**

**Change Order #5.** The City asked for additional crystalline waterproofing, concrete bottoms to the planters with waterproofing and drainage. This Change Order amount is **\$ 19,011.07**

**Change Order #6.** The City requested electrical revisions as suggested by PD staff. Also, the City asked that burned out lights within the building be replaced. This Change Order amount is **\$ 20,775.93**

**Change Order #7.** The City requested additional waterproofing per David Reed's recommendations, added concrete bottoms to the planters currently not in the contract with additional waterproofing and drainage. This Change Order amount is **\$ 127,007.00**

**Change Order #8.** The City requested a revision to the duct in the basement. Also, a new valve is required on the fire riser at City Hall. A new ADA ramp is needed at the door to the evidence area from the basement. This Change Order amount is **\$ 14,753.76**

**Change Order #9.** Due to a conflict with the size of the AC units to be installed in the server room on the second floor, the contractor found it necessary to use a crane to place the units on the patio at the break room and then to remove a door frame leading into the hall in order to get the units into the server room. Also, the City requested replacement of door hardware on 18 doors and the provisions for 6 spare hardware sets for building stock. This Change Order amount is **\$ 23,358.48**

**Change Order #10.** The City requested a proposal from the contractor to replace a damaged roll up gate at the entrance to the parking deck. This Change Order amount is **\$ 4,910.50**

**Change Order #11.** The City requested a proposal from the contractor to replace the main sign at the entrance to the building. This Change Order amount is **\$ 8,481.25**

**Change Order #12.** The City requested a proposal from the contractor to repair the hot water recirculation pipe in the building. This Change Order amount is **\$ 23,009.26**

**Change Order #13.** The City requested a proposal from the contractor to replace the ballasts for all non-functioning lights in the building. The City also requested a proposal from the contractor to provide waterproofing of the parking deck in areas where it has failed. This Change Order amount is **\$ 19,187.13**

**Change Order #14.** The City requested a proposal from the contractor to repair additional waterproofing around the perimeter of the building. This Change Order amount is **\$ 19,153.00**

**Change Order #15.** Request to replace flagpole light, refrigerator outlets, access control at gun locker, biometric scanner. This Change Order amount is **\$ 4,938.00**

**Change Order #16.** Request to planter irrigation, backfill with city material, cores, and electrical at planter, irrigation per plan, landscape planting, and maintenance. **\$ 45,959.00**

**Change Order #17.** The City asked for a proposal to repair the deck slab waterproofing between the planter box and ADA parking stall on the parking deck (COR 37R1), to relocate the existing flagpole light located on the roof and replace two red exit signs with green signs (COR 38), and to remove wall covering and replace with textured painted surface (COR 39), and irrigation trench backfill (COR 41). This Change Order amount is **\$ 22,436.14**



## **FINAL CONTRACT BALANCE**

### **POLICE DEPARTMENT BUILDING IMPROVEMENTS**

**CIP No. 15-06**

Change Order #18. The City found the contractor unable to finish the as-built drawings. The City asked the designer to conduct a field verification of the installation and to update the record drawings themselves. This deductive change order was applied to account for the increase in design team costs. This change order amount is \$900.

All Change Orders listed above increased the total contract amount **\$359,189.27**.

### **CONTRACT ADJUSTMENT:**

As a result of the above change orders and line item adjustments, the contract price is adjusted as follows:

1. The final contract price is adjusted to **\$1,127,648.27**.
2. As a result of the satisfactory completion of said project, a retention amount of **\$5,527.43** is set for invoice processing and payment upon the receipt of signatures and City Council's ratification of this agreement and the Notice of Completion.

This document and its purpose to balance payment shall be considered full compensation for furnishing and installing the materials, labor, tools and equipment, profit, overhead, and all incidentals for performing the work described above. Kinsman Construction, Inc. will not be entitled to damages or additional payment for delays as described in the 2012 edition of the Standard Specifications for Public Works Construction, Section 6-6.3, for performing the work as described above.

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
ACCEPTING THE WORK PERFORMED BY KINSMAN CONSTRUCTION  
COMPANY, INC., FOR THE POLICE DEPARTMENT BUILDING  
IMPROVEMENTS PROJECT, APPROVING THE FINAL CONTRACT  
AMOUNT OF \$1,127,648.27, RATIFYING THE RELEASE OF RETENTION  
IN THE AMOUNT OF \$5,527.43, AND AUTHORIZING THE MAYOR  
TO SIGN THE NOTICE OF COMPLETION FOR THE PROJECT

WHEREAS, the Engineering Department is satisfied that all work required to be performed by Kinsman Construction Company, Inc., for the Police Department Building Improvements Project has been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City that the work performed by Kinsman Construction Company, Inc., for the Police Department Building Improvements Project is accepted, the total final contract amount of \$1,127,648.27 is approved, the Mayor is authorized to execute the Notice of Completion, and payment for said work is ordered to be made in accordance with said contract, including release of retention in the amount of \$5,527.43.

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City: 1) accepting the work performed by C.S. Legacy, Inc. for the Paradise Creek Educational Park Project, CIP No. 16-08; 2) approving the final contract amount of \$645,854.89; 3) ratifying the relea



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City: 1) accepting the work performed by C.S. Legacy, Inc. for the Paradise Creek Educational Park Project, CIP No. 16-08; 2) approving the final contract amount of \$645,854.89; 3) ratifying the release of retention in the amount of \$31,233.49; and 4) authorizing the Mayor to sign the Notice of Completion for the project.

**PREPARED BY:** Carla Hutchinson, Junior Engineer - Civil

**PHONE:** 619-336-4388

**DEPARTMENT:** Engineering & Public Works

**APPROVED BY:** 

**EXPLANATION:**

See attached.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

N/A

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt the Resolution accepting the work performed by C.S. Legacy, Inc. for the Paradise Creek Educational Park Project, CIP No. 16-08 and approving the final contract amount of \$645,854.89.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Notice of Completion
3. Final Contract Balance Report
4. Resolution

## EXPLANATION

The Paradise Creek Educational Park Project, CIP No. 16-08, included the removal of approximately 13,600 square feet of impervious pavement to install an educational native plant walk with interpretive signage, a community garden, new pathways and walking trails, a bio-retention basin to treat off-site run-off, and park furnishings.

On July 20, 2016, the bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors. On July 22, 2016 and July 29, 2016, the bid solicitation was advertised in local newspapers.

On August 22, 2016, six (6) bids were received electronically on PlanetBids by the 10:00 a.m. deadline. Bid results were available immediately after the 10:00 a.m. deadline. Fordyce Construction, Inc. was the apparent lowest bidder with a total base bid plus additive bid amount of \$756,976.50. Upon review of all documents submitted, Fordyce Construction, Inc.'s bid was deemed "non-responsive" due to bid irregularities.

C.S. Legacy Construction, Inc. was the second lowest bidder with a total base bid plus additive bid amount of \$777,288.00. Upon review of all documents submitted C.S. Legacy Construction, Inc.'s bid was deemed responsive, and they are the lowest responsible bidder qualified to perform the work as described in the project specifications.

On September 20, 2016, the City Council adopted Resolution No. 2016-147 awarding the contract to C.S. Legacy, Inc. in the amount of \$612,243.00 to C.S. Legacy, Inc. and authorized a 15% contingency in the amount of \$91,836.45 for any unforeseen changes.

The Notice to Proceed with construction was issued on November 1, 2016, with a construction start date of November 2, 2016.

The change orders issued for this project are detailed in the Final Contract Balance Report (see attached). The change orders increased the contract by \$54,796.89, and line item adjustments decreased the contract by \$21,185.00, for a net increase of \$33,611.89 to the contract. This resulted in a 5.5% contract increase for a final contract balance of \$645,854.89.

As a result of satisfactory completion of the project, staff recommends that City Council: 1) accept the work of C.S. Legacy, Inc. for the Paradise Creek Educational Park Project, CIP No. 16-08; 2) approve the final contract amount of \$645,854.89; 3) ratify the release of retention in the amount of \$31,233.49; and 4) authorize the Mayor to sign the Notice of Completion for the project.

The Notice of Completion will be filed with the San Diego County Recorder's Office.

RECORDING REQUESTED BY  
WHEN RECORDED MAIL TO:  
NAME: CITY OF NATIONAL CITY  
ADDRESS: 243 NATIONAL CITY BOULEVARD  
NATIONAL CITY, CA 91950

## NOTICE OF COMPLETION

CALIFORNIA CIVIL CODE SECTION 3093

NOTICE IS HEREBY GIVEN of the completion on August 25, 2017 of the:  
Paradise Creek Educational Park, CIP No. 16-08

Work of improvement or portion of work of improvement under construction or alteration.

Located from 19<sup>th</sup> Street & Coolidge Avenue to 18<sup>th</sup> Street & Hoover Avenue in National City, CA  
91950

Street Address

City

State

Zip Code

The undersigned owns the following interest or estate in said property:

Owner in fee

Nature of the interest or estate of owner (mortgagor, lessee, etc.)

Said work of improvement was performed on the property pursuant to a contract with

**C.S. Legacy Construction Inc.**

Name of Original Contractor

The following work and material were supplied:

Labor provided: general labor. Materials: concrete, asphalt, landscaping, fencing, irrigation supplies.  
Equipment: paving equipment.

General statement of kind of labor, services, equipment or materials

The names and addresses of co-owners are: N/A

Joint tenants, tenants in common, or other owners

Dated: August 25, 2017;

Signature of Owner

City of National City, 1243 National City Blvd., National City, CA 91950

I, the undersigned, say: I have read the foregoing Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 25, 2017 at, National City, California.

Signature: \_\_\_\_\_  
RON MORRISON, MAYOR

Noc09-03





## FINAL CONTRACT BALANCE

**DATE:** 09/27/17

**PROJECT:** PARADISE CREEK EDUCATIONAL PARK  
FY 16-17  
CIP No. 16-08

**TO:**

ORIGINAL CONTRACT AMOUNT:	\$ 612,243.00
START DATE:	November 17, 2016
COMPLETION DATE:	August 24, 2017
ORIGINAL CONTRACT LENGTH:	100 Working Days
EXTENTION OF WORK DAYS:	93 Working Days
TOTAL CONTRACT TIME:	193 Working Days

### DESCRIPTION:

The Final Contract Balance reports final line item amounts and summarizes all change orders to produce a final contract amount.

### CHANGE ORDERS AND LINE ITEM ADJUSTMENTS:

Change Order #1 The City requested proposals for additional Landscaping, Salvage of Overlook. This Change Order total amount was \$ **2,838.14**.

Change Order # 2 The City requested proposals for additional Concrete Slab and DG. This Change Order total amount was \$ **16,872.52**.

Change Order #3 The City requested proposals for additional shed, trex deck, fencing, gate, railings, and stairs. This Change Order total amount was \$ **30,739.84**.

Change Order #4 The City requested proposals for a construction entrance to the park phase 2 site for sewer tank pump out. This Change Order total amount was \$ **3,518.64**.

Changer Order #5 Per the City's request, the trail along the creek extending to 22nd Street will not be constructed. This change order reduces the quantities of bender board from 2447 LF to 353 LF and stabilized decomposed granite by 70 tons. However, a quantity in the bid schedule was mis-stated by 23 tons of stabilized DG. Item 22 included 100 tons, item 23 included 25 tons and there was 23 tons missing from the garden area. A total of 148 tons should have been included in the bid schedule. Therefore, the new adjusted line items for stabilized DG is 148 tons minus 70 tons equaling 78 tons to be paid. In addition, the contractor was not able to procure some plant materials in the sizes called for in the plans. A cost credit was accepted for smaller plants. This Change Order credit was \$ **20,357.25**.

## **FINAL CONTRACT BALANCE**

**PARADISE CREEK EDUCATIONAL PARK**

**CIP No. 16-08**

All Change Orders listed above increased the total contract amount **\$ 645,854.89.**

There were numerous line item adjustments per the attached **FINAL BILLING STATEMENT** that resulted in a total deduction of **\$ 21,185.00.**

### **CONTRACT ADJUSTMENT:**

As a result of the above change orders and line item adjustments, the contract price is adjusted as follows:

1. The final contract price is adjusted to **\$ 645,854.89.**
2. As a result of the satisfactory completion of said project, a retention amount of **\$ 31,233.49** is set for invoice processing and payment upon the receipt of signatures and City Council's ratification of this agreement and the Notice of Completion.

This document and its purpose to balance payment shall be considered full compensation for furnishing and installing the materials, labor, tools and equipment, profit, overhead, and all incidentals for performing the work described above. **C.S. Legacy Construction Inc.** will not be entitled to damages or additional payment for delays as described in the 2015 edition of the Standard Specifications for Public Works Construction, Section 6-6.3, for performing the work as described above.

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
ACCEPTING THE WORK PERFORMED BY C.S. LEGACY, INC., FOR  
THE PARADISE CREEK EDUCATIONAL PARK PROJECT, APPROVING  
THE FINAL CONTRACT AMOUNT OF \$645,854.89, RATIFYING THE RELEASE  
OF RETENTION IN THE AMOUNT OF \$31,233.49, AND AUTHORIZING  
THE MAYOR TO SIGN THE NOTICE OF COMPLETION FOR THE PROJECT

WHEREAS, the Engineering Department is satisfied that all work required to be performed by C.S. Legacy, Inc., for the Grove Street Drainage Enhancements Project has been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City that the work performed by Crest Equipment, Inc., for Paradise Creek Educational Park Project is accepted, the total final contract amount of \$645,854.89 is approved, the Mayor is authorized to execute the Notice of Completion, and payment for said work is ordered to be made in accordance with said contract, including release of retention in the amount of \$31,233.49.

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney



The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City: 1) accepting the work performed by Palm Engineering Construction Company, Inc. for the Division Street Traffic Calming Project, CIP No. 16-09; 2) approving the final contract amount of \$937,370.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City: 1) accepting the work performed by Palm Engineering Construction Company, Inc. for the Division Street Traffic Calming Project, CIP No. 16-09; 2) approving the final contract amount of \$937,370.62; 3) authorizing the release of retention in the amount of \$46,868.53; and 4) authorizing the Mayor to sign the Notice of Completion for the project.

**PREPARED BY:** Jose Lopez, Assistant Engineer - Civil

**PHONE:** 619-336-4312

**DEPARTMENT:** Engineering/Public Works

**APPROVED BY:**

**EXPLANATION:**

See attached.



**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

N/A

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐ FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

Adopt Resolution accepting the work performed by Palm Engineering Construction Company, Inc. for the Division Street Traffic Calming Project, CIP No. 16-09 and approving the final contract amount of \$937,370.62.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Notice of Completion
3. Final Contract Balance Report
4. Resolution

## EXPLANATION

The general scope of work for the Division Street Traffic Calming Project, CIP No. 16-09, included traffic calming, pedestrian, bicycle and Safe Routes to School enhancements on Division Street between Highland Avenue and Euclid Avenue. Improvements included high intensity signing and striping; pedestrian curb ramps for ADA compliance; new buffered bike lanes with signage; and traffic calming measures such as a "road diet" converting four travel lanes to three travel lanes (two westbound and one eastbound) with a two-way left-turn center lane, buffered bike lanes and on-street parking.

On November 1, 2016, the bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors. On November 3, 2016 and November 10, 2016, the bid solicitation was advertised in local newspapers.

On November 22, 2016, four (4) bids were received electronically on PlanetBids by the 1:00 p.m. deadline. Bid results were available immediately after the 1:00 p.m. deadline. Palm Engineering Construction Company, Inc. was the apparent lowest bidder with a total bid amount of \$1,087,146.24 as the basis of award. Upon review of all documents submitted, Palm Engineering Construction Company, Inc.'s bid was deemed responsive, and they were the lowest responsible bidder qualified to perform the work as described in the project specifications.

On December 20, 2016, the City Council adopted Resolution No. 2016-207 awarding the contract to Palm Engineering Construction Company, Inc. in the not-to-exceed amount of \$983,756.49 which included a Base Bid amount of \$926,993.49, and Alternate Bid 'B' – REAS Type II Slurry amount of \$56,763.00 and authorized a 15% contingency in the amount of \$147,563.47 for any unforeseen changes.

The Notice to Proceed with construction was issued on March 8, 2017. Construction started on March 15, 2017 and was completed on September 19, 2017.

The change orders issued for this project are detailed in the Final Contract Balance Report (see attached). The change orders decreased the contract by \$26,118.42. Line item adjustments decreased the contract by \$20,267.45. This results in a final contract balance of \$937,370.62.

As a result of satisfactory completion of the project, staff recommends that City Council, 1) accept the work of Palm Engineering Construction Company, Inc. for the Division Street Traffic Calming Project, CIP No. 16-09; 2) approve the final contract amount of \$937,370.62; 3) authorize the release of retention in the amount of \$46,868.53; and 4) authorize the Mayor to sign the Notice of Completion for the project.

The Notice of Completion will be filed with the San Diego County Recorder's Office.



RECORDING REQUESTED BY  
WHEN RECORDED MAIL TO:  
NAME: CITY OF NATIONAL CITY  
ADDRESS: 1243 NATIONAL CITY BOULEVARD  
NATIONAL CITY, CA 91950

## NOTICE OF COMPLETION

CALIFORNIA CIVIL CODE SECTION 3093

NOTICE IS HEREBY GIVEN of the completion on September 20, 2017 of the Division Street Traffic Calming Project, CIP No. 16-09

Work of improvement or portion of work of improvement under construction or alteration.

Along Division Street between Highland Avenue and Euclid Avenue in National City, CA 91950  
Street Address City State Zip Code

The undersigned owns the following interest or estate in said property: \_\_\_\_\_

Owner in fee

Nature of the interest or estate of owner (mortgagor, lessee, etc.)

Said work of improvement was performed on the property pursuant to a contract with

**Palm Engineering Construction Company, Inc.**

Name of Original Contractor

The following work and material were supplied: Labor provided: general laborer. Materials: concrete, asphalt, and signing and striping. Equipment: demolition, grading, paving and excavation equipment.

General statement of kind of labor, services, equipment or materials

The names and addresses of co-owners are: N/A

Joint tenants, tenants in common, or other owners

Dated: September 20, 2017;

Signature of Owner

City of National City, 1243 National City Blvd., National City, CA 91950

I, the undersigned, say: I have read the foregoing Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 20, 2017 at, National City, California.

Signature: \_\_\_\_\_

RON MORRISON, MAYOR

Noc 16-09



## FINAL CONTRACT BALANCE

**DATE:** October 16, 2017

**PROJECT:** Division Street Traffic Calming Project  
FY 16-17  
Specification No. 16-09

**TO:** Palm Engineering Construction Company, Inc.  
7330 Opportunity Rd. #J  
San Diego, CA 92111

ORIGINAL CONTRACT AMOUNT:	\$983,756.49
START DATE:	March 15, 2017
COMPLETION DATE:	September 19, 2017
ORIGINAL CONTRACT LENGTH:	80 Working Days
EXTENSION OF WORK DAYS:	15 Working Days
WORKING DAYS SUSPENDED:	37 Working Days
TOTAL CONTRACT TIME:	132 Working Days

### DESCRIPTION:

The Final Contract Balance reports final line item amounts and summarizes all change orders to produce a final contract amount.

### CHANGE ORDERS AND LINE ITEM ADJUSTMENTS:

Change Order #1 directed the contractor to delete contract bid items 30-Gravity Wall, 31-Bus Pads, and 32-Bus Pad Concrete Treated Base. MTS notified National City of the deletion of the bus route along Division St. Therefore, the bus pad locations shall be deleted from the contract work. This work deleted contract unit prices. This Change Order total amount was \$ -66,440.00.

Change Order #2 directed the contractor to install eight (8) solar powered LED enhanced school warning sign system crossings at the following eight (8) locations: E. 16<sup>th</sup> St. at B Ave., E. 18<sup>th</sup> St. at F Ave., E. 8<sup>th</sup> St. at K Ave., E. 8<sup>th</sup> St. at Olive Ave., Granger Jr. High Speed Table, E. 16th St. at Grove St., E. 8<sup>th</sup> St. at E Ave., and E. Plaza Blvd. at A Ave. Add 4 additional ADA ramps per the contract bid items as follows: Add three additional Type A ramps at the contract unit price of \$3,000.00 each, delete one Type B ramp at a contract unit price of \$3,000.00 each, add one additional Type C ramps at an agreed to price of \$6,000 due to additional removal limits and expanded scope, and add one additional Type D ramp at the contract unit price of \$2,200.00 each. All work was performed and adjusted per the contract unit prices agreed to in the bid proposal or the agreed to price. This Change Order total amount was \$ 14,200.00.

## **FINAL CONTRACT BALANCE**

Division Street Traffic Calming Project

Specification No. 16-09

Change Order #3 directed the contractor to grind out, the area designated by the construction inspector in the field, (5417 SF +/-) existing asphalt to a depth of 3" and repave. The area shall be ground smooth, cleaned and swept as needed, tacked and repaved and includes all necessary resourced needed to complete the work including traffic control. This work was performed at an agreed upon price. This Change Order total amount was **\$ 21,293.98**.

Change Order #4 directed the contractor to perform additional striping due to the diesel spill. In addition, the city directed the contractor to add eight thermal plastic Type IV arrows, eight additional roadway signs and one mast arm sign at various locations throughout the project sight. All work was performed at the agreed price listed below. This Change Order total amount was **\$ 4,827.60**.

All Change Orders listed above **decreased** the total contract amount by **\$ 26,118.42**.

Numerous line item adjustments per the attached FINAL BILLING STATEMENT resulted in a total **decrease of \$ 20,267.45**.

### **CONTRACT ADJUSTMENT:**

As a result of the above change orders and line item adjustments, the contract price is adjusted as follows:

1. The final contract price is adjusted to **\$ 937,370.62**.
2. As a result of the satisfactory completion of said project, a retention amount of **\$ 46,868.53** is set for invoice processing and payment upon the receipt of signatures and City Council's ratification of this agreement and the Notice of Completion.

This document and its purpose to balance payment shall be considered full compensation for furnishing and installing the materials, labor, tools and equipment, profit, overhead, and all incidentals for performing the work described above. Pal Engineering Construction Company, Inc. will not be entitled to damages or additional payment for delays as described in the 2012 edition of the Standard Specifications for Public Works Construction, Section 6-6.3, for performing the work as described above.



RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
ACCEPTING THE WORK PERFORMED BY PALM ENGINEERING  
CONSTRUCTION COMPANY, INC., FOR THE DIVISION STREET TRAFFIC  
CALMING PROJECT, APPROVING THE FINAL CONTRACT AMOUNT  
OF \$937,370.62, AUTHORIZING THE RELEASE OF RETENTION  
IN THE AMOUNT OF \$46,868.53, AND AUTHORIZING THE MAYOR  
TO EXECUTE THE NOTICE OF COMPLETION FOR THE PROJECT

WHEREAS, the Engineering Department is satisfied that all work required to be performed by Palm Engineering Construction Company, Inc., for the Division Street Traffic Calming Project has been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City that the work performed by Palm Engineering Construction Company, Inc., for the Division Street Traffic Calming Project is accepted, the total final contract amount of \$937,370.62 is approved, the Mayor is authorized to execute the Notice of Completion, and payment for said work is ordered to be made in accordance with said contract, including release of retention in the amount of \$46,868.53.

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City, 1) authorizing the Mayor to execute a two-year Agreement with Chen Ryan Associates, Inc. for a not-to-exceed amount of \$1,000,000 to provide on-call project support services for National City's

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City, 1) authorizing the Mayor to execute a two-year Agreement with Chen Ryan Associates, Inc. for a not-to-exceed amount of \$1,000,000 to provide on-call project support services for National City's Capital Improvement Program (CIP), including, but not limited to, civil engineering; traffic engineering; transportation, bicycle, pedestrian, and safe routes to school planning; grants management; and, geographic information system; and 2) authorizing the City Manager to execute any project-specific supplemental agreements, as may be required for grant funded projects.

**PREPARED BY:** Stephen Manganiello

**PHONE:** 619-336-4382

**DEPARTMENT:** Engineering/Public Works

**APPROVED BY:** 

**EXPLANATION:**

See attached.

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ **MIS**

Funds are appropriated in various CIP accounts for FY 2018; funding for subsequent fiscal years is dependent on future CIP appropriations as part of annual budget and/or future grant awards.

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt Resolution executing an Agreement with Chen Ryan Associates, Inc. for a not-to-exceed amount of \$1,000,000 to provide on-call project support services for National City's CIP.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Agreement
3. Resolution



**Explanation:**

National City's Capital Improvement Program (CIP) estimates approximately \$80 million in capital needs over the next five years. Approximately \$67 million (or 84%) is available through traditional funding sources and existing grant awards. The City will need to explore alternative funding options and continue to aggressively pursue competitive grant opportunities to fund the remaining, approximately \$13 million in capital needs. Projects include, for example, corridor enhancements for traffic calming, pedestrian / bicycle safety (including Americans with Disabilities Act compliance) and smart growth redevelopment; road diets and complete streets; safe routes to school; traffic signal modifications; new street lights; sewer replacement and upsizing; storm drain improvements and implementation of Low-Impact Development (LID) measures for treatment of urban storm water runoff; drought tolerant landscaping; park amenities; and energy efficiency upgrades to City-owned buildings.

In order to successfully design, manage and construct these projects, the Engineering & Public Works Department advertised a Request for Qualifications (RFQ) for various engineering, architectural and construction support services on February 2, 2017. Additional services requested via the RFQ include, for example, plan and map reviews, preparation of plan and legal descriptions, sewer system management and financial administration, and environmental compliance involving storm water, wastewater and hazardous materials. The RFQ was advertised on the City's website, published in the San Diego Union Tribune, and e-mailed to over 100 professional consulting firms. The Department received 51 Statement of Qualifications (SOQs) from various firms by the March 6, 2017 deadline. Copies of the SOQs received are available in the Office of the City Engineer.

Based on the strength of their SOQ, interview and past performance, staff recommends executing a two-year Agreement (with the option to extend for one additional year) with Chen Ryan Associates, Inc. for a not-to-exceed amount of \$1,000,000 to provide on-call project support services for National City's CIP, including, but not limited to, civil engineering; traffic engineering; transportation, bicycle, pedestrian, and safe routes to school planning; grants management; and, geographic information system. See Exhibit "A" for general scope of work and Exhibit "B" for schedule of fees (to remain fixed throughout the term of the Agreement). Services will be provided "as-needed" based on available funding and capital priorities.

In addition, staff recommends authorizing the City Manager to execute any project-specific supplemental agreements, as may be required for grant funded projects. These supplemental agreements would reference the terms and conditions of the attached master on-call Agreement, while incorporating additional project-specific grant requirements for use of consultant support services. Authorization to accept and appropriate grant funds, and execute grant agreements with the awarding agency (e.g. Caltrans, SANDAG, etc.) would still require separate City Council action.

**AGREEMENT  
BY AND BETWEEN  
THE CITY OF NATIONAL CITY  
AND  
CHEN RYAN ASSOCIATES, INC.**

THIS AGREEMENT is entered into on this 7th day of November, 2017, by and between the CITY OF NATIONAL CITY, a municipal corporation (the "CITY"), and CHEN RYAN ASSOCIATES, INC., a corporation (the "CONSULTANT").

**RECITALS**

WHEREAS, the CITY desires to employ a CONSULTANT to provide on-call project support services for National City's Capital Improvement Program (CIP).

WHEREAS, on February 2, 2017, the Engineering & Public Works Department advertised a Request for Qualifications (RFQ) for on-call project support services for National City's CIP;

WHEREAS, on March 6, 2017, the CONSULTANT submitted a Statement of Qualifications (SOQ) in response to the RFQ, consistent with the requirements of the RFQ;

WHEREAS, the CITY has determined that the CONSULTANT is a civil engineering, traffic engineering and transportation planning firm; and

WHEREAS, based on evaluation of the CONSULTANT'S SOQ and interview, the CITY has determined that the CONSULTANT is qualified by experience and ability to perform the services desired by the CITY, and the CONSULTANT is willing to perform such services.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. **ENGAGEMENT OF CONSULTANT.** The CITY agrees to engage the CONSULTANT to provide on-call project support services for National City's Capital Improvement Program (CIP), and the CONSULTANT agrees to perform the services set forth here in accordance with all terms and conditions contained herein.

The CONSULTANT represents that all services shall be performed directly by the CONSULTANT or under direct supervision of the CONSULTANT.

2. **EFFECTIVE DATE AND LENGTH OF AGREEMENT.** This Agreement will become effective on November 7, 2017. The duration of this Agreement is for the period of November 7, 2017 through November 6, 2019. This Agreement may be extended by mutual agreement upon the same terms and conditions for an additional one (1) year term. Any extension of this Agreement must be approved in writing by the City Council.



3. **SCOPE OF SERVICES.** The CONSULTANT will perform services as set forth in the attached Exhibit "A", including, but not limited to: civil engineering; traffic engineering; transportation, bicycle, pedestrian, and safe routes to school planning; grants management; and, geographic information system.

The CONSULTANT will be expected to submit proposals for individual task orders in a timely manner, consistent with the general scope of services in Exhibit "A". Task order proposals shall include a detailed scope of work, schedule of deliverables and "not-to-exceed" cost estimate. The Project Coordinator will issue a Notice to Proceed upon approval of each individual task order. After issuance of a Notice to Proceed for each individual task order, the CONSULTANT will only receive compensation for actual work performed, on a time and materials basis, consistent with the detailed scope of work and within the limits of the "not-to-exceed" cost estimate.

The CONSULTANT shall be responsible for all research and reviews related to the work and shall not rely on personnel of the CITY for such services, except as authorized in advance by the CITY.

The CITY may unilaterally, or upon request from the CONSULTANT, from time to time reduce or increase the Scope of Services to be performed by the CONSULTANT under this Agreement. Upon doing so, the CITY and the CONSULTANT agree to meet in good faith and confer for the purpose of negotiating a corresponding reduction or increase in the compensation associated with said change in services.

4. **PROJECT COORDINATION AND SUPERVISION.** Stephen Manganiello, Director of Public Works/City Engineer, hereby is designated as the Project Coordinator for the CITY and will monitor the progress and execution of this Agreement. The CONSULTANT shall assign a single Project Director to provide supervision and have overall responsibility for the progress and execution of this Agreement for the CONSULTANT. Matt Capuzzi, P.E., thereby is designated as the Project Director for the CONSULTANT.

5. **COMPENSATION AND PAYMENT.** The compensation for the CONSULTANT shall be based on monthly billings covering actual work performed. Billings shall include labor classifications, respective rates, hours worked and also materials, if any. The total cost for all work described in Exhibit "A" shall not exceed \$1,000,000. The compensation for the CONSULTANT'S work shall not exceed the rates set forth in Exhibit "B". The CITY will not accept CONSULTANT "mark-ups" for services provided by SUBCONSULTANTS. Monthly invoices will be processed for payment and remitted within thirty (30) days from receipt of invoice, provided that work is accomplished consistent with the general scope of services in Exhibit "A", and the detailed scope of work and schedule of deliverables provided for individual task orders, as determined by the Project Coordinator.

The CONSULTANT shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred, and shall make such materials available at its office at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment under this Agreement, for inspection by the CITY, and for furnishing of copies to the CITY, if requested.

6. **ACCEPTABILITY OF WORK.** The CITY shall decide any and all questions which may arise as to the quality or acceptability of the services performed and the manner of

performance, the acceptable completion of this Agreement, and the amount of compensation due. In the event the CONSULTANT and the CITY cannot agree to the quality or acceptability of the work, the manner of performance and/or the compensation payable to the CONSULTANT in this Agreement, the CITY or the CONSULTANT shall give to the other written notice. Within ten (10) business days, the CONSULTANT and the CITY shall each prepare a report which supports their position and file the same with the other party. The CITY shall, with reasonable diligence, determine the quality or acceptability of the work, the manner of performance and/or the compensation payable to the CONSULTANT.

7. **DISPOSITION AND OWNERSHIP OF DOCUMENTS.** The Memoranda, Reports, Maps, Drawings, Plans, Specifications, and other documents prepared by the CONSULTANT for this project, whether paper or electronic, shall become the property of the CITY for use with respect to this project, and shall be turned over to the CITY upon completion of the project, or any phase thereof, as contemplated by this Agreement.

Contemporaneously with the transfer of documents, the CONSULTANT hereby assigns to the CITY, and CONSULTANT thereby expressly waives and disclaims any copyright in, and the right to reproduce, all written material, drawings, plans, specifications, or other work prepared under this Agreement, except upon the CITY'S prior authorization regarding reproduction, which authorization shall not be unreasonably withheld. The CONSULTANT shall, upon request of the CITY, execute any further document(s) necessary to further effectuate this waiver and disclaimer.

The CONSULTANT agrees that the CITY may use, reuse, alter, reproduce, modify, assign, transfer, or in any other way, medium, or method utilize the CONSULTANT'S written work product for the CITY'S purposes, and the CONSULTANT expressly waives and disclaims any residual rights granted to it by Civil Code Sections 980 through 989 relating to intellectual property and artistic works.

Any modification or reuse by the CITY of documents, drawings, or specifications prepared by the CONSULTANT shall relieve the CONSULTANT from liability under Section 14, but only with respect to the effect of the modification or reuse by the CITY, or for any liability to the CITY should the documents be used by the CITY for some project other than what was expressly agreed upon within the Scope of Services of this project, unless otherwise mutually agreed.

8. **INDEPENDENT CONTRACTOR.** Both parties hereto in the performance of this Agreement will be acting in an independent capacity and not as agents, employees, partners, or joint venturers with one another. Neither the CONSULTANT nor the CONSULTANT'S employees are employees of the CITY, and are not entitled to any of the rights, benefits, or privileges of the CITY'S employees, including but not limited to retirement, medical, unemployment, or workers' compensation insurance.

This Agreement contemplates the personal services of the CONSULTANT and the CONSULTANT'S employees, and it is recognized by the parties that a substantial inducement to the CITY for entering into this Agreement was, and is, the professional reputation and competence of the CONSULTANT and its employees. Neither this Agreement nor any interest herein may be assigned by the CONSULTANT without the prior written consent of the CITY. Nothing herein contained is intended to prevent the CONSULTANT from employing or hiring as many employees, or SUBCONSULTANTS, as the CONSULTANT may deem

necessary for the proper and efficient performance of this Agreement. All agreements by CONSULTANT with its SUBCONSULTANT(S) shall require the SUBCONSULTANT(S) to adhere to the applicable terms of this Agreement.

9. **CONTROL.** Neither the CITY nor its officers, agents, or employees shall have any control over the conduct of the CONSULTANT or any of the CONSULTANT'S employees, except as herein set forth, and the CONSULTANT or the CONSULTANT'S agents, servants, or employees are not in any manner agents, servants, or employees of the CITY, it being understood that the CONSULTANT its agents, servants, and employees are as to the CITY wholly independent CONSULTANT, and that the CONSULTANT'S obligations to the CITY are solely such as are prescribed by this Agreement.

10. **COMPLIANCE WITH APPLICABLE LAW.** The CONSULTANT, in the performance of the services to be provided herein, shall comply with all applicable state and federal statutes and regulations, and all applicable ordinances, rules, and regulations of the City of National City, whether now in force or subsequently enacted. The CONSULTANT and each of its SUBCONSULTANT(S), shall obtain and maintain a current City of National City business license prior to and during performance of any work pursuant to this Agreement.

11. **LICENSES, PERMITS, ETC.** The CONSULTANT represents and covenants that it has all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession. The CONSULTANT represents and covenants that the CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for the CONSULTANT to practice its profession.

12. **STANDARD OF CARE.**

A. The CONSULTANT, in performing any services under this Agreement, shall perform in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT'S trade or profession currently practicing under similar conditions and in similar locations. The CONSULTANT shall take all special precautions necessary to protect the CONSULTANT'S employees and members of the public from risk of harm arising out of the nature of the work and/or the conditions of the work site.

B. Unless disclosed in writing prior to the date of this Agreement, the CONSULTANT warrants to the CITY that it is not now, nor has it for the five (5) years preceding, been debarred by a governmental agency or involved in debarment, arbitration or litigation proceedings concerning the CONSULTANT'S professional performance or the furnishing of materials or services relating thereto.

C. The CONSULTANT is responsible for identifying any unique products, treatments, processes or materials whose availability is critical to the success of the project the CONSULTANT has been retained to perform, within the time requirements of the CITY, or, when no time is specified, then within a commercially reasonable time. Accordingly, unless the CONSULTANT has notified the CITY otherwise, the CONSULTANT warrants that all products, materials, processes or treatments identified in the project documents prepared for the CITY are reasonably commercially available. Any failure by the CONSULTANT to use due diligence under this sub-section will render the CONSULTANT liable to the CITY for any increased costs that result from the CITY'S later inability to obtain the specified items or any

reasonable substitute within a price range that allows for project completion in the time frame specified or, when not specified, then within a commercially reasonable time.

13. **NON-DISCRIMINATION PROVISIONS.** The CONSULTANT shall not discriminate against any employee or applicant for employment because of age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. The CONSULTANT will take positive action to insure that applicants are employed without regard to their age, race, color, ancestry, religion, sex, sexual orientation, marital status, national origin, physical handicap, or medical condition. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the CITY setting forth the provisions of this non-discrimination clause.

14. **CONFIDENTIAL INFORMATION.** The CITY may from time to time communicate to the CONSULTANT certain confidential information to enable the CONSULTANT to effectively perform the services to be provided herein. The CONSULTANT shall treat all such information as confidential and shall not disclose any part thereof without the prior written consent of the CITY. The CONSULTANT shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services to be provided herein. The foregoing obligation of this Section 14, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of the CONSULTANT, hereafter disclosed in publicly available sources of information; (iii) is already in the possession of the CONSULTANT without any obligation of confidentiality; or (iv) has been or is hereafter rightfully disclosed to the CONSULTANT by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

The CONSULTANT shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the CITY. In its performance hereunder, the CONSULTANT shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

CONSULTANT shall be liable to CITY for any damages caused by breach of this condition, pursuant to the provisions of Section 15.

15. **INDEMNIFICATION AND HOLD HARMLESS.** The CONSULTANT agrees to defend, indemnify, and hold harmless the City of National City, its officers, officials, agents, employees, and volunteers against and from any and all liability, loss, damages to property, injuries to, or death of any person or persons, and all claims, demands, suits, actions, proceedings, reasonable attorneys' fees, and defense costs, of any kind or nature, including workers' compensation claims, of or by anyone whomsoever, resulting from or arising out of the CONSULTANT'S negligent performance of this Agreement. CITY will cooperate reasonably in the defense of any action, and CONSULTANT shall employ competent counsel, reasonably acceptable to the City Attorney.



The indemnity, defense and hold harmless obligations contained herein shall survive the termination of this Agreement for any alleged or actual omission, act, or negligence under this Agreement that occurred during the term of this Agreement.

16. **WORKERS' COMPENSATION.** The CONSULTANT shall comply with all of the provisions of the Workers' Compensation Insurance and Safety Acts of the State of California, the applicable provisions of Division 4 and 5 of the California Labor Code and all amendments thereto; and all similar State or federal acts or laws applicable; and shall indemnify, and hold harmless the CITY and its officers, employees, and volunteers from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description, including reasonable attorney's fees and defense costs presented, brought or recovered against the CITY or its officers, employees, or volunteers, for or on account of any liability under any of said acts which may be incurred by reason of any work to be performed by the CONSULTANT under this Agreement.

17. **INSURANCE.** The CONSULTANT, at its sole cost and expense, shall purchase and maintain, and shall require its SUBCONSULTANT(S), when applicable, to purchase and maintain throughout the term of this Agreement, the following insurance policies:

A. ☒ If checked, **Professional Liability Insurance** (errors and omissions) with minimum limits of \$1,000,000 per occurrence.

B. **Automobile Insurance** covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$1,000,000 combined single limit per accident. Such automobile insurance shall include owned, non-owned, and hired vehicles ("any auto"). The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided.

C. **Commercial General Liability Insurance**, with minimum limits of either \$2,000,000 per occurrence and \$4,000,000 aggregate, or \$1,000,000 per occurrence and \$2,000,000 aggregate with a \$2,000,000 umbrella policy, covering all bodily injury and property damage arising out of its operations, work, or performance under this Agreement. The policy shall name the CITY and its officers, agents, employees, and volunteers as additional insureds, and a separate additional insured endorsement shall be provided. The general aggregate limit must apply solely to this "project" or "location". The "project" or "location" should be noted with specificity on an endorsement that shall be incorporated into the policy.

D. **Workers' Compensation Insurance** in an amount sufficient to meet statutory requirements covering all of CONSULTANT'S employees and employers' liability insurance with limits of at least \$1,000,000 per accident. In addition, the policy shall be endorsed with a waiver of subrogation in favor of the CITY. Said endorsement shall be provided prior to commencement of work under this Agreement.

If CONSULTANT has no employees subject to the California Workers' Compensation and Labor laws, CONSULTANT shall execute a Declaration to that effect. Said Declaration shall be provided to CONSULTANT by CITY.

E. The aforesaid policies shall constitute primary insurance as to the CITY, its officers, officials, employees, and volunteers, so that any other policies held by the CITY shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30)



days prior written notice to the CITY's Risk Manager, at the address listed in subsection G below, of cancellation or material change.

F. If required insurance coverage is provided on a "claims made" rather than "occurrence" form, the CONSULTANT shall maintain such insurance coverage for three years after expiration of the term (and any extensions) of this Agreement. In addition, the "retro" date must be on or before the date of this Agreement.

G. The Certificate Holder for all policies of insurance required by this Section shall be:

City of National City  
c/o Risk Manager  
1243 National City Boulevard  
National City, CA 91950-4397

H. Insurance shall be written with only insurers authorized to conduct business in California that hold a current policy holder's alphabetic and financial size category rating of not less than A:VII according to the current Best's Key Rating Guide, or a company of equal financial stability that is approved by the CITY'S Risk Manager. In the event coverage is provided by non-admitted "surplus lines" carriers, they must be included on the most recent California List of Eligible Surplus Lines Insurers (LESLI list) and otherwise meet rating requirements.

I. This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the CITY'S Risk Manager. If the CONSULTANT does not keep all of such insurance policies in full force and effect at all times during the terms of this Agreement, the CITY may elect to treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

J. All deductibles and self-insured retentions in excess of \$10,000 must be disclosed to and approved by the CITY.

K. If the CONSULTANT maintains broader coverage or higher limits (or both) than the minimum limits shown above, the CITY requires and shall be entitled to the broader coverage or higher limits (or both) maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

18. **LEGAL FEES.** If any party brings a suit or action against the other party arising from any breach of any of the covenants or agreements or any inaccuracies in any of the representations and warranties on the part of the other party arising out of this Agreement, then in that event, the prevailing party in such action or dispute, whether by final judgment or out-of-court settlement, shall be entitled to have and recover of and from the other party all costs and expenses of suit, including attorneys' fees.

For purposes of determining who is to be considered the prevailing party, it is stipulated that attorney's fees incurred in the prosecution or defense of the action or suit shall not be considered in determining the amount of the judgment or award. Attorney's fees to the prevailing party if other than the CITY shall, in addition, be limited to the amount of attorney's

fees incurred by the CITY in its prosecution or defense of the action, irrespective of the actual amount of attorney's fees incurred by the prevailing party.

19. **TERMINATION.**

A. This Agreement may be terminated with or without cause by the CITY. Termination without cause shall be effective only upon 60-day's written notice to the CONSULTANT. During said 60-day period the CONSULTANT shall perform all services in accordance with this Agreement.

B. This Agreement may also be terminated immediately by the CITY for cause in the event of a material breach of this Agreement, misrepresentation by the CONSULTANT in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by the CITY.

C. Termination with or without cause shall be effected by delivery of written Notice of Termination to the CONSULTANT as provided for herein.

D. In the event of termination, all finished or unfinished Memoranda Reports, Maps, Drawings, Plans, Specifications and other documents prepared by the CONSULTANT, whether paper or electronic, shall immediately become the property of and be delivered to the CITY, and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed on such documents and other materials up to the effective date of the Notice of Termination, not to exceed the amounts payable hereunder, and less any damages caused the CITY by the CONSULTANT'S breach, if any. Thereafter, ownership of said written material shall vest in the CITY all rights set forth in Section 7.

E. The CITY further reserves the right to immediately terminate this Agreement upon: (1) the filing of a petition in bankruptcy affecting the CONSULTANT; (2) a reorganization of the CONSULTANT for the benefit of creditors; or (3) a business reorganization, change in business name or change in business status of the CONSULTANT.

20. **NOTICES.** All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered; or sent by overnight mail (Federal Express or the like); or sent by registered or certified mail, postage prepaid, return receipt requested; or sent by ordinary mail, postage prepaid; or telegraphed or cabled; or delivered or sent by telex, telecopy, facsimile or fax; and shall be deemed received upon the earlier of (i) if personally delivered, the date of delivery to the address of the person to receive such notice, (ii) if sent by overnight mail, the business day following its deposit in such overnight mail facility, (iii) if mailed by registered, certified or ordinary mail, five (5) days (ten (10) days if the address is outside the State of California) after the date of deposit in a post office, mailbox, mail chute, or other like facility regularly maintained by the United States Postal Service, (iv) if given by telegraph or cable, when delivered to the telegraph company with charges prepaid, or (v) if given by telex, telecopy, facsimile or fax, when sent. Any notice, request, demand, direction or other communication delivered or sent as specified above shall be directed to the following persons:

To CITY: Stephen Manganiello  
Director of Public Works/City Engineer  
City of National City  
Engineering & Public Works Department  
1243 National City Boulevard  
National City, CA 91950-4397

To CONSULTANT:  
Matt Capuzzi, P.E.  
Project Manager  
Chen Ryan Associates, Inc.  
3900 Fifth Avenue, Suite 210  
San Diego, CA 92103

Notice of change of address shall be given by written notice in the manner specified in this Section. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to constitute receipt of the notice, demand, request or communication sent. Any notice, request, demand, direction or other communication sent by cable, telex, telecopy, facsimile or fax must be confirmed within forty-eight (48) hours by letter mailed or delivered as specified in this Section.

**21. CONFLICT OF INTEREST AND POLITICAL REFORM ACT**  
**OBLIGATIONS.** During the term of this Agreement, the CONSULTANT shall not perform services of any kind for any person or entity whose interests conflict in any way with those of the City of National City. The CONSULTANT also agrees not to specify any product, treatment, process or material for the project in which the CONSULTANT has a material financial interest, either direct or indirect, without first notifying the CITY of that fact. The CONSULTANT shall at all times comply with the terms of the Political Reform Act and the National City Conflict of Interest Code. The CONSULTANT shall immediately disqualify itself and shall not use its official position to influence in any way any matter coming before the CITY in which the CONSULTANT has a financial interest as defined in Government Code Section 87103. The CONSULTANT represents that it has no knowledge of any financial interests that would require it to disqualify itself from any matter on which it might perform services for the CITY.

☐ If checked, the CONSULTANT shall comply with all of the reporting requirements of the Political Reform Act and the National City Conflict of Interest Code. Specifically, the CONSULTANT shall file a Statement of Economic Interests with the City Clerk of the City of National City in a timely manner on forms which the CONSULTANT shall obtain from the City Clerk.

The CONSULTANT shall be strictly liable to the CITY for all damages, costs or expenses the CITY may suffer by virtue of any violation of this Section 21 by the CONSULTANT.

**22. PREVAILING WAGES.** State prevailing wage rates may apply to work performed under this Agreement. State prevailing wages rates apply to all public works contracts as set forth in California Labor Code, including but not limited to, Sections 1720, 1720.2, 1720.3, 1720.4, and 1771. Consultant is solely responsible to determine if State prevailing wage rates

apply and, if applicable, pay such rates in accordance with all laws, ordinances, rules, and regulations.

23. **MISCELLANEOUS PROVISIONS.**

A. *Computation of Time Periods.* If any date or time period provided for in this Agreement is or ends on a Saturday, Sunday or federal, state or legal holiday, then such date shall automatically be extended until 5:00 p.m. Pacific Time of the next day which is not a Saturday, Sunday or federal, state, or legal holiday.

B. *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute but one and the same instrument.

C. *Captions.* Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provision hereof.

D. *No Obligations to Third Parties.* Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, or obligate any of the parties hereto, to any person or entity other than the parties hereto.

E. *Exhibits and Schedules.* The Exhibits and Schedules attached hereto are hereby incorporated herein by this reference for all purposes. To the extent any exhibits, schedules, or provisions thereof conflict or are inconsistent with the terms and conditions contained in this Agreement, the terms and conditions of this Agreement shall control.

F. *Amendment to this Agreement.* The terms of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto.

G. *Waiver.* The waiver or failure to enforce any provision of this Agreement shall not operate as a waiver of any future breach of any such provision or any other provision hereof.

H. *Applicable Law.* This Agreement shall be governed by and construed in accordance with the laws of the State of California.

I. *Audit.* If this Agreement exceeds ten-thousand dollars (\$10,000), the parties shall be subject to the examination and audit of the State Auditor for a period of three (3) years after final payment under the Agreement, per Government Code Section 8546.7.

J. *Entire Agreement.* This Agreement supersedes any prior agreements, negotiations and communications, oral or written, and contains the entire agreement between the parties as to the subject matter hereof. No subsequent agreement, representation, or promise made by either party hereto, or by or to an employee, officer, agent or representative of any party hereto shall be of any effect unless it is in writing and executed by the party to be bound thereby.

K. *Successors and Assigns.* This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the parties hereto.

L. *Subcontractors or Subconsultants.* The CITY is engaging the services of the CONSULTANT identified in this Agreement. The CONSULTANT shall not subcontract any portion of the work, unless such subcontracting was part of the original proposal or is allowed by the CITY in writing. In the event any portion of the work under this Agreement is subcontracted, the subconsultant(s) shall be required to comply with and agree to, for the benefit of and in favor of the CITY, both the insurance provisions in Section 17 and the indemnification and hold harmless provision of Section 15 of this Agreement.


M. *Construction.* The parties acknowledge and agree that (i) each party is of equal bargaining strength, (ii) each party has actively participated in the drafting, preparation and negotiation of this Agreement, (iii) each such party has consulted with or has had the opportunity to consult with its own, independent counsel and such other professional advisors as such party has deemed appropriate, relative to any and all matters contemplated under this Agreement, (iv) each party and such party's counsel and advisors have reviewed this Agreement, (v) each party has agreed to enter into this Agreement following such review and the rendering of such advice, and (vi) any rule or construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement, or any portions hereof, or any amendments hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

**CITY OF NATIONAL CITY**

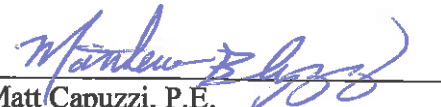
**CHEN RYAN ASSOCIATES, INC.**

By: \_\_\_\_\_  
Ron Morrison, Mayor

By:   
Monique Chen, P.E.  
President

APPROVED AS TO FORM:

Angil P. Morris-Jones  
City Attorney

By:   
Matt Capuzzi, P.E.  
Vice President

By: \_\_\_\_\_  
Roberto M. Contreras  
Deputy City Attorney



## **EXHIBIT "A"**

### ***Statement of Qualifications to Provide On-Call Project Support Services for National City's CIP Traffic Engineering, Transportation Planning, Graphic Information System***

March 6, 2017

Mr. Stephen Manganiello  
Director of Public Works/City Engineer  
City of National City  
Department of Engineering & Public Works  
1243 National City Boulevard  
National City, CA 91950

**Re: Statement of Qualifications to Provide On-Call Project Support Services for National City's Capital Improvement Program (CIP) - Traffic Engineering, Transportation Planning and Graphic Information System**

Dear Steve:

Chen Ryan Associates, Inc. is pleased to present our Statement of Qualifications (SOQ) to provide on-call project support services for National City's Capital Improvement Program (CIP), with a focus on the following disciplines identified in the RFQ:

- Traffic Engineering
- Transportation Planning
- Graphic Information Systems (GIS)

We are confident that you will find Chen Ryan Associates to be exceptionally well qualified to assist you in the upcoming years on a range of transportation related tasks, including complete streets, bicycle and pedestrian planning and design, traffic operational analyses and simulations, parking analyses, Traffic Impact Study (TIS) preparation and review, and other traffic engineering support and advice.

Our firm has extensive experience throughout the San Diego region in multi-modal transportation studies on a wide range of projects, from bicycle and pedestrian master plans, to corridors studies and concept design, to General Plans. We can also ensure the ability to bring fresh perspectives incorporating state-of-the-art analysis tools and expertise related to mobility planning, design and multi-modal integration within the context of complete streets.

We have an unparalleled and in-depth understanding of the City's vision, goals and opportunities in its mobility planning and implementation as our key staff have assisted the City in delivering the Circulation Element Update which was adopted in June of 2011. The Update process allowed me to work very closely with you and develop a deep appreciation of both your tireless work ethic and your management style. We are excited about this particular Request for Qualifications (RFQ) for two reasons – helping the City to realize its vision of being a multi-modal transportation leader in our region through various CIP projects; and having the opportunity to work with you again.

***Statement of Qualifications to Provide On-Call Project Support Services for National City's CIP  
Traffic Engineering, Transportation Planning, Graphic Information System***

For this pursuit, we have added Circulate San Diego as a subconsultant. They bring over five years of experience in community outreach, Safe Routes to School planning and education to the team. They have been active in the City's on-going Safe Routes to School Program.

I will be serving as the Contract Manager for this On-Call. I have served as the on-call contract manager providing transportation planning and traffic engineering services for the City of Vista over the past 15 plus years. During this period, I have managed numerous traffic impact studies in the City of Vista including mixed-use, municipal, parks, commercial, office uses, and residential projects. Interchange operations, speed studies, fair share cost estimations, as well as circulation element assessments have also been a part of our previous on-call efforts for the City of Vista. I am also the contract manager for providing as-needed traffic engineering services to the City of San Diego. Under this on-going contract, we have successfully delivered or currently working on numerous task orders with the City of San Diego on interesting and innovating multimodal projects.

I bring extremely strong technical skills in traffic engineering and transportation planning, specifically in traffic impact analyses, complete streets assessments, and multi-modal designs. As a project manager, I take pride in my communication abilities and I am known for being responsive and flexible. I strive to produce high quality products within prescribed timeline and budget parameters. I will be supported by highly qualified staff to ensure that we provide the City of National City with the full spectrum of transportation planning and traffic engineering services necessary over the duration of this on-call contract.

Chen Ryan Associates is a certified Disadvantaged and Small Business Enterprise (DBE/UDBE and SBE) founded in 2011. We take no exceptions to this RFQ and the requirements stated within. No addenda have been issued for this RFQ.

We appreciate the opportunity to present our qualifications and look forward to providing our services to the City of National City. Thank you.

Sincerely,



Monique Chen, PE  
Principal  
**Chen Ryan Associates, Inc.**  
3900 Fifth Avenue, Suite 210  
San Diego, CA 92103  
Phone: 619-318-4664  
Email: [mchen@chenryanmobility.com](mailto:mchen@chenryanmobility.com)

## Executive Summary

Chen Ryan Associates, Inc. brings a fresh vision to transportation planning and traffic engineering in the San Diego region. We are committed to planning transportation systems and identifying mobility improvements that create and support vibrant and sustainable communities. We provide a fully multi-modal approach, building upon the multi-dimensional experiences of our staff, along with our dedication to serving the full range of client needs. We understand the quality-of-life and health benefits of integrated transportation/land use planning, smart growth and active transportation.

Our experience and capabilities in these areas allow us to take on a wide range of transportation projects, bringing strong technical expertise combined with practical experience in a variety of environments and applications. Over the past 19 years, we have consistently demonstrated success in conducting accurate analyses and evaluations, and in making the critical decisions required to move projects forward with positive resolution of key issues.

### Contract Manager

Monique Chen, PE, will serve as the Contract Manager, responsible for day-to-day activities, allocation of resources, and client communications, as well as approval of all submittals. Ms. Chen possesses extremely strong technical skills in traffic engineering and transportation planning, specifically in EIR level traffic impact analyses, complete streets assessments, and multi-modal designs.

She is well received throughout the region for her quality of work and strong leadership on a number of critical projects, including the Downtown San Diego Mobility, Southeastern San Diego and Encanto Community Plan Updates, National City General Plan Update, City of Vista Traffic Engineering On-Call, and Otay Ranch Traffic Engineering On-Call.

As a project manager, Ms. Chen strives to produce high quality products on-time and on-budget. She will be supported by a group of highly qualified engineers and planners to ensure the City of National City receives all necessary services for the duration of this on-call contract.

### Experience and Technical Competence

Chen Ryan Associates is interested in pursuing contracts for the Traffic Engineering, Transportation Planning, and GIS disciplines of the on-call services. Chen Ryan Associates offers specialized expertise in the following areas:

- ✦ Transportation Impact Studies
- ✦ Transportation Planning/Land Use & Smart Growth Planning
- ✦ Mobility/Circulation Element Planning
- ✦ Multi-Modal Planning and Analysis
- ✦ Bicycle/Pedestrian Planning and Design

#### **Key Projects**

- National City Traffic Engineering On-Call
- National City Safe Routes to School Planning
- City of San Diego Traffic Engineering On-Call
- Port of San Diego On-Call Consulting
- Otay Ranch On-Call Traffic Engineering
- UCSD Medical Center Parking Master Plan
- Southeastern San Diego and Encanto Community Plan Updates
- City of Vista On-Call Traffic Engineering
- Downtown San Diego Mobility Plan
- County of San Diego On-Call Traffic Engineering
- City of Los Angeles Great Streets and Vision Zero Corridor
- San Marcos On-Call Traffic Engineering
- MAG MMLOS Evaluation

- ✚ Traffic Operations and Simulation
- ✚ Traffic Engineering Design
- ✚ Transportation Systems Planning
- ✚ Active Transportation
- ✚ Safe Routes to School and Transit
- ✚ Traffic Calming
- ✚ Parking Assessments and Demand Management
- ✚ GIS Analysis and Mapping

We have extensive experience providing on-call transportation services, multi-modal and transportation planning, traffic engineering and conducting traffic impact studies in South County, as well as throughout the San Diego region.

### Methods Proposed to Accomplish Work

Chen Ryan Associates has exceptional on-call experience with agencies across the San Diego region. This experience enables us to better understand and establish project approaches that work best for our clients.

Communication with City staff is an integral component of the success of our approach. We strive to develop and maintain close working partnerships with City staff, to reduce the likelihood of unexpected outcomes that could compromise project success. We work diligently to relay results to our clients at each step of the project. This commitment to communication has proven a key to our on-going success as agency partners.

We ensure the ability to bring fresh perspectives incorporating state-of-the-art tools (VISSIM, Synchro/SimTraffic, Bicycle Level of Traffic Stress, GIS-based Pedestrian Environmental Quality Evaluation and Network Analyst, Rodel and SIDRA for roundabouts, MXD smart growth trip generation, SketchUp, etc.) and expertise related to mobility planning, design and multi-modal integration within the context of complete streets.

Grant funding can significantly supplement a CIP. A variety of federal, state, regional and local grants and funding sources exist for safety improvements the expansion of walkability and bikeability, and build healthy communities. Chen Ryan Team members have been successful in assisting various agencies to



*Existing Ramp Operation @ 8:00 a.m.*



*Preferred Concept Plan Ramp Operation @ 8:00 a.m.*

obtain grant funding. In the past five years, Chen Ryan Associates staff have assisted local jurisdictions in winning over \$2M in grant funding. It is our intent to assist the City of National City with grant application preparation.

## 1.0 Firm Overview



Chen Ryan Associates, Inc. is a certified

Disadvantaged and Small Business Enterprise (DBE and SBE) founded in 2011 and brings a fresh vision to transportation planning and traffic engineering in the San Diego region.

We are committed to planning transportation systems and identifying mobility improvements that create and support vibrant and sustainable communities. We provide a fully multi-modal approach, building upon the multi-dimensional experiences of our staff, along with our dedication to serving the full range of client needs.

We understand the quality-of-life and health benefits of integrated transportation/land use planning, smart growth and active transportation. Our experience and capabilities in these areas allow us to take on a wide range of transportation projects, bringing strong technical expertise combined with practical experience in a variety of environments and applications.

Over the past 19 years, we have consistently demonstrated success in conducting accurate analyses and evaluations, and in making the critical decisions required to move projects forward with positive resolution of key issues.



**Circulate San Diego** works with local governments, SANDAG, the private sector, and citizens on the health, environmental, and economic benefits to driving less. Their mission is to create excellent mobility choices and vibrant, healthy neighborhoods. Recently, Circulate San Diego's project work in San Diego region has included an extensive array of services,

including Safe Routes to School Programs in San Ysidro and Southeast San Diego, Safe Routes to School Planning in National City, Santee, and Encinitas, the region's first "Safe Routes to Nature" program designed to increase usage and awareness around the Otay Valley Regional Park, innovative outreach events and digital media for the Balboa Station Area Plan, and Vision Zero initiatives, as well as pedestrian safety programs.

### Contact Information

*a. Firm legal name and address:*

Chen Ryan Associates, Inc.  
3900 Fifth Avenue, Suite 210  
San Diego, CA 92103

*b. Chen Ryan Associates is an S-Corporation.*

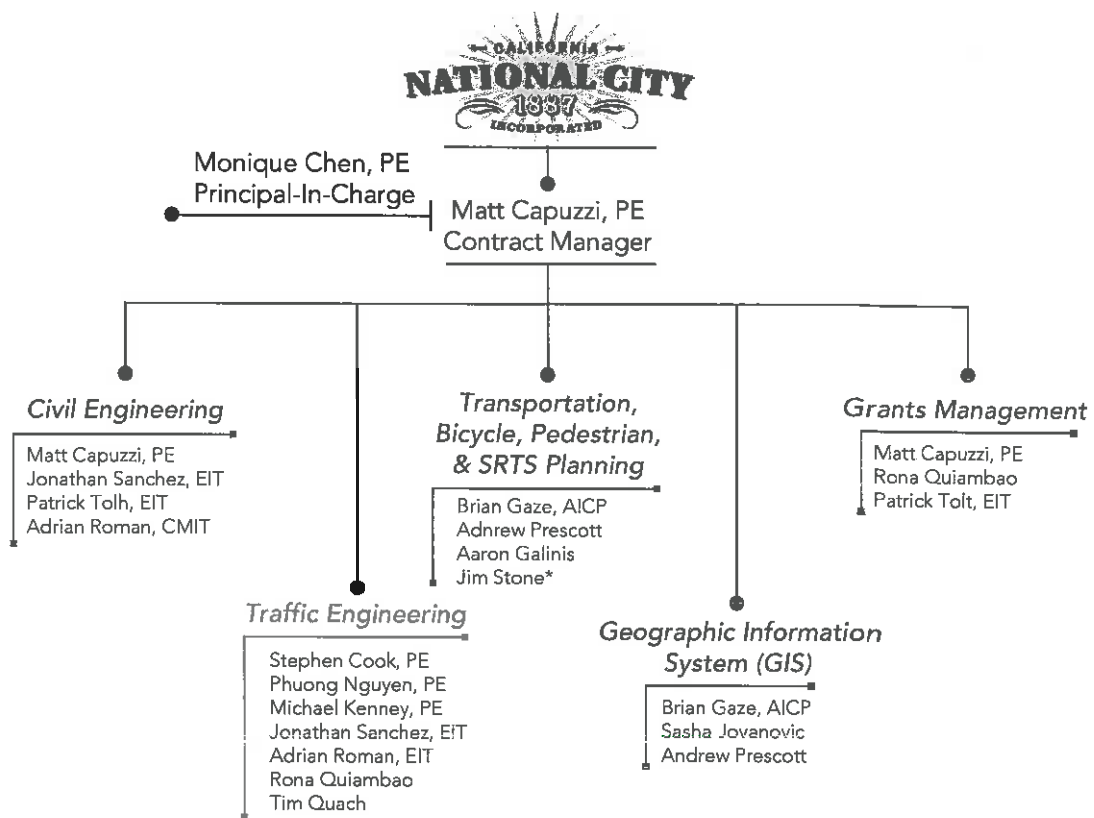
*c. The office where all work will be performed:*

3900 Fifth Avenue, Suite 210  
San Diego, CA 92103

*d. Contract manager contact information:*

Monique Chen, Principal  
Phone: 619-318-4664  
[mchen@chenryanmobility.com](mailto:mchen@chenryanmobility.com)





\* Circulate San Diego



**“Exhibit B”**

**On-Call Project Support Services for National City’s Capital Improvement Program (CIP)**

**Rate Schedule**

**Effective through October 31, 2020**

<u>Classification</u>	<u>Billing Rate per Hour</u>
Principal	\$229.00
Senior Professional	\$185.00
Professional II	\$151.00
Professional I	\$130.00
Analyst	\$115.00
Support Staff	\$70.00

Direct expenses such as but not limited to printing and reproductions, travel expenses, deliveries, materials, shipping, postage, etc. will be invoiced at cost.

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
AUTHORIZING THE MAYOR TO EXECUTE A TWO-YEAR AGREEMENT  
WITH CHEN RYAN ASSOCIATES, INC., FOR A TOTAL NOT-TO-EXCEED  
AMOUNT OF \$1,000,000 TO PROVIDE ON-CALL PROJECT SUPPORT  
SERVICES FOR NATIONAL CITY'S CAPITAL IMPROVEMENT PROGRAM,  
INCLUDING, BUT NOT LIMITED TO, CIVIL ENGINEERING; TRAFFIC;  
ENGINEERING TRANSPORTATION, BICYCLE, PEDESTRIAN, AND SAFE  
ROUTES TO SCHOOL PLANNING; GRANTS MANAGEMENT; AND  
GEOGRAPHIC INFORMATION SYSTEM; AND AUTHORIZING  
THE CITY MANAGER TO EXECUTE ANY PROJECT-SPECIFIC  
SUPPLEMENTAL AGREEMENTS, AS MAY BE REQUIRED  
FOR GRANT FUNDED PROJECTS

WHEREAS, National City's Capital Improvement Program (CIP) estimates approximately \$80 million in capital improvement projects needs over the next five years; and

WHEREAS, to successfully design, manage, and construct these projects, the Engineering and Public Works Department issued Requests for Proposals to professional firms to provide the City with for various engineering, architectural, and construction support services; and

WHEREAS, 51 responses to the Requests for Proposals were received and reviewed, taking into consideration, among other things, past performance history, knowledge of the environment, the type of services offered, and the cost to the City; and

WHEREAS, based on an interview, qualifications, and past performance, staff recommends executing a two-year agreement (with the option to extend for one additional year) with Chen Ryan Associates, Inc., for a total not-to-exceed amount of \$1,000,000 to provide on-call project support services for National City's CIP, including, but not limited to, civil engineering; traffic engineering; transportation, bicycle, pedestrian, and safe routes to school planning; grants management; and geographic information system; and

WHEREAS, in addition, staff recommends authorizing the City Manager to execute any project-specific supplemental agreements, as may be required for grant funded projects.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the Mayor to execute a two-year Agreement with Chen Ryan Associates, Inc., (with the option to extend for one additional year) for the total not to exceed amount of \$1,000,000 to provide on-call project support services for National City's CIP, including, but not limited to, civil engineering; traffic engineering; transportation, bicycle, pedestrian, and safe routes to school planning; grants management; and, geographic information system. Said Agreement is on file in the office of the City Clerk.

[Signature Page to Follow]

PASSED and ADOPTED this 17<sup>th</sup> day of October, 2017.

ATTEST:

\_\_\_\_\_  
Ron Morrison, Mayor

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City accepting and authorizing the Mayor to sign an Encroachment Permit Agreement with KD12, LLC, to construct a retaining wall into a public utility easement in the southerly three feet of the lot lo



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City accepting and authorizing the Mayor to sign an Encroachment Permit Agreement with KD12, LLC, to construct a retaining wall into a public utility easement in the southerly three feet of the lot located adjacent to the westerly side of the property at 910 E. 12<sup>th</sup> Street.

**PREPARED BY:** Charles Nissley, Sr. Eng. Tech.

**PHONE:** 619-336-4396

**DEPARTMENT:** Engineering/Public Works

**APPROVED BY:** \_\_\_\_\_



**EXPLANATION:**

See attached.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

N/A

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt Resolution accepting the Encroachment Permit Agreement to construct a retaining wall into a public utility easement.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Encroachment Permit Agreement
3. Resolution

## **EXPLANATION**

KD12, LLC has proposed a multifamily apartment building to be constructed on Lots 23 and 24 in Block 1 of Austin Heights, according to the map thereof Map 1938, recorded in the Office of the County Recorder on September 3, 1926, Assessor Parcel Numbers 561-011-06-00 and 561-011-07-00.

The grading plans have been submitted and are under review. During the review of the title report and Map 1938, staff noticed that there was an easement for public utilities along the southerly three feet of the lots and the proposed plans show a retaining wall is to be constructed in the easement which would limit the construction of future utilities in said easement.

In order to construct the building and parking lot it is necessary for the encroachment of the wall into the easement. Staff has met with the Engineer of Work and developer and discussed other options. The developer has contacted the utility companies with interest in the easement and it has been determined that the retaining wall would not interfere with the access to the easement and the facilities existing in it. It has also been determined that the construction of the wall would provide for better access to the poles and lines for SDG&E, AT&T and Cox Communications who support the work.

KD12, LLC is requesting that the City approve and the Mayor sign the agreement.

ENCROACHMENT PERMIT AND AGREEMENT  
(Commercial)

The City Of National City hereby grants an Encroachment Permit to the undersigned,  
KD 12TH, LLC (hereinafter referred to as "OWNER"), in accordance with and pursuant to the terms and conditions set forth in Chapter 13.12 of the National City Municipal Code.

OWNER is the owner of that certain real property described in the attached Exhibit "A", or is an owner of personal property that is proposed to be installed in the public right-of-way or other public property of the City of National City, County of San Diego, State of California. The OWNER, in consideration of this grant of permission by the City of National City (hereinafter referred to as "CITY") to install and maintain certain personal property or a building, facility, or other structure (hereafter designated from time to time as an "encroachment") within or upon a CITY easement, property, or right-of-way for the use and benefit of OWNER'S property and adjacent lands, now covenants and agrees as follows:

The site of installation and any description of OWNER'S encroachment is described in Exhibit "B", attached.

The terms and conditions under which the encroachment is to be installed and maintained are as follows:

1. Upon notification in writing by the City Engineer, the above described encroachment shall be abandoned, removed, or relocated by OWNER at the owner's sole expense.
2. The said encroachment shall be maintained in a safe and sanitary condition at all times at the sole cost, risk, and responsibility of OWNER and any successor in interest, who shall hold CITY harmless with respect thereto.
3. This Permit and Agreement, when made for the direct benefit of OWNER's land or property described above, and the covenants herein contained shall run with said land and shall be binding on the assigns and successors of OWNER. Should OWNER or its successors fail to remove or relocate the encroachment herein permitted within thirty (30) days after notice of removal or relocation from the CITY, CITY may cause such removal or relocation to be done at OWNER's sole cost and expense, which shall be a lien upon said land. A copy of this Encroachment Agreement shall be recorded against any real property of the owner's that is hereby benefited by the encroachment. Upon request by CITY, PERMITTEE shall record this Encroachment Agreement with the County of San Diego, County Recorder's Office, and upon recordation shall return the original to the CITY.
4. OWNER shall indemnify, defend, and hold harmless CITY and its officers, agents, and employees from all liability, loss, costs, claims, demands, suits, and defense costs, including attorneys' fees, arising out of Owner's entry upon and use of City's easement or right-of-way for the installation, maintenance, and use of the owner's encroachment.
5. OWNER and each successor in interest or assign shall take out and maintain, during the time the encroachment remains on CITY's easement or right-of-way, commercial general liability insurance with minimum limits of One Million Dollars (\$1,000,000.00) combined single limit per occurrence, covering all bodily and property damage arising out of this Encroachment Agreement.

This policy shall name CITY and its officers, agents, and employees as additional insured, and shall constitute primary insurance as to CITY and its officers, agents, and employees, so that any other policies held by CITY shall not contribute to any loss under said insurance. Said policy shall



provide for thirty (30) days prior written notice to CITY of cancellation or material change. Prior to commencement of this Encroachment Agreement, OWNER shall furnish CITY a certificate of insurance with original endorsements evidencing the coverage required by this section. Should owner fail to do so, City may elect to obtain such coverage at OWNER'S expense or immediately terminate this Agreement.

6. The full terms and conditions under which this Encroachment Permit is issued are further set forth in Chapter 13.12 of the National City Municipal Code, which terms OWNER hereby specifically acknowledges and agrees to. Owner also acknowledges that those terms and conditions include, without limitation, the following:

a. The City reserves the right to charge the Owner "fair and reasonable" compensation for the use of CITY property retroactive to the date of construction or installation of the encroachment.

b. The CITY can require the removal, relocation, or undergrounding of the encroachment when deemed necessary and feasible by and in the sole discretion of the City Engineer at owner's expense.

7. This encroachment Permit is not valid and confers no rights to install and maintain an encroachment until it is accepted by the Owner.

DATED:

CITY OF NATIONAL CITY

\_\_\_\_\_  
Ron Morrison, Mayor

PERMITTEE:

KD 12TH, LLC

\_\_\_\_\_  
Entity/Company

\_\_\_\_\_  
Signature

Joshua Santa, Managing Member

\_\_\_\_\_  
Name & Title

**ATTACH NOTARY CERTIFICATION FOR THE NAME OF PERMITTEE SHOWN ABOVE.  
USE CALIFORNIA ALL PURPOSE ACKNOWLEDGEMENT NOTARY ONLY.**

-----  
PERMITTEE/APPLICANT INFORMATION:

\_\_\_\_\_  
Joshua Santa  
Person in Responsible Charge

\_\_\_\_\_  
(888) 954-7326  
24/7 Phone Number

\_\_\_\_\_  
KD 12TH LLC  
Firm Name

Mailing Address:

\_\_\_\_\_  
10625 Scripps Ranch Blvd. Suite F  
San Diego, CA 92131  
\_\_\_\_\_

PLAT SHOWING LOCATION OF STRUCTURES, EASEMENT, OR RIGHT-OF-WAY, AND  
SEWER AND/OR DRAINAGE FACILITIES: SEE EXHIBIT "B", ATTACHED

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>BB&amp;T-John Burnham Ins Services</b> <b>750 B Street Suite 2400</b> <b>San Diego, CA 92101</b> <b>619 231-1010</b>		<b>CONTACT NAME:</b> Carla Lintner <b>PHONE (A/C, No, Ext):</b> 619 231-1010 <b>FAX (A/C, No):</b> 6192369134 <b>E-MAIL ADDRESS:</b>																						
<b>INSURED</b> <b>KirE Builders Inc., KD Sheryl</b> <b>Lane LLC, KD 12TH LLC</b> <b>10625 Scripps Ranch Blvd.,</b> <b>Suite F San Diego, CA 92131</b>		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Kinsale Insurance Company</td> <td>38920</td> </tr> <tr> <td>INSURER B:</td> <td>Everest National Insurance Co</td> <td>10120</td> </tr> <tr> <td>INSURER C:</td> <td>Ohio Casualty Insurance Company</td> <td>24074</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Kinsale Insurance Company	38920	INSURER B:	Everest National Insurance Co	10120	INSURER C:	Ohio Casualty Insurance Company	24074	INSURER D:			INSURER E:			INSURER F:		
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INSURER E:																								
INSURER F:																								

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	01000057526	03/15/2017	03/15/2018	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				
This certificate revises & replaces previously issued certificate.						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate is subject to policy limits, conditions and exclusions.

RE: Plaza Del Rey Encroachment Permit


The City of National City, its elected officials, officers, agents and employees are Named as an Additional Insured (GL) per the captioned operations of the Named Insured.

## CERTIFICATE HOLDER

City of National City C/O Risk Manager  
 1243 National City Blvd.  
 National City, CA 91950

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  


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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - STATE OR GOVERNMENTAL  
AGENCY OR SUBDIVISION OR POLITICAL  
SUBDIVISION - PERMITS OR AUTHORIZATIONS**

*Attached To and Forming Part of Policy*  
0100005752-6

*Effective Date of Endorsement*  
10/10/2017 12:01AM at the Named Insured  
address shown on the Declarations

*Named Insured*  
KirE Builders Inc., KD Sheryl Lane LLC,  
KD 12TH LLC

*Additional Premium:*  
\$0

*Return Premium:*  
\$0

**Policy Change Number: 4**

**This endorsement modifies insurance provided under the following:**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**SCHEDULE**

**State or Governmental Agency or Subdivision or Political Subdivision:**

The City of National City, its elected officials, officers, agents and employees.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

**CA Surplus Lines Tax & Fee Breakdown**

Premium:	\$
Company Fee:	\$
Inspection Fee:	\$
3% State Tax:	\$
.200% Stamping Fee:	\$

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of San Diego )

On September 26<sup>th</sup> 2017 before me, Andrew John Doyle, Notary Public  
Date Here Insert Name and Title of the Officer

personally appeared \_\_\_\_\_

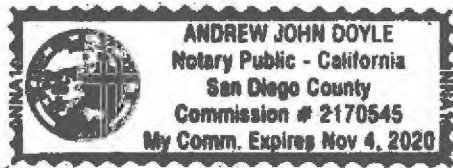
Name(s) of Signer(s)

Joshua Santa

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

*Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

☐ Corporate Officer — Title(s): \_\_\_\_\_

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney In Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer — Title(s): \_\_\_\_\_

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney In Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

# EXHIBIT A

**OWNER:**

KD 12TH, LLC  
10625 SCRIPPS RANCH BLVD. SUITE F  
SAN DIEGO, CA 92131

**SITE ADDRESS:**

12TH STREET  
NATIONAL CITY, CA 91950

**APN:**

561-011-06-00  
561-011-07-00

**LEGAL DESCRIPTION:****PARCEL 1 (561-011-06-00):**

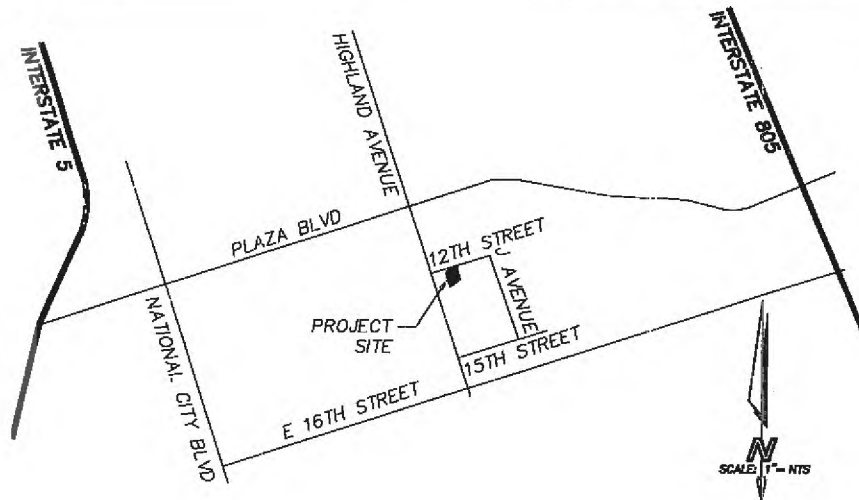
LOTS 23 AND 24 IN BLOCK ONE OF AUSTIN HEIGHTS, IN THE CITY OF NATIONAL CITY, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, AS PER MAP NO. 1938, AS RECORDED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, CALIFORNIA, SEPTEMBER 3, 1926.

**PARCEL 2 1 (561-011-07-00):**

THE EASTERLY 25 FEET OF LOTS 1 AND 2 IN BLOCK 1 OF AUSTIN HEIGHTS, IN THE CITY OF NATIONAL CITY, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF NO. 1938, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAID SAN DIEGO COUNTY, SEPTEMBER 3, 1926. THE WESTERLY LINE OF SAID EASTERLY 25 FEET BEING PARALLEL WITH THE EASTERLY LINE OF HIGHLAND AVENUE.



# EXHIBIT 'B'



## LEGEND:

PROPERTY LINE	---
PROP. RETAINING WALL	—+—+—+—
PUBLIC UTILITY EASEMENT LIMIT	- - - - -
PROP. STORM DRAIN	— SD —

## OWNER/DEVELOPER:

KD 12TH, LLC  
10625 SCRIPPS RANCH BLVD., STE F  
SAN DIEGO, CA 92131  
(888) 954-7326

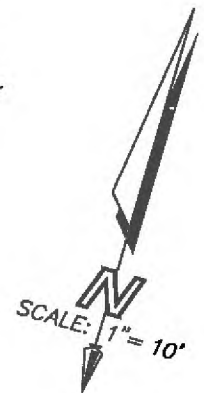
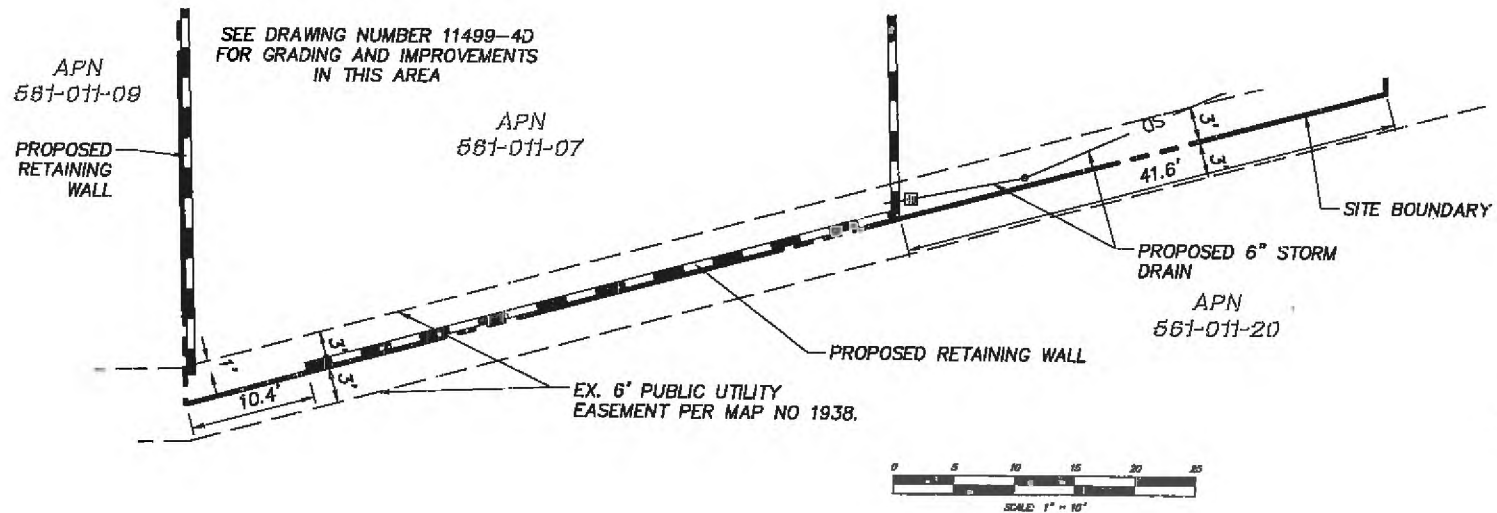
## SITE ADDRESS:

12TH STREET  
NATIONAL CITY, CA 91950

## A.P.N. 561-011-06 & 07

## LEGAL DESCRIPTION:

LOTS 23 & 24 BLK 1 OF AUSTIN HEIGHTS; AND  
EAST 25 FT LOTS 1 & 2 BLK 1 OF AUSTIN HEIGHTS,  
IN THE CITY OF NATIONAL CITY, COUNTY OF SAN  
DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP  
THEREOF NO. 1938, FILED IN THE OFFICE OF THE  
COUNTY RECORDER OF SAN DIEGO COUNTY ON  
SEPTEMBER 3, 1926.



RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
ACCEPTING AND AUTHORIZING THE MAYOR TO EXECUTE  
AN ENCROACHMENT PERMIT AGREEMENT WITH KD12, LLC,  
TO CONSTRUCT A RETAINING WALL INTO A PUBLIC UTILITY  
EASEMENT IN THE SOUTHERLY THREE FEET OF THE LOT  
LOCATED ADJACENT TO THE WESTERLY SIDE  
OF THE PROPERTY AT 910 EAST 12<sup>TH</sup> STREET

WHEREAS, KD12, LLC, has proposed a multi-family apartment building to be constructed on Lots 23 and 24 in Block 1 of Austin Heights, according to the map thereof Map 1938, recorded in the Office of the County Recorder on September 3, 1926, Assessor Parcel Numbers 561-011-06-00 and 561-011-07-00; and

WHEREAS, during the review of the title report and Map No. 1938, it was discovered that there was an easement for public utilities along the southerly three feet (3') of the lots and the proposed plans show a retaining wall is to be constructed in the easement that would limit the construction of future utilities in said easement; and

WHEREAS, because the construction of the building and parking lot will cause a retaining wall to encroach into a public utility easement, an Encroachment Permit and Agreement is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City hereby accepts and authorizes the Mayor to execute an Encroachment Permit Agreement with KD 12, LLC, to construct a retaining wall into a public utility easement in the southerly three feet (3') of the lot located adjacent to the westerly side of the property at 910 East 12th Street (Assessor Parcel Numbers 561-011-06-00 and 561-011-07-00).

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney



The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City, waiving the formal bid process consistent with National City Municipal Code Section 2.60.260 regarding cooperative purchasing and authorizing the City (Buyer) to piggyback on 1) the State of Cal

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Resolution of the City Council of the City of National City, waiving the formal bid process consistent with National City Municipal Code Section 2.60.260 regarding cooperative purchasing and authorizing the City (Buyer) to piggyback 1) the State of California Department of General Services Contract #1-15-23-14A, Supplement 1, to award the purchase and build-out of six (6) fully equipped police vehicles to Folsom Lake Ford in an amount not to exceed \$338,619.64; 2) the County of San Diego Department of Purchasing and Contracting Contract #553982 to award the purchase of police radios for the six (6) new patrol vehicles to the Regional Communications System (RCS) vendor, Motorola Solutions, Inc., in an amount not to exceed \$27,729.91.

**PREPARED BY:** Ray Roberson, Management Analyst II

**DEPARTMENT:** Engineering/Public Works

**PHONE:** 619-336-4583

**APPROVED BY:** 

**EXPLANATION:**

See attached explanation.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

644-411-000-511-0000 (Equipment Replacement Reserve): \$366,349.55

Funds are appropriated and available in the above account.

**APPROVED:** 

**FINANCE**

**APPROVED:** \_\_\_\_\_

**MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    INTRODUCTION ☐    FINAL ADOPTION ☐

**STAFF RECOMMENDATION:**

Adopt Resolution awarding the purchase and build-out of six police vehicles and radios for the National City Police Department.

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

1. Explanation
2. Quotes
3. State of California Department of General Services contract 1-15-23-14A
4. San Diego County Department of Purchasing and Contracting RCS Contract #553982
5. Resolution

Explanation:

As part of the FY 2018 annual budget, City Council approved funding through the Equipment Replacement Reserve for the purchase of 6 patrol vehicles and 3 detective vehicles for the National City Police Department. Staff seeks Council authority to waive the formal bid process consistent with National City Municipal Code Section 2.60.260 regarding cooperative purchasing and authorize the City (Buyer) to piggyback 1) the State of California Department of General Services Contract #1-15-23-14A to award the purchase and build-out of six (6) fully equipped police vehicles to Folsom Lake Ford in an amount not to exceed \$338,619.64; and 2) the County of San Diego Department of Purchasing and Contracting Contract #553982 to award the purchase of police radios for the new patrol vehicles to the Regional Communications System (RCS) vendor, Motorola Solutions, Inc., in an amount not to exceed \$27,729.91. Folsom Lake Ford will subcontract with Lehr Auto Electric & Emergency Equipment for the build-out and up-fitting of the police department vehicles.

NCMC Section 2.60.260 provides authority to the purchasing agent to join with other public jurisdictions to take advantage of cooperative purchasing opportunities, including but not limited to any federal, state or local agency pricing program or structure that is determined by the purchasing agent to allow a procurement that is in the best interests of the City. The purchasing agent may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined by the purchasing agent to be in substantial compliance with the City's procurement procedures, irrespective of the contracting limits of that jurisdiction or agency, even if the City had not initially joined with that public agency in the cooperative purchase.

National City's purchasing staff has confirmed that both the State of California Department of General Services Contract #1-15-23-14A with Folsom Lake Ford as well as the County of San Diego Department of Purchasing and Contracting RCS Contract #553982 were competitively bid through a Request for Bid (RFB) and bid process, and that the respective procurement procedures are in substantial compliance with those of National City.

Funding for the vehicles and radios is available through the Equipment Replacement Reserve, which will be replenished by the General Fund. |

# FOLSOM LAKE FORD

## THE FORD SOURCE

12755 FOLSOM BLVD. • FOLSOM, CA 95630 • (916) 353-2000

2018 ORDER 12-14 WEEKS

PRODUCTION BEGINS 10/20/2017

STATE CONTRACT 1015-23-14B

K8A 4DR AWD POLICE  
.112.6" WB  
G1 SHADOW BLACK  
9 CLTH BKTS/VNL R  
W EBONY BLACK  
500A EQUIP GRP  
.PREM SINGLE CD  
99R .3.7L V6 TIVCT  
44C .6-SPD AUTO TRAN  
53M SYNC SYSTEM  
16D BADGE DELETE  
17T CARGO DOME LAMP  
18W RR WINDOW DEL  
21L FRONT AUX LIGHT  
423 CAL EM NOT REQD  
43D COURTESY DISABL  
51S DUAL LED LAMPS  
55B BLIND SPOT INFO  
59B KEY CODE B  
60R NOISE SUPPRESS  
66A FRONT HDLMP PKG  
.GRILL WIRING  
68G RR DR/LK INOP  
76R REVERSE SENSING  
87R RR VIEW MIR/CAM  
90E LH/RH PNLS III  
92R SOLAR TINT 2ND  
936 CAL SER VEH EXP  
FLEX-FUEL  
153 FRT LICENSE BKT

DANIEL A. RAIMONDI  
Fleet Director

PATROL

(916) 353-2000, Ext. 376  
Toll Free 1-800-655-0555  
Cell. (916) 825-1622  
Fax (916) 353-2078

9/28/2017

\$30,967.00  
\$20,836.07 LEHR UP FIT  
-----  
\$51,803.07  
\$ 4,532.77 TAX @ 8.75%  
\$ 8.75 CA TIRE FEE

-----  
\$56,344.59  
\$ 350.00 SHIPPING

-----  
\$56,694.59  
X 5 UNITS

-----  
\$283,472.95 DELIVERED

LESS \$500.00 DISCOUNT  
EACH-20 DAY PAYMENT

INCLUDES WHITE ROOF  
4 DOORS PAINTED WHITE

# 42  
difference  
from  
quote?



# FOLSOM LAKE FORD

## THE FORD SOURCE

12755 FOLSOM BLVD. • FOLSOM, CA 95630 • (916) 353-2000

2018 ORDER 12-14 WEEKS  
PRODUCTION BEGINS 10/20/2017  
STATE CONTRACT 1-15-23-14B

DANIEL A. RAIMONDI  
Fleet Director

SUPERVISOR

(916) 353-2000, Ext. 376  
Toll Free 1-800-655-0555  
Cell. (916) 825-1622  
Fax (916) 353-2078

9/28/2017

K8A	4DR AWD POLICE	
	.112.6" WB	
G1	SHADOW BLACK	\$30,967.00
9	CLTH BKTS/VNL R	\$19,410.87 LEHR UP FIT
W	EBONY BLACK	
500A	EQUIP GRP	\$50,377.87
	.PREM SINGLE CD	\$ 4,408.07 TX @ 8.75%
		\$ 8.75 CA TIRE FEE
99R	.3.7L V6 TIVCT	
44C	.6-SPD AUTO TRAN	\$54,794.69
53M	SYNC SYSTEM	\$ 350.00 SHIPPING
16D	BADGE DELETE	
17T	CARGO DOME LAMP	\$55,144.69 DELIVERED
18W	RR WINDOW DEL	
21L	FRONT AUX LIGHT	LESS \$500.00 DISCOUNT
423	CAL EM NOT REQD	20 DAY PAYMENT
43D	COURTESY DISABL	
51S	DUAL LED LAMPS	INCLUDES WHITE ROOF
55B	BLIND SPOT INFO	4 DOORS WHITE
59B	KEY CODE B	
60R	NOISE SUPPRESS	
66A	FRONT HDLMP PKG	
	.GRILL WIRING	
68G	RR DR/LK INOP.	
76R	REVERSE SENSING	
87R	RR VIEW MIR/CAM	
90E	LH/RH PNLS III	
92R	SOLAR TINT 2ND	
936	CAL SER VEH EXP	
	FLEX-FUEL	
153	FRT LICENSE BKT	





4707 Northgate Blvd.  
Sacramento, CA. 95834  
Parts Dept. 916-646-6626  
Service Dept 916-646-6636  
Fax 916-646-6666

**\*\* QUOTATION \*\***  
**\*\*\* DUPLICATE \*\*\***  
Ord # 01 72385  
P/O # NATL PTRL X5

Page 2

NET 30 DAYS

INSTALLED

Br Acct  
00 15075

TAMMY

FOLSOM LAKE FORD  
12755 FOLSOM BLVD  
FOLSOM CA 95630

FOLSOM LAKE FORD  
12755 FOLSOM BLVD  
FOLSOM CA 95630

MM HO

9/13/17

10:13:57

Expires

11/21/2017

Lin	Qty	Part Number	S Description	Wt. Each	Net	Value
039	1	SE TK02411TU12	CARGO BOX		959.2000	959.20
		Top sliding with combo base	sliding no lock			
040	1	SE TPA9289	F LOWER RADIO TRY		285.6000	285.60
		RADIO - CENCOM - ELETRONICS	TO MOUNT INTO LOWER 3 TRAY			
041	1	SE WK00401TU12	F REAR WINDOW SET		268.0000	268.00
042	1	SE TK04761TU12	F CARGO DECK&TRAY		412.0000	412.00
043	1	HS C-MD-119	F 11" SLIDE ARM		264.5000	264.50
044	1	MS B402T	F 5 LB. FIRE EXT		85.0000	85.00
045	1	HS C-FP-4	F PLT,4MS,			
046	1	HS C-EB25-XTL-1P	F FACE PLATE 1 PC			
047	1	LA I	INSTALLATION		195.0000	195.00
		GRAPHICS INSTALL				
048	1	LA I	INSTALLATION		2995.0000	2995.00
049	1	P3 CF-WMBA1304C	4GB RAM		107.0000	107.00
050	1	P3 CF-3117315KM	CF-31 LAPTOP		5410.0000	5410.00
		PANASONIC : Win7 (Win10 Pro COA), Intel Core i5-5300U				
		2.30GHz, vPro, 13.1inch XGA Touch, 4GB, 256GB SSD, Intel WiFi				
		a/b/g/n/ac, TPM, BT, Single Pass (Selectable), Insertable Smartcard, 4G LTE				
		Multi Carrier (EM7355), GPS, Emissive Backlit				
		Keyboard, Multi-drive, Toughbook Preferred				
051	1	P3 CF-K31HD5032	500HDD 7200RPM		162.0000	162.00
052	1	HS C-EB25-MA5-1P	F FACE PLATE 1 PC			
053	1	HS C-AP-0325	F CON, ACSY, BOX, IM		38.6400	38.64
		DOES NOT INCLUDE CA SALES TAX				
		QUOTE IS FOR 1 UNIT				
		TAKE TOTAL X 5 PLUS TAX FOR CT				

55	20544.07		250.00			
TOTAL UNITS	PART TOTAL	CORE TOTAL	FREIGHT	HANDLING	OTHER	TAX
			RCVD. BY:	PAY TO:		\$ 20794.07

WWW.LEHRAUTO.COM

SALES@LEHRAUTO.COM





4707 Northgate Blvd.  
Sacramento, CA. 95834  
Parts Dept. 916-646-6626  
Service Dept 916-646-6636  
Fax 916-646-6656

**\*\* QUOTATION \*\***  
**\*\*\* DUPLICATE \*\*\***  
Ord # 01 72385  
P/O # NATL PTRL X5

Page 1

NET 30 DAYS

INSTALLED

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9/13/17  
10:13:57  
Expires  
11/21/2017

Lin	Qty	Part Number	S Description	Wt. Each	Net	Value
001	1	SE BK20191TU16	F PB450L4 IONS		726.0000	726.00
002	1	WH SA315P	F SIREN SPEAKER		205.0000	205.00
003	1	WH SAK51	F SPEAKER BRACKET		28.0000	28.00
004	1	WH IWSRRBB	F LIBERTY II		1650.0000	1650.00
005	1	WH STPKT83	F STRAP KIT			
006	1	WH VTX609R	F VERTEX RED		78.0000	78.00
007	1	WH VTX609B	F VERTEX BLUE		78.0000	78.00
008	1	WH IONR	F ION LED RED		126.0000	126.00
009	1	WH IONB	F ION LED BLUE		126.0000	126.00
010	2	WH IONGROM	F ION GROMMET MNT		5.0100	10.02
011	1	WH CCSRNTA3	F CENCOM SAFETHIRE		625.0000	625.00
012	1	SE GK11191B1SSSCA	GUN RACK 1B1S		729.0000	729.00
013	1	HS C-VS-1400-INUT	CON,14",UTILITY		231.0000	231.00
014	1	HS C-EB15-HLN-1P	F FACE PLATE 1 PC			
015	1	HS C-EB40-CCS-1P	F FACE PLATE 1 PC			
016	1	HS C-FP-2	F PLT,2MS,			
017	1	HS C-FP-1	F PLT,1MS,			
018	1	HS C-SM-800	F CON,SM,BTMS,ODG		109.2100	109.21
019	1	HS C-CUP2-1	F CON,ACSY,CUPHLD		35.2800	35.28
020	2	MM MMSU-1	F MAGNETIC MIC KT		28.5000	57.00
021	1	A2 14.0553	F 3 ACC P/S		25.3200	25.32
022	1	HS C-HDM-153	FLOOR MOUNT		91.5600	91.56
023	1	HS C-HDM-202	F POLE,TELE,HDM,8		133.5600	133.56
024	1	HS C-HDM-401	F SUPPORT BRACE		54.6000	54.60
025	1	CL 4101	F DOCK MASTER		190.0000	190.00
026	1	RD NMO-K-DS	F COAX CABLE		18.5000	18.50
027	1	RD TRAB8063	PHANTOM LOW PRO		41.0000	41.00
028	1	SL 25007	F SL20XP W/DC		99.6600	99.66
029	1	MS DECALS	DECALS		385.0000	385.00
030	1	HS DS-PAN-111-1	F CF31 DOCK SCL		745.0000	745.00
Part Ordered: ## DSPAN111-1						
031	1	HS LPS-104	F CF31 POWER SPLY		171.8600	171.86
032	1	RD AP-GPS30-W-S2-9	GPS ONLY ANT		75.0000	75.00
033	1	PP 03-0211	UTIL HRNS FRONT		595.0000	595.00
034	1	HS C-ARM-101	F ARM REST		65.9600	65.96
035	1	SE PK0715ITU12TMSCA	F 8VS RP 75/25		699.0000	699.00
036	1	SE QK0634ITU12	F CONTOUR SEAT		639.2000	639.20
037	1	SE WK0514ITU12	F WINDOW GUARDS		167.2000	167.20
038	1	SE PK0316ITU122ND	F 12VS LEXAN PART		351.2000	351.20

TOTAL UNITS	PART TOTAL	CORE TOTAL	FREIGHT	HANDLING	OTHER	TAX
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SALES@LEHRAUTO.COM

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BY: \_\_\_\_\_

PAID  
BY: \_\_\_\_\_

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Delivered as Promised

4707 Northgate Blvd  
 Sacramento, CA 95834  
 Parts Dept. 916-646-6626  
 Service Dept 916-646-6636  
 Fax 916-646-6656

\*\* QUOTATION \*\*  
 \*\*\* DUPLICATE \*\*\*  
 Ord # 01 72394  
 P/O # NATL SUPR X1

Page 1

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Lin	Qty	Part Number	S Description	Wt. Each	Net	Value
002	1	WH SA315P	F SIREN SPEAKER		205.0000	205.00
003	1	WH SAK51	F SPEAKER BRACKET		28.0000	28.00
004	1	WH IWGRBB	F LIBERTY II		1650.0000	1650.00
005	1	WH STPKT83	F STRAP KIT			
006	1	WH VTX609R	F VERTEX RED		78.0000	78.00
007	1	WH VTX609B	F VERTEX BLUE		78.0000	78.00
008	1	WH IONR	F ION LED RED		126.0000	126.00
009	1	WH IONB	F ION LED BLUE		126.0000	126.00
010	2	WH IONGROM	F ION GROMMET MNT		5.0100	10.02
011	1	WH CCSRNTA3	F CENCOM SAFFHIRE		625.0000	625.00
012	1	HS C-VS-1400-INUT	F CON, 14", UTILITY		231.0000	231.00
013	1	HS C-EB15-HLN-1P	F FACE PLATE 1 PC			
Part Ordered: ## C-EB-15-HLN-1P						
014	1	HS C-EB40-CCS-1P	F FACE PLATE 1 PC			
015	1	HS C-FP-2	F PLT, 2MS,			
016	1	HS C-FP-1	F PLT, 1MS,			
017	1	HS C-SM-800	F CON, SM, 8TMS, ODG		109.2100	109.21
018	1	HS C-CUP2-1	F CON, ACSY, CUPHLD		35.2800	35.28
019	2	MM MMSU-1	F MAGNETIC MIC KT		28.5000	57.00
020	1	HS C-ARM-101	F ARM REST		65.9600	65.96
021	1	A2 14.0553	F 3 ACC P/S		25.3200	25.32
022	1	RD NMO-K-DS	F COAX CABLE		18.5000	18.50
023	1	RD TRAB8063	PHANTOM LOW PRO		41.0000	41.00
024	1	SL 25007	F SL20XP W/DC		99.6600	99.66
025	1	MS DECALS	DECALS		475.0000	475.00
026	1	SE GT10021TU12	F FREESTAND MOUNT		135.2000	135.20
027	1	SE GK11191B1SSCA	F GUN RACK 1B1S		729.0000	729.00
028	1	HS DS-PAN-111-1	F CF31 DOCK SGL		745.0000	745.00
029	1	HS LPS-104	F CF31 POWER SPLY		171.8600	171.86
030	1	RD AP-GPS30-W-82-9	GPS ONLY ANT		75.0000	75.00
031	1	PP 03-0211	UTIL HRNS FRONT		595.0000	595.00
032	1	HS C-HDM-153	FLOOR MOUNT		91.5600	91.56
Part Ordered: ## CHDM-153						
033	1	HS C-HDM-202	F POLE TELE, HDM, S		133.5600	133.56
034	1	HS C-HDM-401	F SUPPORT BRACE		54.6000	54.60
035	1	CL 4101	F DOCK MASTER		190.0000	190.00
036	1	SE TK04761TU12	F CARGO DECK&TRAY		412.0000	412.00
037	1	SE TK02411TU12	CARGO BOX		959.2000	959.20
038	1	SE TPA9289	F LOWER RADIO TRY		285.6000	285.60

TOTAL UNITS	PART TOTAL	CORE TOTAL	FREIGHT	HANDLING	OTHER	TAX
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Delivered as Promised

4707 Northgate Blvd.  
Sacramento, CA 95834  
Parts Dept. 916-646-6626  
Service Dept 916-646-6636  
Fax 916-646-6656

\*\* QUOTATION \*\*  
\*\*\* DUPLICATE \*\*\*  
Ord # 01 72394  
P/O # NATL SUPR X1

Page 2

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11/21/2017

Lin	Qty	Part Number	S Description	Wt. Each	Net	Value
RADIO - CENCOM - ELETRONICS TO MOUNT INTO LOWER 3 TRAY						
039	1	SE WK0040ITU12	F REAR WINDOW SET	268.0000	268.00	268.00
040	1	SE BK0316ITU122ND	F 12VS LEXAN PART	351.2000	351.20	351.20
041	1	MS B402T	F 5 LB. FIRE EXT	85.0000	85.00	85.00
042	1	HS C-FP-4	F PLT,4MS,			
043	1	HS C-EB25-XTL-1P	F FACE PLATE 1 PC			
044	1	HS C-MD-119	F 11" SLIDE ARM	264.5000	264.50	264.50
045	1	LA I	INSTALLATION	195.0000	195.00	195.00
GRAPHICS/DECAL INSTALLATION						
046	1	LA I	INSTALLATION	2850.0000	2850.00	2850.00
047	1	P3 CF-WMBAL304G	4GB RAM	107.0000	107.00	107.00
048	1	P3 CF-3117315KM	CF-31 LAPTOP	5410.0000	5410.00	5410.00
PANASONIC : Win7 (Win10 Pro COA), Intel Core i5-5300U 2.30GHz, vPro, 13.1inch XGA Touch, 4GB, 256GB SSD, Intel WiFi a/b/g/n/ac, TPM, BT, Single Pass (Selectable), Insertable Smartcard, 4G LTE Multi Carrier (EM7355), GPS, Emissive Backlit Keyboard, Multi-drive, Toughbook Preferred						
049	1	P3 CF-K31HD5032	500HDD 7200RPM	162.0000	162.00	162.00
050	1	SE BK2019ITU16	F PB450L4 IONS	726.0000	726.00	726.00
051	1	HS C-EB25-MA5-1P	F FACE PLATE 1 PC			
052	1	HS C-AP-0325	CON, ACSY, BOX, IM	38.6400	38.64	38.64
053	1	LE PKILLMAC	F SIREN PARK KILL	42.0000	42.00	42.00
DOES NOT INCLUDE CA SALES TAX QUOTE IS FOR 1 UNIT						

54	19160.87		250.00			
TOTAL UNITS	PART TOTAL	CORE TOTAL	FREIGHT	HANDLING	OTHER	TAX
			RCVD. BY:			\$ 19410.87

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QUOTE TO: National City Police - Jeff Etzler

PREPARED BY: Andy Grimm 858-860-3660

agrimm@daywireless.com

**MOTOROLA SOLUTIONS**

DATE: 14-Aug-17

Quote Valid through December 31, 2017

Quote # QU0000412401AG

*Line #	Qty	Part Number	Item Description	List Price	Unit Discounted Price	Total Extended Discount Price
APX6500 Mobile Radio Single O5 Head						
1		M25URS9PW1AN	APX6500 7/800 MHZ MOBILE RADIO	\$2,438.00	\$1,523.75	
1a		W22BA	ADD: PALM MICROPHONE	\$72.00	\$45.00	
1b		G806BE	ENH: ASTRO DIGITAL CAI OP APX	\$515.00	\$321.88	
1c		G442AJ	ADD: O5 CONTROL HEAD	\$432.00	\$270.00	
1d		G67BC	ADD: REMOTE MOUNT MID POWER	\$297.00	\$185.63	
1e		G444AE	ADD: APX CONTROL HEAD SOFTWARE	\$0.00	\$0.00	
1f		G361AH	ADD: P25 TRUNKING SOFTWARE	\$300.00	\$0.00	
1g		G81AU	ENH: SMARTZONE OPERATION APX6500	\$1,200.00	\$750.00	
1h		G335AW	ADD: ANT 1/4 WAVE 762-870 MHZ	\$14.00	\$8.75	
1i		B18CR	ADD: AUXILIARY SPKR 7.5 WATT	\$60.00	\$37.50	
1j		GA00580AA	ADD: TEMA OPERATION (P25 PHASE 2)	\$450.00	\$281.25	
1k		GA00235AA	ADD: NO GPS ANTENNA NEEDED	\$0.00	\$0.00	
1l		G996AS	ADD: OVER THE AIR PROGRAMMING (OTAP)	\$100.00	\$62.50	
1m		W399BF	ADD: 8 MODE DEK BOX	\$180.00	\$112.50	
6			TOTAL APX6500 MOBILE SINGLE O5 HEAD	\$6,058.00	\$3,598.76	\$21,592.56
					Total Equipment:	\$21,592.56
					8.75 % tax on Equipment	\$1,889.35
					Total Equipment and Tax	\$23,481.91
2	6	G24AX	3 Year Warranty Service from the Start	\$131.00	\$0.00	\$0.00
3	1	INSTALLATION	Install new mobile radios in 6 new police vehicles onsite		\$4,248.00	\$4,248.00
					Order Total (Equipment, Tax, Warranty):	\$27,729.91

Discounted Pricing from San Diego County RCS Contract # 553982. Shipping is included at No Charge. PO's must be made out to Motorola Solutions, INC (not Day Wireless).





Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California  
**CONTRACT USER INSTRUCTIONS**  
MANDATORY

CONTRACT NUMBER:	1-15-23-14A, <b>Supplement 1</b>
DESCRIPTION:	Law Enforcement, Police Pursuit Sedans
CONTRACTOR(S):	Elk Grove Auto Group
CONTRACT TERM:	9/3/2015 through <b>6/29/2018</b>
STATE CONTRACT ADMINISTRATOR:	Rudolph Jimenez (916) 375-4390 <a href="mailto:Rudolph.Jimenez@dgs.ca.gov">Rudolph.Jimenez@dgs.ca.gov</a>

The contract user instructions, products, and pricing are included herein. All purchase documents issued under this contract incorporate the contract terms and applicable California General Provisions.

Original Signature on File

\_\_\_\_\_  
Rudolph Jimenez, Contract Administrator

3/29/2017

Date: \_\_\_\_\_

**Contract Mandatory 1-15-23-14A, Supplement 1**  
Contract User Instructions

SUMMARY OF CHANGES		
Supplement No.	Description/Articles	Supplement Date
1	Subject contract for Law Enforcement, Police Pursuit Sedans is modified to reflect the following changes: <ul style="list-style-type: none"><li>• Contract expiration date has been extended to 6/29/2018.</li></ul>	3/29/2017



## **Motorola High Tiered Public Safety Radios for First Responders**

### **Limited Distribution**

Motorola Solutions controls who and how their Public Safety radios can be sold. They do this to limit the access of these radios getting in the hands of people who don't have an authorized need. These radios are capable of many advanced features including digital encryption and are mostly used by Police, Fire, Military and other Government Law Enforcement Agencies.

These high Tiered P25 Handheld and Vehicle Radios are the APX Series and the former XTS and XTL Series. The only way to purchase these radios is Directly from Motorola and/or your Motorola assigned Motorola Manufacturer's Representative (MR). Day Wireless Systems is the Motorola assigned MR for the City of National City. This means your MR is representing Motorola and quoting you directly as Motorola using their Discounted Pricing Contracts. All Purchase Orders are to be made out to Motorola Solutions, Inc. You are not purchasing anything from Day Wireless Systems (who is also a Motorola Dealer, Reseller and Service Center).

Motorola Two-Way Radio Dealers & Resellers mostly sell lower tiered commercial, professional and business radios to vertical markets such as education, manufacturing, hospitality, etc... The High Tiered Public Safety radios like the APX6000 are not available for Dealers to purchase and Resell. These APX radios are not listed in their Dealer Price Book from Motorola. If a Motorola Radio Dealer & Reseller wanted to sell an APX Public Safety Radio they would have to submit an Above Price Book (APB) Request to Motorola. The Dealer has to list who the end user of the radio is. Motorola will deny this APB request for any Public Safety Account (City or Agency) that already has an assigned MR and Motorola Direct Sales Rep managing that account. For Example any Motorola Radio Dealer who requested to get APB pricing to buy and sell an APX radio to the City of National City would be denied. You are not able to get 3 quotes for these High Tiered Above Price Book Radios.

Above Price Book pricing for a Radio dealer is always 20% off List Price from Motorola. So their cost to buy the APX radio from Motorola is 20% off list price. The Motorola Direct/MR RCS Contract Price to the City of National City is discounted from 28% to 33% off List Price. Even if Motorola did approve an APB request for a Dealer, they would not be able to compete with the RCS Contract price.

This Controlled Distribution provides the customer with the best pricing and aligns them with a MR that can be their trusted advisor to help them budget and make the best decisions for the long term.

Andy Grimm

Motorola Manufacturer's Representative – Public Safety Markets



**COUNTY OF SAN DIEGO - DEPARTMENT OF PURCHASING AND CONTRACTING**  
**CONTRACT NO. 553982      AMENDMENT NO. 1**

To Motorola Solutions, Inc. Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract, Project, or Program: **County of San Diego Regional Communications System (RCS) Replacement**

Effective Date: Date Signed by the County of San Diego Department of Purchasing and Contracting

**Description of Contract Change(s):**

1. **Exhibit C Attachment 1** is modified to add the following payment terms:

For Catalog purchases that include implementation services, Payment Milestones shall be as follows unless otherwise agreed to by both parties:

- |  |                      |
|--|----------------------|
| a. Completion of Detailed Design Review      | 10% of project price |
| b. Receipt of Equipment at Customer Location | 50% of project price |
| c. Completion of Equipment Installation      | 20% of project price |
| d. Final Acceptance                          | 20% of project price |

2. **Exhibit C Contract Execution Summary Page:** System Upgrade Assurance Program Ten (10) Years (SUA II Years 4-13) price is corrected to be **\$10,438,301.79**

All other Terms and Conditions remain in effect.

**IN WITNESS WHEREOF**, County and Contractor have executed this Amendment effective as of the date first set forth above.

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposed change is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work specified herein.

Contract time for completion remains unchanged.

There is no change to Contract price.

By: Howard Chercoe  
Howard Chercoe, MSSSI Vice President

Date: 9-8-16

**MARK W. ANTHONY**

*MWA Approved*

**THIS AMENDMENT IS NOT VALID UNLESS SIGNED BY  
THE DEPARTMENT OF PURCHASING AND  
CONTRACTING**

Department Review and Recommended Approval

By: Susan M. Willy  
Susan M. Willy, Wireless Services Division Manager  
Sheriff's Department

Date: 17 Sept 2016

**APPROVED:**

By: John M. Pellegrino *For*  
JOHN M. PELLEGRINO, Director  
Department of Purchasing and Contracting

Date: 9/8/16



**COUNTY OF SAN DIEGO - DEPARTMENT OF PURCHASING AND CONTRACTING  
CONTRACT NO. 550743 AMENDMENT NO. 48**

To Motorola Solutions, Inc. Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract, Project, or Program: Regional Communications system (RCS) Motorola Services and Equipment

Effective Date: Date Signed by the County of San Diego Department of Purchasing and Contracting

Description of Contract Change(s) and/or Work To Be Done:

1. Modify Section 3, Term of Agreement and Completion of Work. The contract expiration date is changed to December 31, 2020.

2. Modify Section 6, Notices as follows:

County: COUNTY OF SAN DIEGO  
Sue Willy, Manager  
Sheriff's Wireless Services Division  
5595 Overland Avenue, Suite 101  
San Diego, CA 92123  
(858) 695 3953  
susan.willy@sdsheriff.org

Motorola: MOTOROLA SOLUTIONS, INC.  
Ken Nordholm, Senior Account Manager  
10680 Treana Street, Suite 200  
San Diego, CA 92131  
(858) 488 4440  
ken.nordholm@motorolasolutions.com

3. Due to administrative controls, change the contract number from 550743 to 552544.

All other Terms and Conditions remain in effect.

IN WITNESS WHEREOF, County and Contractor have executed this Amendment effective as of the date first set forth above.

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposed change is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work specified herein.

Revised contract time for completion is December 31, 2020.

By: [Signature]  
Travis Rottcher, MSSSI, Vice President

Date: 11/17/2015

MARK W. ANTHONY  
*Approved MWR*

**THIS AMENDMENT IS NOT VALID UNLESS SIGNED BY  
THE DEPARTMENT OF PURCHASING AND  
CONTRACTING**

Department Review and Recommended Approval:

By: [Signature]  
Susan M. Willy, Manager Wireless Services Division,  
Sheriff's Department

Date: 11/18/15

APPROVED:

By: [Signature]  
JOHN M. PELLEGRINO, Director  
Department of Purchasing and Contracting

Date: 11/19/15

**COUNTY OF SAN DIEGO - DEPARTMENT OF PURCHASING AND CONTRACTING**  
**CONTRACT NO. 548289 UNILATERAL AMENDMENT NO. 47**

To Motorola Solutions, Inc.: Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract, Project, or Program: Regional Communications System (RCS) Motorola Services and Equipment  
Effective Date: Date signed by County of San Diego, Department of Purchasing and Contracting


**Description of Contract Change(s) and/or Work To Be Done:**

1. Due to administrative internal controls, change the contract number from 548289 to 550743.

**All other Terms and Conditions remain in effect.**

**IN WITNESS WHEREOF, the County has executed this Amendment effective as of the date first set forth above.**

**APPROVED:**

  
By: JOHN M. PELLEGRINO, Director  
Department of Purchasing and Contracting  
Date: 3/16/15

COUNTY OF SAN DIEGO - DEPARTMENT OF PURCHASING AND CONTRACTING  
CONTRACT NO. 544679 UNILATERAL AMENDMENT NO. 46

To: Motorola Solutions, Inc. Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract, Project, or Program: **Regional Communications System (RCS)** Effective Date: **May 01, 2014**  
**Motorola Services and Equipment**

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**Description of Contract Change(s) and/or Work To Be Done:**

1. Due to administrative internal controls, change the contract number from 544679 to 548289.

All other Terms and Conditions remain in effect.

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IN WITNESS WHEREOF, the County has executed this Amendment effective as of the date first set forth above.

APPROVED:

By: 

JOHN M. PELLEGRINO, Director  
Department of Purchasing and Contracting

Date: 4/24/14

**COUNTY OF SAN DIEGO – DEPARTMENT OF PURCHASING AND CONTRACTING**  
**CONTRACT NO. 541947 UNILATERAL AMENDMENT NO. 43**

To: Motorola Solutions, Inc. Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract, Project, or Program: Regional Communications System (RCS) Motorola Services and Equipment  
Effective Date: May 02, 2013

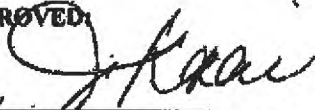
**Description of Contract Change(s) and/or Work To Be Done:**

1. Due to administrative internal controls, change the contract number from 541947 to 544679.

All other Terms and Conditions remain in effect.

IN WITNESS WHEREOF, the County has executed this Amendment effective as of the date first set forth above.

APPROVED:

*For*   
By: JOHN M. PELLEGRINO, Director  
Department of Purchasing and Contracting  
Date: 5/2/13



**COUNTY OF SAN DIEGO - DEPARTMENT OF PURCHASING AND CONTRACTING**  
**CONTRACT NO. 43095 UNILATERAL AMENDMENT NO. 36**

To Motorola, Inc.: Pursuant to the contract changes clause, you are directed to make the changes described herein to the Contract or do the following described work not included in the previous agreed on Statement of Work.

Title of Contract, Project, or Program: Regional Communications Systems (RCS) Motorola Services and Equipment  
Effective Date: July 9, 2012

**Description of Contract Change(s) and/or Work To Be Done:**

1. Due to new fiscal year and contractor name change to Motorola Solutions, Inc., change the contract number from 43095 to 541947.

All other Terms and Conditions remain in effect.

IN WITNESS WHEREOF, the County has executed this Amendment effective as of the date first set forth above.

**APPROVED:**

By: Winston F. McColl  
WINSTON F. MCCOLL, Director  
Department of Purchasing and Contracting

Date: 07-09-12

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
WAIVING THE FORMAL BID PROCESS CONSISTENT WITH NATIONAL CITY  
MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE PURCHASING  
AND AUTHORIZING PIGGYBACKING ON STATE OF CALIFORNIA DEPARTMENT  
OF GENERAL SERVICES CONTRACT NO. 1-15-23-14A, SUPPLEMENT 1  
FOR THE PURCHASE AND BUILD-OUT OF SIX (6) FULLY-EQUIPPED POLICE  
VEHICLES FROM FOLSOM LAKE FORD IN AN AMOUNT NOT TO EXCEED  
\$338,619.64; AND AUTHORIZING PIGGYBACKING COUNTY OF SAN DIEGO  
DEPARTMENT OF PURCHASING AND CONTRACTING CONTRACT NO. 553982  
FOR THE PURCHASE OF POLICE RADIOS FOR THE SIX (6) NEW PATROL  
VEHICLES FROM THE REGIONAL COMMUNICATIONS SYSTEM VENDOR,  
MOTOROLA SOLUTIONS, INC., IN AN AMOUNT NOT TO EXCEED \$27,729.91

WHEREAS, as part of the Fiscal Year 2018 annual budget, the City Council approved funding through the Equipment Replacement Reserve for the purchase and build-out of six (6) patrol vehicles and three (3) detective vehicles for the National City Police Department, and the installation of police radios for the six patrol vehicles; and

WHEREAS, by piggybacking on State of California Department of General Services Contract No. 1-15-23-14A, Supplement 1, the City will get the best price for the purchase and build-out of six fully-equipped police vehicles from Folsom Lake Ford in an amount not to exceed \$338,619.64; and

WHEREAS, by piggybacking on County of San Diego Department of Purchasing and Contracting Contract No. 553982 with Regional Communications System ("RCS") vendor, Motorola Solutions, Inc., the City will get the best price for the purchase of police radios for the six (6) new patrol vehicles for an amount not to exceed \$27,729.91; and

WHEREAS, Section 2.60.260 of the National City Municipal Code provides that the City may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined to be in substantial compliance with the City's procurement procedures, and such a determination has been made in this case. It is therefore recommended that the purchase be made without complying with the competitive bidding procedure set forth in the Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of National City hereby affirms the determination that the State of California's procurement procedures are in substantial compliance with National City's, and pursuant to Section 2.60.260 of the Municipal Code, authorizes the waiver of the bidding process for the purchase and build-out of six (6) fully-equipped police vehicles from Folsom Lake Ford in an amount not to exceed \$338,619.64 by utilizing State of California Department of General Services Contract No. 1-15-23-14A, Supplement 1.

BE IT FURTHER RESOLVED that the City Council affirms the determination that the County of San Diego's procurement procedures are in substantial compliance with the City's, and pursuant to Section 2.60.260 of the Municipal Code, authorizes the waiver of the bidding process for the purchase of police radios for the six (6) new patrol vehicles for an amount not to exceed \$27,729.91 by utilizing County of San Diego Department of Purchasing and Contracting Contract No. 553982.

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

ATTEST:

\_\_\_\_\_  
Ron Morrison, Mayor

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City waiving the bid process by piggybacking on National Association of State Procurement Officers (NASPO) contract MNWNC-122, and authorizing the purchase of Nimble Enterprise Storage from Dimension



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 07, 2017

**AGENDA ITEM NO.** \_\_\_\_\_

**ITEM TITLE:**

Resolution of the City Council of the City of National City waiving the bid process by piggybacking National Association of State Procurement Officers (NASPO) contract MNWNC-122, and authorizing the purchase of Nimble Enterprise Storage from Dimension Data North America, Inc. for an amount not to exceed \$154,499.

**PREPARED BY:** Ron Williams

**PHONE:** 619-336-4373

**DEPARTMENT:** MIS

**APPROVED BY:** 

**EXPLANATION:**

See Attached

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

Funds are appropriated in account 629-403-082-502-0000

**APPROVED:** 

Finance

**APPROVED:** 

MIS

**ENVIRONMENTAL REVIEW:**

This is not a project, therefore does not require environmental review

**ORDINANCE:** INTRODUCTION: ☐

FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

Staff recommends authorizing the purchase of the Nimble Enterprise Storage from Dimension Data North America, Inc.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Quote
3. Contract Information

## Explanation

The Public Safety Enterprise Storage System (PSESS) is a centralized storage repository for law enforcement information systems that provides data management and protection (data security) for mission critical public safety applications. The PSESS hosts the Police Computer Aided Dispatch (CAD) System, NetRMS Police Records Management System and virtual server infrastructure. The current PSESS storage arrays are approaching available capacity limits and require replacement to enhance performance, overcome hardware limitations, and expand storage capacity to support increasing public safety application demands. Replacing the PSESS arrays will provide advanced virtualization and storage technologies to support the latest innovations in data center Infrastructure management and disaster recovery.

It is requested that Council waive the formal bidding requirements as allowed in Chapter 2.60.260 of the Municipal Code, and award the purchase to Dimension Data North America Inc., for the following reasons:

1. National Association of State Procurement Officers (NASPO) contract MNWNC-122 has been competitively bid and awarded through a contracting process that is compliant with City of National City bidding and award requirements, and is therefore eligible for piggybacking.
2. The price has been determined to be competitive within the industry.
3. No further purpose would be served by issuing a formal bid at this point in the process.

# DIMENSION DATA

Corporate Address:  
Dimension Data North America, Inc  
11006 Rushmore Drive,  
Suite 300,  
Charlotte, NC 28277  
United States



## PRICE QUOTATION - NATIONAL CITY NIMBLE AF/SF COMBINED

Quote Name: National City Nimble AF/SF combined  
Quotation #: 2413310

Quote Status: In Process

Date Entered: 10/03/2017  
Expiration Date: 11/02/2017

Organization:  
CITY OF NATIONAL CITY  
1243 NATIONAL CITY BOULEVARD  
NATIONAL CITY, CA 91850  
Sales Person: Brittany Clark

Client Manager:  
Amy Fryer  
amy.fryer@dimensiondata.com

Sales Support:  
Brittany Clark  
brittany.clark@dimensiondata.com +1 480 517 6633

Email: brittany.clark@dimensiondata.com  
Phone: +1 480 517 6633

Delivery Country: United States  
Shipping Method: Ground  
Currency: US Dollar  
Payment Terms: 30 Days Net

Ordering Country: United States  
Install Country: United States  
Multi Currencies: Normal View

## DIMENSION DATA TERMS AND CONDITIONS OF SALE

All products and services are offered subject to the Dimension Data Terms and Conditions of Sale available at <http://www.dimensiondata.com/en-US/Documents/DimensionDataTermsandConditionsUS.pdf> and which are incorporated herein by reference. Dimension Data's offer to sell such products or services and its obligation to perform are expressly conditional upon Customer's acceptance of these Terms and Conditions of Sale without additional or different terms. Customer may accept Dimension Data's offer by issuing a purchase order and such action shall be deemed to be Customer's unconditional acceptance of the Terms and Conditions of Sale and this Quotation. Customer acknowledges that charges for its usage and/or storage in excess of specified subscription limits may apply and Customer will honor and pay such additional charges as applicable regardless of funding authorized on its Purchase Order. Customer acknowledges and agrees that it has the ability to access each URL referenced in this quotation. Customer waives any claims or defenses to the validity or enforceability of the Terms and Conditions of Sale arising from any electronic submission of it to Customer.

If you observe any illegal or unethical behavior by any Dimension Data employee, please report such behavior to our anonymous Ethics Hotline by phone at 877-217-6364 or by web at <https://wft.tnwgrc.com/dimensiondata>.

#	Mfr Part #	Description	Qty	List Price	Discount	Unit Price	Ext Price
Nimble							
Comments:							
1	AF1000-2P-23T-1	NIMBLE AF1000, 2x10GbseT, ; Dual 10GbE Optical (Qty. 1 pair), , 24 x 960GB SSDs	1	\$ 170,500.00	55.00%	\$ 76,725.00	\$ 76,725.00
2	SLA-4HR-AFA	NIMBLE 4Hr Parts Del, SW Sup & InfoSight AFA <i>Pricing is based on an annual contract with an estimated start date of 09/28/2017. The annual rate is \$ 9,561.28. This contract covers 1 device(s) and is for 1 years(s). Maintenance contract start date is subject to product shipment if applicable.</i>	1	\$ 6,565.68	12.00%	\$ 5,777.80	\$ 5,777.80
3	SF100-2P-42T-E	NIMBLE SF100 Base Array - dual controller , 2x10GbseT (HDD/SSD not incl.), Dual 10GbE Optical only (Qty. 1 pair), 21 x 2TB HDD for base HEAD, 33.27TB (30.26TiB) useable , 2880GB: 3 x 960GB SSDs for base HEAD	1	\$ 128,500.00	57.00%	\$ 55,255.00	\$ 55,255.00
4	SLA-NBD	NIMBLE NBD Parts Del, SW Sup & InfoSight - NextGen Arrays	1	\$ 4,897.50	12.00%	\$ 4,309.80	\$ 4,309.80
SECTION SUB TOTAL [NIMBLE]:							\$ 142,067.60
SECTION GRAND TOTAL [NIMBLE]:							\$ 142,067.60



#	Mfr Part #	Description	Qty	List Price	Discount	Unit Price	Ext Price
<b>Naspo Comments:</b>							
1	WSCA-NASPO	Dimension Data Nexus_Legacy_WSCA-NASPO: Fixed Calculation	1	\$ 0.00		\$ 0.00	\$ 0.00
<b>SECTION SUB TOTAL [NASPO]:</b>							<b>\$ 0.00</b>
<b>SECTION GRAND TOTAL [NASPO]:</b>							<b>\$ 0.00</b>

<b>QUOTE SUB TOTAL:</b>	<b>\$ 142,067.60</b>
<b>ESTIMATED LOGISTICS CHARGE:</b>	<b>\$ 0.00</b>
<b>ESTIMATED TAXES:</b>	<b>\$ 12,430.92</b>
<b>QUOTE GRAND TOTAL:</b>	<b>\$ 154,498.52</b>

<b>PRODUCT SUMMARY</b>	<b>EXT PRICE</b>
Product	\$ 131,980.00
OEM Maintenance	\$ 5,777.80
Third Party Maintenance Services	\$ 4,309.80
Logistics Charge	\$ 0.00
<b>Total</b>	<b>\$ 142,067.60</b>

Interested in Leasing? A 36--month lease for All Items on this quote is \$ 4,339.65 month.  
Please note 'Agreement Term' below is budgetary based on Lease Rate Factor 0.0278 per US Leasing Table.

<b>Agreement Term</b>	<b>36 Month</b>
<b>End of Lease Option</b>	<b>FMV</b>
<b>Quote #</b>	<b>2413310</b>
<b>Proposal Expiration</b>	<b>11/02/2017</b>
<b>Budgetary Quote Total</b>	<b>\$ 154,498.52</b>
<b>Monthly Payments</b>	<b>\$ 4,339.65</b>
<b>LRF (per US Leasing Table)</b>	<b>0.0278</b>

These estimates exclude shipping and taxes. All leases are subject to credit approval, equipment verification and soft cost verification and applicable lease agreement.

If you have any questions or inquiries please contact Dimension Data at [edward.lucas@dimensiondata.com](mailto:edward.lucas@dimensiondata.com).

By signing below you agree to Dimension Data's "Standard Terms & Conditions" provided above.  
Please refer to the Terms and Conditions for any additional instructions and/or contact your Client Manager should you have any questions.

Quote Number 2413310  
Your Purchase Order Number \_\_\_\_\_  
Signature \_\_\_\_\_  
Print Name \_\_\_\_\_ Title \_\_\_\_\_  
Place And Date \_\_\_\_\_



**PARTICIPATING ADDENDUM**  
**NASPO ValuePoint Cooperative Purchasing Program**

**COMPUTER EQUIPMENT MASTER AGREEMENT**  
**Minnesota Master Agreement No.: MNWNC-122**

**California Participating Addendum No. 7-15-70-34-012**  
**NIMBLE STORAGE, INC. (Contractor)**

This Participating Addendum Number 7-15-70-34-012 is entered into between the State of California, Department of General Services (hereafter referred to as "State" or "DGS") and Nimble Storage, Inc. (hereafter referred to as "Contractor") under the NASPO ValuePoint Cooperative Purchasing Program Master Agreement Number MNWNC-122 ("Master Agreement") executed by the State of Minnesota.

**1. Scope**

- A. This Participating Addendum covers the purchase of Computer Equipment under the Master Agreement for the following product bands:

**Band 5 – Storage**

- B. This Participating Addendum is available for use by California political subdivisions/local governments (hereafter referred to as "Purchasing Entities"). A political subdivision/local government is defined as any city, county, city and county, district, or other local governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges empowered to expend public funds.
- C. Political subdivision/local government use of this Participating Addendum is optional. Each political subdivision/local government is to make its own determination whether this Participating Addendum and the Minnesota Master Agreement are consistent with its procurement policies and regulations.

**2. Term**

- A. The term of this Participating Addendum shall begin upon signature approval by the State and will end March 31, 2017, or upon termination by the State, whichever occurs first.
- B. Lead State amendments to extend the Master Agreement term date are automatically incorporated into this Participating Addendum unless terminated early in accordance with the terms and conditions of the Master Agreement or this Participating Addendum.

### 3. Order of Precedence

In the event of any inconsistency between the articles, attachments, or provisions which constitute this agreement, the following descending order of precedence shall apply:

- A. California Participating Addendum 7-15-70-34-012
- B. Minnesota WSCA-NASPO Master Agreement MNWNC-122

### 4. Terms and Conditions

The California General Provisions - Information Technology (GSPD401IT), revised and effective 09/5/14, is hereby incorporated by reference and made a part of this Participating Addendum. The 12 page document is available at:  
[http://www.documents.dgs.ca.gov/pd/poliproc/GSPD401IT14\\_0905.pdf](http://www.documents.dgs.ca.gov/pd/poliproc/GSPD401IT14_0905.pdf).

### 5. Price List

Contractor shall maintain a website dedicated to this Participating Addendum which contains the Product and Service Schedule (PSS) and designated base line price list for participating entities to verify product/service pricing and applicable discounts offered under the Master Agreement.

### 6. Partner Utilization

- A. Contractor may use Partners under this Participating Addendum for sales and service functions as defined herein. Each Purchasing Entity will determine whether use of Partners is consistent with its procurement policies and regulations.
- B. Contractor shall be responsible for successful performance and compliance with all requirements in accordance with the terms and conditions under this Participating Addendum, even if work is performed by Partners.
- C. Contractor will be the sole point of contact with regard to Participating Addendum contractual matters, reporting, and administrative fee requirements.
- D. Partners are classified as follows:
  - 1) "Authorized Reseller"
    - a. Authorized Resellers may provide quotes, accept purchase orders, fulfill purchase orders, perform maintenance/warranty services and accept payment from ordering agencies for products and associated services offered under this Participating Addendum.
    - b. Authorized Resellers are responsible for sending a copy of all purchase orders and invoices to the Contractor for compliance with quarterly usage reporting and administrative fee requirements.
    - c. All purchase documents to Authorized Resellers shall reference the Participating Addendum Number.
    - d. If applicable, Authorized Reseller(s) under this Participating Addendum will be listed on the Contractor's dedicated website.

2) "Agent"

- a. Agents are only authorized to provide quotes, sales assistance, configuration guidance and ordering support for products and associated services offered under this Participating Addendum.
- b. Agents are not authorized to accept orders or payments.
- c. If applicable, Agent(s) under this Participating Addendum will be listed on the Contractor's dedicated website.

7. Invoicing

The Participating Addendum Number and Ordering Agency Purchase Order Number shall appear on each purchase order and invoice for all purchases placed under this Participating Addendum.

8. Usage Reporting

- A. Contractor shall submit usage reports on a quarterly basis to the State Contract Administrator for all California entity purchases using the WSCA-NASPO Detailed Sales report template.
- B. The report is due even when there is no activity.
- C. The report shall be an Excel spreadsheet transmitted electronically to the DGS mailbox at PDWSCA@dgs.ca.gov.
- D. Any report that does not follow the required format or that excludes information will be deemed incomplete. Contractor will be responsible for submitting corrected reports within five business days of the date of written notification from the State.
- E. Tax must not be included in the report, even if it is on the purchase order.
- F. Reports are due for each quarter as follows:

Reporting Period	Due Date
JUL 1 to SEP 30	
OCT 1 to DEC 31	
JAN 1 to MAR 31	
APR 1 to JUN 30	

- G. Failure to meet reporting requirements and submit the reports on a timely basis shall constitute grounds for suspension of this contract.

**9. Administrative Fee**

- A. Contractor shall submit a check, payable to the State of California, remitted to the Department of General Services, Procurement Division for the calculated amount equal to one percent (0.01) of the sales for the quarterly period.
- B. Contractor must include the Participating Addendum Number on the check. Those checks submitted to the State without the Participating Addendum Number will be returned to Contractor for additional identifying information.
- C. Administrative fee checks shall be submitted to:
- State of California  
Department of General Services, Procurement Division  
Attention: Multiple Awards Program  
707 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, MS 2-202  
West Sacramento, CA 95805
- D. The administrative fee shall not be included as an adjustment to Contractor's Master Agreement pricing.
- E. The administrative fee shall not be invoiced or charged to the ordering agency.
- F. Payment of the administrative fee is due irrespective of payment status on orders or service contracts from a Purchasing Entity.
- G. Administrative fee checks are due for each quarter as follows:

Reporting Period	Due Date
JUL 1 to SEP 30	
OCT 1 to DEC 31	
JAN 1 to MAR 31	
APR 1 to JUN 30	

- H. Failure to meet administrative fee requirements and submit fees on a timely basis shall constitute grounds for suspension of this contract.

**10. Contract Management**

- A. The primary contact individuals for this Participating Addendum shall be as follows:

Contractor	
Name:	Mary A. Reuss
Phone:	(612) 849-2548
Fax:	(408) 899-5158
E-Mail:	Mary.reuss@nimblestorage.com
Address:	211 River Oaks Parkway San Jose, CA 95134



State Contract Administrator	
Name:	Julle Matthews
Phone:	(916) 375-4812
Fax:	(916) 375-4863
E-Mail:	<a href="mailto:Julle.Matthews@dos.ca.gov">Julle.Matthews@dos.ca.gov</a>
Address:	Department of General Services Procurement Division 707 Third Street, 2nd Floor, MS 2-202 West Sacramento, CA 95605

- B. Should the contact information for either party change, the party will provide written notice with updated information no later than ten business days after the change.

#### 11. Termination of Agreement

The State may terminate this Participating Addendum at any time upon 30 days prior written notice to the Contractor. Upon termination or other expiration of this Participating Addendum, each party will assist the other party in orderly termination of the Participating Addendum and the transfer of all assets, tangible and intangible, as may facilitate the orderly, nondisrupted business continuation of each party. This provision shall not relieve the Contractor of the obligation to perform under any purchase order or other similar ordering document executed prior to the termination becoming effective.

#### 12. Agreement

- A. This Participating Addendum and the Master Agreement together with its exhibits and/or amendments, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Participating Addendum and the Master Agreement, together with its exhibits and/or amendments, shall not be added to or incorporated into this Participating Addendum or the Master Agreement and its exhibits and/or amendments, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Participating Addendum and the Master Agreement and its exhibits and/or amendments shall prevail and govern in the case of any such inconsistent or additional terms.
- B. By signing below Contractor agrees to offer the same products/and or services as on the Master Agreement, at prices equal to or lower than the prices on that contract.

C. IN WITNESS WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.

Participating State:  
STATE OF CALIFORNIA

By: C. W. Butler  
Name: Jim Butler  
Title: Deputy Director  
Date: 4/26/16

Contractor:  
NIMBLE STORAGE, INC.

By: Aparna Bawa  
Name: Aparna Bawa  
Title: VP, General Counsel  
Date: April 20, 2016

**AMENDMENT NO. 1 TO CONTRACT NO. MNWNC-122**

**THIS AMENDMENT** is by and between the State of Minnesota, acting through its commissioner of Administration ("State"), and Nimble Storage, Inc., 211 River Oaks Pkwy, San Jose, CA 95134 ("Contract Vendor").

**WHEREAS**, the State has a Contract with the Contract Vendor identified as Contract No. MNWNC-122, April 1, 2015, through March 31, 2017 ("Contract"), to provide Computer Equipment: (Desktops, Servers, and Storage including Related Peripherals and Services); and

**WHEREAS**, Minn. Stat. § 16C.03, subd. 5, affords the commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

**WHEREAS**, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Materials Management Division and the Contract Vendor in a fully executed amendment to the Contract.

**NOW, THEREFORE**, it is agreed by the parties to amend the Contract as follows:

1. That Contract No. MNWNC-122 is extended through March 31, 2020, at the same terms and conditions.
2. The Contract Vendor shall provide Computer Equipment: (Desktops, Servers, and Storage including Related Peripherals and Services) at the prices set forth on the attached Exhibit B, Pricing Schedule.

This Amendment is effective beginning April 1, 2017, or upon the date that the final required signatures are obtained, whichever occurs later, and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

**IN WITNESS WHEREOF**, the parties have caused this Amendment to be duly executed intending to be bound thereby.

<p><b>1. NIMBLE STORAGE, INC.</b> The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.</p> <p>By: <u>Aparna Bawa</u> Signature <u>APARNA BAWA</u> Printed Name</p> <p>Title: <u>VP, GENERAL COUNSEL, SECRETARY</u> <u>CORP.</u></p> <p>Date: <u>FEBRUARY 11, 2017</u></p> <p>By: _____ Signature</p> <p>_____ Printed Name</p> <p>Title: _____</p> <p>Date: _____</p>	<p><b>2. OFFICE OF STATE PROCUREMENT</b> In accordance with Minn. Stat. § 16C.03, subd. 3.</p> <p>By: <u>Andy Doran</u> Title: <u>Acquisition Management Specialist</u></p> <p>Date: <u>2/15/17</u></p> <p><b>3. COMMISSIONER OF ADMINISTRATION</b> Or delegated representative</p> <p>By: <u>Sam J. Hamlett</u> Date: <u>2/16/2017</u></p>
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## EXHIBIT B: Pricing Schedule



### COMPUTER EQUIPMENT 2014-2020 Updated 04/01/2017



## MINNESOTA WSCA-NASPO MASTER AGREEMENT AWARD

### 1. BASELINE PRICE LIST: NIMBLE MSRP

[www.nimblestorage.com/wsca](http://www.nimblestorage.com/wsca)

### 2. BAND DISCOUNTS – (CATEGORY EXCEPTIONS APPLICABLE IN ALL BANDS) BAND 5-STORAGE

CATEGORY	MINIMUM DISCOUNT
5M	5%

**IMPORTANT:** The minimum discount is provided, refer to Contract Vendor's Website for any additional discounts and request a quote for bulk/volume discounts. All prices shall be FOB Destination, prepaid and allowed (with freight included in the price). If there is a special case where inside delivery fee must be charged, the Contract Vendor will notify the customer in advance.

### 3. THIRD PARTY PRODUCTS – None offered

### 4. SERVICES -- 5%

Services are at the option of Participating States. Participating Addendums by each State may address service agreement terms and related travel. States may negotiate additional services. The majority of hardware includes a one year warranty. Customer may purchase warranty upgrades for certain hardware as offered. For standard warranty information see: [www.nimblestorage.com/support](http://www.nimblestorage.com/support) and [www.nimblestorage.com/docs](http://www.nimblestorage.com/docs).

### 5. LEASING

Participating Addendum may identify if and how leasing agreement terms will be conducted.

### 6. ADDITIONAL DISCOUNTS – Request a quote for discounts on bulk/volume purchases.

For all hardware/software, there will be a volume discount tied to cumulative \$ spent:

Transaction >\$1M- additional 7% discount over minimum discount

Transaction >\$5M additional 10% discount over minimum discount

No volume discount for support or services.

Cumulative calculated Annually on total of Master Agreement Sales. Cumulative Discount will reset to 0 on the anniversary date of the Master Agreement (i.e. reset at 0 additional discount each contract year). Calculated for Hardware only (support and services will not be included).

>\$5M Additional 2% discount over minimum discount

>\$10M Additional 4% discount over minimum discount

>\$25M Additional 5% discount over minimum discount

>\$50M Additional 8% discount over minimum discount

>\$100M Additional 10% discount over minimum discount



### Approved Partners for NASPO States

<u>State</u>	<u>Resellers</u>	<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Alaska	Alaska Communications/TekMate	Chris Reaburn	907/575-1270	<a href="mailto:Chris.Reaburn@acalaska.com">Chris.Reaburn@acalaska.com</a>
	CDW-G	Jason Schwartz	847/419-7542	<a href="mailto:jasons@cdwg.com">jasons@cdwg.com</a>
	SHI International Corp.	Andrea Keno	800/870-6079	<a href="mailto:teamalaska@shi.com">teamalaska@shi.com</a>
Arizona	CDW-G	Rodger White	866/339-7922	<a href="mailto:rodgwhi@cdwg.com">rodgwhi@cdwg.com</a>
	cSTOR	Carolyn Pinckard	480/760-2122	<a href="mailto:carolyn@customstorage.com">carolyn@customstorage.com</a>
	IT Partners	Mark Thompson	602/296-6109	<a href="mailto:Mark.Thompson@IT-Partners.com">Mark.Thompson@IT-Partners.com</a>
	Logicalis, Inc.	Allison West	480/346-2306	<a href="mailto:Allison.Hughes@us.logicalis.com">Allison.Hughes@us.logicalis.com</a>
	NextNet Partners, LLC	Steve Greschner	480/381-0778	<a href="mailto:steve.greschner@nextnetpartners.com">steve.greschner@nextnetpartners.com</a>
	Presidio	Laura McKenzie	623/239-3495	<a href="mailto:lmckenzie@presidio.com">lmckenzie@presidio.com</a>
	Sentinel	Kevin Koski	480/897-5954	<a href="mailto:kkoski@sentinel.com">kkoski@sentinel.com</a>
	SHI International Corp.	Amelia Jakubczyk	303/882-8012	<a href="mailto:teamarizona@shi.com">teamarizona@shi.com</a>
	World Wide Technology, Inc. (WWT)	Carol Harting	314/995-6103	<a href="mailto:carol.harting@wwt.com">carol.harting@wwt.com</a>
Arkansas	Alexander Open Systems	Brad Ellingsworth	417/888-2675	<a href="mailto:brade@aos5.com">brade@aos5.com</a>
	Business Communications	Dan Yarbrough	501/537-7914	<a href="mailto:dyarbrough@bcianswers.com">dyarbrough@bcianswers.com</a>
	CDW-G	Ashley DiCiurcio	312/705-1878	<a href="mailto:ashleyd@cdw.com">ashleyd@cdw.com</a>
	Presidio	Todd Smithson	501/218-8298	<a href="mailto:tsmithson@presidio.com">tsmithson@presidio.com</a>
	SHI International Corp.	Dave Rounds	512/732-8024	<a href="mailto:moka@shi.com">moka@shi.com</a>
California	United Data Technologies, Inc. (UDT)	James Sykes	512/608-7070	<a href="mailto:james.sykes@udtonline.com">james.sykes@udtonline.com</a>
	AMS.Net	Tom Vasconi	925/245-6128	<a href="mailto:tvasconi@ams.net">tvasconi@ams.net</a>
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	CDW-G	Jason Schwartz	847/419-7542	<a href="mailto:jasons@cdwg.com">jasons@cdwg.com</a>
	Dimension Data	Rich Eyer	949/265-6197	<a href="mailto:richard.eyer@dimensiondata.com">richard.eyer@dimensiondata.com</a>
	Kovarus, Inc.,	Scott Wiele	916/262-7450	<a href="mailto:swiele@kovarus.com">swiele@kovarus.com</a>
	Presidio	Joanna Billington	949/467-9904	<a href="mailto:jbillington@presidio.com">jbillington@presidio.com</a>

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<b>City of Aurora, Illinois</b>	Sentinel	Steve Tyrriver	630/769-8583	<a href="mailto:styriver@sentinel.com">styriver@sentinel.com</a>
<b>City of Rock Island, Illinois</b>	Ticomix	John Lawler	309/306-0045	<a href="mailto:john.lawler@ticomix.com">john.lawler@ticomix.com</a>
<b>Colorado</b>	CDW -G	Rodger White	312/705-9090	<a href="mailto:rodgwhi@cdwg.com">rodgwhi@cdwg.com</a>
	Lewan & Associates	Steve St. John	303/968-2288	<a href="mailto:steve.stjohn@lewan.com">steve.stjohn@lewan.com</a>
	PEAK Resources, Inc.	John Simonton	303/396-1901	<a href="mailto:jsimonton@peakresources.com">jsimonton@peakresources.com</a>
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<b>Hawaii</b>	CDW-G	Jason Schwartz	847/419-7542	<a href="mailto:jasons@cdwg.com">jasons@cdwg.com</a>
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	ISG Technology, LLC	Brad Hoffman	913/826-6023	<a href="mailto:bhoffman@isgtech.com">bhoffman@isgtech.com</a>
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	Continental Resources, Inc.	Lou DeMarco	732/748-3630	<a href="mailto:loud@conres.com">loud@conres.com</a>
	Contour Data Systems	Rocco Guerriero	484/235-5143	<a href="mailto:sales@contourds.com">sales@contourds.com</a>
	ePlus Technology, Inc.	George Pashardis (Sales)	609/528-8912	<a href="mailto:gpashardis@eplus.com">gpashardis@eplus.com</a>
	PKA Technologies, Inc.	Felise Katz	845/357-0170	<a href="mailto:felise.katz@pkatech.com">felise.katz@pkatech.com</a>
	SHI International Corp	New Jersey Inside Team	888/744-4084	<a href="mailto:nigov@shi.com">nigov@shi.com</a>



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	Sigma Solutions	Rob Jezek	918/986-1201	<a href="mailto:rob.jezek@sigmasolinc.com">rob.jezek@sigmasolinc.com</a>
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	United Data Technologies, Inc. (UDT)	William Rodriguez	786/364-6058	<a href="mailto:william.rodriguez@udtonline.com">william.rodriguez@udtonline.com</a>
<b>South Carolina</b>	CDW-G	David Goodwin	703/262-8186	<a href="mailto:davigoo@cdw.com">davigoo@cdw.com</a>
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	United Data Technologies, Inc. (UDT)	Richard Treadway	704/219-8933	<a href="mailto:richard.treadway@udtonline.com">richard.treadway@udtonline.com</a>
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	Datashield	Maria Mastakas	801/303-1363	<a href="mailto:maria.mastakas@datashieldprotect.com">maria.mastakas@datashieldprotect.com</a>
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	Presidio	Candace Davis	360/553-4015	<a href="mailto:cdavis@presidio.com">cdavis@presidio.com</a>
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	SHI International Corp.	Andrea Keno	800/870-6079	<a href="mailto:teamwashington@shi.com">teamwashington@shi.com</a>
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Wyoming	CDW-G	Rodger White	312/705-9090	<a href="mailto:rodgwhi@cdwg.com">rodgwhi@cdwg.com</a>
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	PEAK Resources, Inc.	John Simonton	303/396-1901	<a href="mailto:jsimonton@peakresources.com">jsimonton@peakresources.com</a>
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	SHI International Corp.	Lynn Farmer	888/711-2613	<a href="mailto:Lynn_Farmer@shi.com">Lynn_Farmer@shi.com</a>

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
WAIVING THE FORMAL BID PROCESS CONSISTENT WITH NATIONAL CITY  
MUNICIPAL CODE SECTION 2.60.260 REGARDING COOPERATIVE  
PURCHASING AND AUTHORIZING PIGGYBACKING ON NATIONAL  
ASSOCIATION OF STATE PROCUREMENT OFFICERS CONTRACT MNWNC-122  
FOR THE PURCHASE OF NIMBLE ENTERPRISE STORAGE FROM DIMENSION  
DATA NORTH AMERICA, INC., FOR AN AMOUNT NOT TO EXCEED \$154,499

WHEREAS, the Public Safety Enterprise Storage System (PSESS) is a centralized storage repository for law enforcement information systems that provides data management and protection (data security) for mission critical public safety applications that hosts the Police Computer Aided Dispatch (CAD) System, NetRMS Police Records Management System, and virtual server infrastructure; and

WHEREAS, the current PSESS storage arrays are approaching available capacity limits and require replacement to enhance performance, overcome hardware limitations, and expand storage capacity to support increasing public safety application demands; and

WHEREAS, replacing the PSESS arrays will provide advanced virtualization and storage technologies to support the latest innovations in data center Infrastructure management and disaster recovery; and

WHEREAS, by piggybacking on National Association of State Procurement Officers (NASPO) contract MNWNC-122, the City will get the best price for the purchase of Nimble Enterprise Storage from Dimension Data North America, Inc., in an amount not to exceed \$154,499; and

WHEREAS, Section 2.60.260 of the National City Municipal Code provides that the City may buy directly from a vendor at a price established through competitive bidding by another public agency whose procedures have been determined to be in substantial compliance with the City's procurement procedures, and such a determination has been made in this case. It is therefore recommended that the purchase be made without complying with the competitive bidding procedure set forth in the Municipal Code.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of National City hereby affirms the determination that the National Association of State Procurement Officers' procurement procedures are in substantial compliance with the City's, and pursuant to Section 2.60.260 of the Municipal Code, authorizes the waiver of the bidding process for the purchase of Nimble Enterprise Storage from Dimension Data North America, Inc., in an amount not to exceed \$154,499.

*[Signature Page to Follow]*

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

ATTEST:

\_\_\_\_\_  
Ron Morrison, Mayor

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney



The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City removing the Home Delivered Meals Driver from the Part-Time and Seasonal employee group salary schedule with a salary range of \$9.95 - \$12.10 hourly (range pt059), and adding the classification t

# CITY OF NATIONAL CITY, CALIFORNIA COUNCIL AGENDA STATEMENT

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Resolution of the City Council of the City of National City removing the Home Delivered Meals Driver from the Part-Time and Seasonal employee group salary schedule with a salary range of \$9.95 - \$12.10 hourly (range pt059), and adding it to the salary schedule for the Municipal Employees' Association employee group with a salary range of \$10.14 - \$12.10 hourly (range 047).

**PREPARED BY:** Lilia Muñoz

**PHONE:** 336-4309

**DEPARTMENT:** Human Resources

**APPROVED BY:**



**EXPLANATION:**

Through a recent review of job classifications, staff discovered that the Home Delivered Meals Driver classification is erroneously allocated to the Part-Time and Seasonal employee group salary schedule, with a salary range of \$9.95 - \$12.10 hourly (range pt059). This career/part-time classification is represented the Municipal Employees' Association (MEA) and as such, should be allocated to the MEA salary schedule.

Based on the above, staff hereby requests removing the Home Delivered Meals Driver classification from the Part-Time and Seasonal employee salary schedule; and adding said classification to the MEA salary schedule using salary range \$10.14 to \$12.10 hourly (range 047).

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ **MIS**

There is no fiscal impact associated with this item.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, is not subject to environmental review.

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt the resolution removing the Home Delivered Meals Driver from the Part-Time and Seasonal employee group salary schedule with a salary range of \$9.95 - \$12.10 hourly (range pt059), and adding it to the salary schedule for the Municipal Employees' Association employee group with a salary range of \$10.14 - \$12.10 hourly (range 047).

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Resolution

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
REMOVING THE HOME DELIVERED MEALS DRIVER FROM THE PART-TIME AND  
SEASONAL EMPLOYEE GROUP SALARY SCHEDULE WITH A SALARY RANGE  
OF \$9.95 - \$12.10 HOURLY, AND ADDING THE CLASSIFICATION TO THE SALARY  
SCHEDULE FOR THE MUNICIPAL EMPLOYEES' ASSOCIATION EMPLOYEE  
GROUP WITH A SALARY RANGE OF \$10.14 - \$12.10 HOURLY (RANGE 047)

WHEREAS, through a recent review of job classifications, staff discovered that the Home Delivered Meals Driver classification is erroneously allocated to the Part-Time and Seasonal employee group salary schedule, with a salary range of \$9.95 - \$12.10 hourly (range pt059); and

WHEREAS, because this career/part-time classification is represented by the Municipal Employees' Association (MEA), the Home Delivered Meals Driver classification should be removed from the Part-Time and Seasonal employee salary schedule; and added to the MEA salary schedule with a of salary range \$10.14 to \$12.10 hourly (range 047).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City hereby authorizes the removal of the Home Delivered Meals Driver classification from the Part-Time and Seasonal employee group salary schedule with a salary range of \$9.95 - \$12.10 hourly (range pt059), and adding the classification to the Municipal Employees' Association employee group with a salary range of \$10.14 to \$12.10 hourly (range 047).

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Investment transactions for the month ended August 31, 2017. (Finance)



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Investment transactions for the month ended August 31, 2017.

**PREPARED BY:** Ronald Gutlay

**PHONE:** 619-336-4346

**DEPARTMENT:** Finance

**APPROVED BY:** Mark Ralvito

**EXPLANATION:**

In accordance with California Government Code Section 53646 and City of National City's investment policy section XIIA, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending August 31, 2017.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**  
NA

**APPROVED:** Mark Ralvito **FINANCE**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Accept and file the Investment Transaction Ledger for the month ended August 31, 2017.

**BOARD / COMMISSION RECOMMENDATION:**

NA

**ATTACHMENTS:**

Investment Transaction Ledger



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	08/01/2017	60934N807	2,812.50	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	2,812.50	0.00	2,812.50	0.00
Purchase	08/02/2017	60934N807	2,497.36	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	2,497.36	0.00	2,497.36	0.00
Purchase	08/02/2017	89237RAB4	500,000.00	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	99.999	1.59 %	499,995.25	0.00	499,995.25	0.00
Purchase	08/07/2017	60934N807	1,421.88	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	1,421.88	0.00	1,421.88	0.00
Purchase	08/08/2017	60934N807	2,581.25	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	2,581.25	0.00	2,581.25	0.00
Purchase	08/09/2017	06417GXH6	520,000.00	Bank of Nova Scotia Yankee CD 1.57% Due 8/9/2018	100.000	1.57 %	520,000.00	0.00	520,000.00	0.00
Purchase	08/14/2017	60934N807	2,992.50	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	2,992.50	0.00	2,992.50	0.00
Purchase	08/17/2017	60934N807	2,750.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	2,750.00	0.00	2,750.00	0.00
Purchase	08/18/2017	60934N807	3,368.75	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	3,368.75	0.00	3,368.75	0.00
Purchase	08/23/2017	65478GAB6	510,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	99.996	1.57 %	509,979.96	0.00	509,979.96	0.00
Purchase	08/28/2017	46625HKA7	400,000.00	JP Morgan Chase Callable Note Cont 12/23/2019 2.25% Due 1/23/2020	100.834	1.89 %	403,336.00	875.00	404,211.00	0.00
Purchase	08/28/2017	60934N807	2,384.38	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	2,384.38	0.00	2,384.38	0.00
Purchase	08/28/2017	60934N807	545,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	545,000.00	0.00	545,000.00	0.00
Purchase	08/29/2017	912828G53	600,000.00	US Treasury Note 1.875% Due 11/30/2021	100.832	1.67 %	604,994.20	2,766.39	607,760.59	0.00
Purchase	08/31/2017	60934N807	8,250.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.65 %	8,250.00	0.00	8,250.00	0.00
<b>Subtotal</b>			<b>3,104,058.62</b>				<b>3,112,364.03</b>	<b>3,641.39</b>	<b>3,116,005.42</b>	<b>0.00</b>
Security Contribution	08/31/2017	90SDCP\$00	40,000.00	County of San Diego Pooled Investment Pool	1.000		40,000.00	0.00	40,000.00	0.00
<b>Subtotal</b>			<b>40,000.00</b>				<b>40,000.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>3,144,058.62</b>				<b>3,152,364.03</b>	<b>3,641.39</b>	<b>3,156,005.42</b>	<b>0.00</b>

<b>DISPOSITIONS</b>										
Sale	08/02/2017	60934N807	499,995.25	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	499,995.25	0.00	499,995.25	0.00
Sale	08/09/2017	60934N807	520,000.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	520,000.00	0.00	520,000.00	0.00
Sale	08/23/2017	60934N807	509,979.96	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	509,979.96	0.00	509,979.96	0.00
Sale	08/28/2017	60934N807	404,211.00	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	404,211.00	0.00	404,211.00	0.00



## Transaction Ledger

7/31/17 Thru 8/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	08/29/2017	60934N807	607,760.59	Federated Investors Govt Oblig Fund Inst.	1.000	0.62 %	607,760.59	0.00	607,760.59	0.00
	<b>Subtotal</b>		<b>2,541,946.80</b>				<b>2,541,946.80</b>	<b>0.00</b>	<b>2,541,946.80</b>	<b>0.00</b>
Maturity	08/28/2017	3135G0MZ3	545,000.00	FNMA Note 0.875% Due 8/28/2017	100.000		545,000.00	0.00	545,000.00	9,570.20
	<b>Subtotal</b>		<b>545,000.00</b>				<b>545,000.00</b>	<b>0.00</b>	<b>545,000.00</b>	<b>9,570.20</b>
Security Withdrawal	08/03/2017	60934N807	2,150.86	Federated Investors Govt Oblig Fund Inst.	1.000		2,150.86	0.00	2,150.86	0.00
Security Withdrawal	08/07/2017	90LAIF\$00	2,500,000.00	Local Agency Investment Fund State Pool	1.000		2,500,000.00	0.00	2,500,000.00	0.00
Security Withdrawal	08/10/2017	90LAIF\$00	500,000.00	Local Agency Investment Fund State Pool	1.000		500,000.00	0.00	500,000.00	0.00
	<b>Subtotal</b>		<b>3,002,150.86</b>				<b>3,002,150.86</b>	<b>0.00</b>	<b>3,002,150.86</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>6,089,097.66</b>				<b>6,089,097.66</b>	<b>0.00</b>	<b>6,089,097.66</b>	<b>9,570.20</b>
<b>OTHER TRANSACTIONS</b>										
Interest	08/01/2017	3137EADK2	450,000.00	FHLMC Note 1.25% Due 8/1/2019	0.000		2,812.50	0.00	2,812.50	0.00
Interest	08/07/2017	3130A8PK3	455,000.00	FHLB Note 0.625% Due 8/7/2018	0.000		1,421.88	0.00	1,421.88	0.00
Interest	08/08/2017	3135G0TG8	590,000.00	FNMA Note 0.875% Due 2/8/2018	0.000		2,581.25	0.00	2,581.25	0.00
Interest	08/14/2017	084670BL1	285,000.00	Berkshire Hathaway Note 2.1% Due 8/14/2019	0.000		2,992.50	0.00	2,992.50	0.00
Interest	08/17/2017	3135G0N82	440,000.00	FNMA Note 1.25% Due 8/17/2021	0.000		2,750.00	0.00	2,750.00	0.00
Interest	08/18/2017	3130A7CV5	490,000.00	FHLB Note 1.375% Due 2/18/2021	0.000		3,368.75	0.00	3,368.75	0.00
Interest	08/28/2017	3135G0MZ3	545,000.00	FNMA Note 0.875% Due 8/28/2017	0.000		2,384.38	0.00	2,384.38	0.00
Interest	08/31/2017	912828J50	600,000.00	US Treasury Note 1.375% Due 2/29/2020	0.000		4,125.00	0.00	4,125.00	0.00



## Transaction Ledger

7/31/17 Thru 8/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	08/31/2017	912828L32	600,000.00	US Treasury Note 1.375% Due 8/31/2020	0.000		4,125.00	0.00	4,125.00	0.00
	<b>Subtotal</b>		<b>4,455,000.00</b>				<b>26,561.26</b>	<b>0.00</b>	<b>26,561.26</b>	<b>0.00</b>
Dividend	08/02/2017	60934N807	1,544,610.39	Federated Investors Govt Oblig Fund Inst.	0.000		2,497.36	0.00	2,497.36	0.00
	<b>Subtotal</b>		<b>1,544,610.39</b>				<b>2,497.36</b>	<b>0.00</b>	<b>2,497.36</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>5,999,610.39</b>				<b>29,058.62</b>	<b>0.00</b>	<b>29,058.62</b>	<b>0.00</b>



The following page(s) contain the backup material for Agenda Item: Warrant Register #13 for the period of 09/20/17 through 09/26/17 in the amount of \$1,818,430.49.  
(Finance)

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 07, 2017

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Warrant Register #13 for the period of 09/20/17 through 09/26/17 in the amount of \$1,818,430.49.  
(Finance)

**PREPARED BY:** Karla Apalategui, Accounting Assistant

**DEPARTMENT:** Finance

**PHONE:** 619-336-4572

**APPROVED BY:** 

**EXPLANATION:**

Per Government Section Code 37208, attached are the warrants issued for the period of 09/20/17 through 09/26/17.

Consistent with Department of Finance, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
Palm Engineering	330970	216,078.21	Westside Mobility Improvements
SDG&E	330983	83,646.82	Facilities Division Gas & Electric Utilities
Public Emp Ret System 9212017		229,636.86	Service Period 08/29/17 – 09/11/17

**FINANCIAL STATEMENT:**

**APPROVED:** 

**FINANCE**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_

**MIS**

Warrant total \$1,818,430.49.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Ratify warrants totaling \$1,818,430.49

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

Warrant Register #13



**WARRANT REGISTER #13**  
**9/26/2017**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
COUNTY OF SAN DIEGO	CO OF SD SHARE OF PARKING CITATION / AUG 17	330900	9/26/17	8,953.50
CREATIVE IMAGES	STUDIO PHOTO SESSION / MAYOR MORRISON	330901	9/26/17	75.00
GOVERNMENT FINANCE	GFOA 22ND GAAP UPDATE WEBINAR TRAINING	330902	9/26/17	135.00
HEALTH NET	HEALTH NET FOR JULY AND AUG 2017	330903	9/26/17	1,276.52
MARTIN, DEBBIE LYNN	RELOCATION BENEFITS/HOUSING	330905	9/26/17	1,889.06
ACME SAFETY & SUPPLY CORP	15 GLASS BEADS / WASTEWATER PW	330906	9/26/17	489.38
AGUIRRE, C	REIMB NATIONAL DEVELOP COUNCIL TRAINING	330907	9/26/17	1,130.96
ALDEMCO	FOOD / NUTRITION CENTER	330908	9/26/17	3,407.39
ALIGNMENT EXPRESS OF CA INC	AUTO PARTS FOR FLEET	330909	9/26/17	2,188.68
ALL FRESH PRODUCTS	FOOD / NUTRITION CENTER	330910	9/26/17	620.27
AMEDEE, W	MILEAGE REIMB / ESSENTIAL EOC TRAINING	330911	9/26/17	81.33
BILLIARD DIRECT INC	SERVICE TO BREAK DOWN AND MOVE TABLE	330912	9/26/17	350.00
BOOT WORLD	MOP#64096 SAFETY BOOTS / PW	330914	9/26/17	125.00
BSE ENGINEERING INC	POLICE STATION UPGRADES PROJECT	330916	9/26/17	2,044.65
BULLOCK, S	REIMBURSEMENT / SUPPLIES FOR CSD	330917	9/26/17	372.71
BUSH POWER BRAKE SERVICE	SET BRAKE SHOES / PW	330918	9/26/17	81.56
CALIFORNIA COMMERCIAL SECURITY	MOP#45754 SECURITY SUPPLIES / PW	330919	9/26/17	1,670.96
CALIFORNIA ELECTRIC SUPPLY	MOP# 45698 ELECTRICAL SUPPLIES / PW	330920	9/26/17	487.13
CALIFORNIA ELECTRIC SUPPLY	MOP# 45698 ELECTRICAL SUPPLIES / PW	330921	9/26/17	487.13
CAPPO INC	REGISTRATION FOR 2018 CONFERENCE / LUNT	330922	9/26/17	395.00
CASAS, LAURA	INTERPRETATION SERVICES / CITY COUNCIL	330923	9/26/17	475.00
CHRISTENSEN & SPATH LLP	ATTORNEY SERVICES / HOUSING	330924	9/26/17	731.25
CIRCULATE SAN DIEGO	ACTIVE TRANSPORTATION P.	330925	9/26/17	855.00
CLF WAREHOUSE INC	MOP#80331 AUTO PARTS / PW	330926	9/26/17	195.63
COMMERCIAL AQUATIC SERVICE INC	CHEMICAL SUPPLIES PURCHASES / PW	330927	9/26/17	744.18
COUNTY OF SAN DIEGO	MAIL PROCESSING SERVICES / JUL 2017	330928	9/26/17	2,322.48
DALEY & HEFT LLP	LIABILITY CLAIM COST	330929	9/26/17	6,102.58
DALEY & HEFT LLP	LIABILITY CLAIM COST	330930	9/26/17	1,468.18
DANIELS TIRE SERVICE	TIRES FOR CITY FLEET FOR FY 2018	330931	9/26/17	4,339.79
DAY WIRELESS SYSTEMS (20)	COMMUNICATIONS EQUIPMENT MAINTENANCE	330932	9/26/17	1,331.50
DELIVERY CONCEPTS INC	REPLACE THERMOSTAT	330933	9/26/17	668.57
DELTA DENTAL	COBRA PREMIER DENTAL INS / AUG 2017	330934	9/26/17	90.44
DELTA DENTAL INSURANCE CO	COBRA DENTAL INS PMI / AUG 2017	330935	9/26/17	71.94
DISCOUNT SPECIALTY CHEMICALS	DRY LUBE TEFLON / PW	330936	9/26/17	756.47
D-MAX ENGINEERING	TREE PLANTING GRANT EXPENSES	330937	9/26/17	3,245.00
DUNBAR ARMORED INC	ARMORED SERVICES / FINANCE	330938	9/26/17	245.92
EPIC LAND SOLUTIONS INC	APPRAISAL TO PROJECT #EA17062	330939	9/26/17	2,000.00
ESGIL CORPORATION	PLAN INSPECTIONS FOR BUILDING	330940	9/26/17	11,341.70
FEDEX	BOND AND GRANTS	330941	9/26/17	53.41
FIRE ETC	SUPPLIES FOR FIRE DEPARTMENT	330942	9/26/17	4,093.90
FLYERS ENERGY LLC	MOBIL MOTOR OIL BULK / PW	330943	9/26/17	1,393.06
GAMWELL, M	REIMB NATIONAL DEVELOP COUNCIL TRAINING	330944	9/26/17	200.38
GEOSYNTEC CONSULTANTS INC	PHASE 1 ENVIRONMENTAL REPORT	330945	9/26/17	5,500.00
GOODYEAR TIRE & RUBBER COMPANY	TIRES FOR CITY FLEET FY 2018	330946	9/26/17	1,756.91
GRAINGER	MOP#65179 PAINT / PW	330947	9/26/17	78.55
HARRIS & ASSOCIATES INC	SEWER DESIGN PROJECT	330948	9/26/17	1,350.00
HUB CONSTRUCTION	H CURB COVE TOOL - PW	330949	9/26/17	117.88
INLAND KENWORTH INC	ANIMAL SHELTER FEES / PD	330950	9/26/17	90.00
IRON MOUNTAIN	RECORDS MANAGEMENT / SEP 2017	330951	9/26/17	180.00
JJJ ENTERPRISES	FIRE AND SECURITY ALARM MONITORING / PW	330952	9/26/17	450.00



**WARRANT REGISTER #13**  
**9/26/2017**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
KAISER FOUNDATION HEALTH PLANS	KAISER RETIREES INS - COBRA / AUG 2017	330953	9/26/17	2,624.80
LAFRENIERE, D	MEDIC FEE REIMBURSEMENT	330954	9/26/17	242.50
LASER SAVER INC	MOP 45725. INK CARTRIDGES / CITY CLERKS	330955	9/26/17	130.45
LONG, D	TRAINING ADV SUB HOSTAGE NEGOTIATIONS/ PD	330956	9/26/17	1,173.50
MAINTEX INC	CITY WIDE JANITORIAL SUPPLIES / PW	330957	9/26/17	790.51
MCDUGAL LOVE ECKIS	LIABILITY CLAIM COST	330958	9/26/17	2,011.44
MCDUGAL LOVE ECKIS	LIABILITY CLAIM COST	330959	9/26/17	843.15
MELODY WILLIAMMEE	CHAIR YOGA CLASS	330960	9/26/17	135.00
MEMBRENO ARRAZOLA, MARTIN	RELOCATION COSTS OF 124 1/2 E 7TH STREET	330961	9/26/17	1,746.55
MES CALIFORNIA	FIRE EXTINGUISHERS	330962	9/26/17	1,039.19
METRO WASTEWATER JPA	JPA METRO ANNUAL PORTION	330963	9/26/17	27,638.00
MHZ COMMUNICATIONS ENT	PROGRAMMING SOFTWARE	330964	9/26/17	618.40
MOSSY NISSAN	COOLER COMPRESSOR - PW	330965	9/26/17	1,244.79
NATIONAL CITY CHAMBER	REFUND: FACILITY USE APPLICATION RENTAL	330966	9/26/17	50.00
NATIONAL CITY ELECTRIC	CITY WIDE ELECTRICAL MAINTENANCE	330967	9/26/17	1,265.00
ORKIN	PEST CONTROL SERVICES / PW	330968	9/26/17	2,515.00
PADRE JANITORIAL SUPPLIES	JANITORIAL SUPPLIES / NUTRITION	330969	9/26/17	485.21
PALM ENGINEERING	WESTSIDE MOBILITY IMPROVEMENTS	330970	9/26/17	216,078.21
PARTS AUTHORITY METRO LLC	MOP#75943 AUTO PARTS / PW	330971	9/26/17	338.61
POWERSTRIDE BATTERY CO INC	MOP# 67839 AUTO PARTS / PW	330972	9/26/17	669.96
PRO BUILD	MOP#45707 GENERAL SUPPLIES / PW	330973	9/26/17	1,670.52
PRO-EDGE KNIFE	KNIFE SHARPING SERVICE / NUTRITION	330974	9/26/17	46.00
PRUDENTIAL OVERALL SUPPLY	MOP#45742 LAUNDRY SERVICES /PW	330975	9/26/17	373.10
RANDALL LAMB ASSOCIATES INC	ECM COMMISSIONING PROJECT	330976	9/26/17	9,450.00
RED WING SHOES STORE	SAFETY BOOTS / PW	330977	9/26/17	250.00
S & S WELDING	WELDING SERVICES / FLEET PW	330978	9/26/17	492.64
SAM'S ALIGNMENT	MOP#72442 AUTO PARTS / PW	330979	9/26/17	50.00
SAN DIEGO COUNTY ASSESSOR	ARCC / BUILDING RECORDS/ HOUSING	330980	9/26/17	8.00
SAN DIEGO FRICTION PRODUCTS	MOP# 67839 AUTO PARTS / PW	330981	9/26/17	184.23
SAN DIEGO GAS & ELECTRIC	GAS & ELECTRIC UTILITIES / NUTRITION	330982	9/26/17	2,578.90
SDG&E	FACILITIES DIVISION GAS & ELECTRIC UTILITIES	330983	9/26/17	83,646.82
SEAPORT MEAT COMPANY	FOOD / NUTRITION CENTER	330984	9/26/17	840.85
SITEONE LANDSCAPE SUPPLY LLC	MOP#69277 LANDSCAPE SUPPLIES /PW	330985	9/26/17	1,116.42
SMART & FINAL	MOP 45756. SUPPLIES FOR VOLUNTEER DINNER	330986	9/26/17	307.70
SMART SOURCE OF CALIFORNIA LLC	MOP 63485 / BUS CARDS / HOUSING	330987	9/26/17	36.98
SOUTH BAY WINDOW & GLASS CO	CITY WIDE AUTOMATIC DOOR REPAIRS	330988	9/26/17	385.89
SOUTHERN CALIF TRUCK STOP	MOP# 45758 OIL / FLEET PW	330989	9/26/17	17.40
STAPLES BUSINESS ADVANTAGE	MOP 45707. OFFICE SUPPLIES / CITY CLERK	330990	9/26/17	583.64
SUPERIOR READY MIX	CONCRETE DELIVERY SERVICES / PW	330991	9/26/17	674.21
SWEETWATER AUTHORITY	WASTEWATER DIVISION WATER UTILITIES	330992	9/26/17	418.95
SYSCO SAN DIEGO INC	FOOD / NUTRITION CENTER	330993	9/26/17	2,743.93
T MAN TRAFFIC SUPPLY	MOP# 76666 TRAFFIC SUPPLIES / PW	330994	9/26/17	473.39
TARGET SPECIALTY PRODUCTS	TURF & ORNAMENTAL FIELD SEMINAR - PW	330995	9/26/17	276.00
THE BANK OF NEW YORK MELLON	CUSTODIAN FEE / 4/01/17 - 6/30/17	330996	9/26/17	300.00
THE HOME DEPOT CREDIT SERVICES	GENERAL SUPPLIES NEEDED FOR BUILDINGS / PW	330997	9/26/17	820.00
THE SHERWIN WILLIAMS CO	MOP# 77816 PAINT / PW	330998	9/26/17	285.98
TOPECO PRODUCTS	MOP# 63849 AUTO PARTS / PW	330999	9/26/17	138.95
U S BANK	CREDIT CARD EXPENSES / FIRE	331000	9/26/17	872.87
UNDERGROUND SERVICE ALERT	UNDERGROUND	331001	9/26/17	288.85
UNITED ROTARY BRUSH CORP	MOP# 62883 AUTO PARTS / PW	331002	9/26/17	663.58





**WARRANT REGISTER #13**  
**9/26/2017**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
VALLEY INDUSTRIAL SPECIALTIES	MOP# 46453 PLUMBING SUPPLIES / PW	331003	9/26/17	102.40
VALLEY POWER SYSTEMS INC	PARTS- VALVES, PLUG & GASKET / PW	331004	9/26/17	5,586.13
VISION SERVICE PLAN	VISION SERVICE PLAN (CA) SEPT 2017	331005	9/26/17	668.60
VISTA PAINT	TRAFFIC PAINT - STREETS	331006	9/26/17	4,644.33
WAXIE SANITARY SUPPLY	MISCELLANEOUS JANITORIAL SUPPLIES / PW	331007	9/26/17	5,536.11
WESTFLEX INDUSTRIAL	MOP#63850 AUTO SUPPLIES / PW	331008	9/26/17	351.38
YOUNG, J	MEDIC FEE REIMBURSEMENT / FIRE	331009	9/26/17	242.50
<b>A/P Total</b>				<b>467,278.47</b>
 <b>WIRED PAYMENTS</b>				
DEEPNET SECURITY	DUALSHIELD USER LICENSING & SUPPORT	447735	9/26/17	1,619.80
PUBLIC EMP RETIREMENT SYSTEM	SERVICE PERIOD 08/29/17 - 09/11/17	9212017	9/21/17	229,636.86
 <b>SECTION 8 HAPS</b>				
	<b>Start Date</b>	<b>End Date</b>		
	9/20/2017	9/26/2017		<b>17,276.64</b>
 <b>PAYROLL</b>				
<b>Pay period</b>	<b>Start Date</b>	<b>End Date</b>	<b>Check Date</b>	
20	9/12/2017	9/25/2017	10/4/2017	<b>1,102,618.72</b>
 <b>GRAND TOTAL</b>				<b><u>\$1,818,430.49</u></b>

## **Certification**

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

### **FINANCE COMMITTEE**

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 7<sup>TH</sup> OF NOVEMBER 2017.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: Warrant Register #14 for the period of 09/27/17 through 10/03/17 in the amount of \$2,018,561.05.  
(Finance)

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 07, 2017

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Warrant Register #14 for the period of 09/27/17 through 10/03/17 in the amount of \$2,018,561.05.  
(Finance)

**PREPARED BY:** Karla Apalategui, Accounting Assistant

**DEPARTMENT:** Finance

**PHONE:** 619-336-4572

**APPROVED BY:** 

**EXPLANATION:**

Per Government Section Code 37208, attached are the warrants issued for the period of 09/27/17 through 10/03/17.

Consistent with Department of Finance, listed below are all payments above \$50,000.

<u>Vendor</u>	<u>Check/Wire</u>	<u>Amount</u>	<u>Explanation</u>
Dick Miller Inc	331050	260,669.17	Plaza Blvd Widening "N" Ave
Health Net Inc	331072	84,914.47	INS R1192A / Oct 2017
Kaiser Foundation	331082	180,371.97	Ins Active Grp# 104220-0002 / Oct 2017
Mile of Cars Assoc	331095	93,391.84	FY 2017 Apportionments #6,7,8,9,10 & 11
Motorola Solutions	331097	81,503.77	P25 Radio Update / Police
Project Professionals	331133	92,057.23	Sewer Line Replacement Project
Springboard CDFI	439686	70,000.00	FTHB Prgm Loan for 104 N Harbison Ave

**FINANCIAL STATEMENT:**

**APPROVED:** 

**FINANCE**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_

**MIS**

Warrant total \$2,018,561.05.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:** INTRODUCTION ☐ FINAL ADOPTION ☐

**STAFF RECOMMENDATION:**

Ratify warrants totaling \$2,018,561.05

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

Warrant Register #14





**WARRANT REGISTER #14**  
**10/3/2017**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
REGIONAL TRAINING CENTER	INNER VOICE OF LEADERSHIP TRAINING / NSD	331010	10/2/17	125.00
ABLE PATROL & GUARD	SECURITY GUARD SERVICE / LIBRARY	331011	10/2/17	3,363.10
AMAZON	BOOKS / LIBRARY	331012	10/2/17	1,593.03
BAKER & TAYLOR	BOOKS / LIBRARY	331013	10/2/17	1,430.42
BRODART CO	BOOKS / LIBRARY	331014	10/2/17	1,660.40
CALIFORNIA ASSOCIATION OF CODE	CACEO SEMINAR CERT. TEST / NSD	331015	10/2/17	150.00
MIDWEST TAPE	AUDIO VISUAL MATERIALS / LIBRARY	331016	10/2/17	2,390.80
THE SHOPPER INC	PROCESSING SUPPLIES / LIBRARY	331017	10/2/17	813.86
EYECOMM INC	POSTAGE FOR SEWER INCREASE PUBLIC NOTICE	331018	10/3/17	3,857.94
ACCOUNTING UNIT	PUBLIC WORKS YARD - DTSC	331019	10/3/17	3,002.43
ACEDO, I	RETIREE HEALTH BENEFITS / OCT 2017	331020	10/3/17	160.00
ACME SAFETY & SUPPLY CORP	ANCHOR FOR STREET SIGNS / PW	331021	10/3/17	13.76
AFLAC	ACCT BDM36 / OCT 2017	331022	10/3/17	829.42
ANDERSON, E	RETIREE HEALTH BENEFITS / OCT 2017	331023	10/3/17	110.00
ASSOCIATION OF THREAT	CERTIFIED THREAT MANAGER / STANICH / PD	331024	10/3/17	1,125.00
AWARDS BY NAVAJO	ACRYLIC STARS FOR COMMUNITY SERVICE DAY	331025	10/3/17	160.76
BEARD, P	RETIREE HEALTH BENEFITS / OCT 2017	331026	10/3/17	70.00
BECK, L	RETIREE HEALTH BENEFITS / OCT 2017	331027	10/3/17	140.00
BISHOP, R	RETIREE HEALTH BENEFITS / OCT 2017	331028	10/3/17	110.00
BOEGLER, C	RETIREE HEALTH BENEFITS / OCT 2017	331029	10/3/17	260.00
BOOT WORLD	MOP#64096 SAFETY BOOTS - PW	331030	10/3/17	183.43
BOYS & GIRLS CLUB OF SD	FALL HARVEST BRUNCH/CM RIOS/2017	331031	10/3/17	25.00
BROADWAY AUTO GLASS	TOP SIDE GLASS / PW	331032	10/3/17	120.00
BULL, P	RETIREE HEALTH BENEFITS / OCT 2017	331033	10/3/17	580.00
C A P F	FIRE LTD / OCT 2017	331034	10/3/17	931.00
CALIFORNIA LAW ENFORCEMENT	PD LTD / OCT 2017	331035	10/3/17	2,058.00
CARRILLO, R	RETIREE HEALTH BENEFITS / OCT 2017	331036	10/3/17	290.00
CHRISTENSEN & SPATH LLP	ATTORNEY SERVICES / HOUSING	331037	10/3/17	225.00
COLE, L	RETIREE HEALTH BENEFITS / OCT 2017	331038	10/3/17	165.00
COLLINSON, C	RETIREE HEALTH BENEFITS / OCT 2017	331039	10/3/17	420.00
COMMERCIAL AQUATIC SERVICE INC	CHEMICAL SUPPLIES FOR POOL / PW	331040	10/3/17	820.71
CONDON, D	RETIREE HEALTH BENEFITS / OCT 2017	331041	10/3/17	280.00
CORPUZ, T	RETIREE HEALTH BENEFITS / OCT 2017	331042	10/3/17	140.00
COUNTY OF SAN DIEGO	LAFCO COST FOR FY 2017-2018	331043	10/3/17	24,288.00
DANESHFAR, Z	RETIREE HEALTH BENEFITS / OCT 2017	331044	10/3/17	250.00
DELTA DENTAL	DENTAL INS PREMIER / OCT 2017	331045	10/3/17	15,712.50
DELTA DENTAL INSURANCE CO	PMI DENTAL INS / OCT 2017	331046	10/3/17	2,839.32
DESROCHERS, P	RETIREE HEALTH BENEFITS / OCT 2017	331047	10/3/17	110.00
DI CERCHIO, A	RETIREE HEALTH BENEFITS / OCT 2017	331048	10/3/17	70.00
DIAZ, M	RETIREE HEALTH BENEFITS / OCT 2017	331049	10/3/17	680.00
DICK MILLER INC	PLAZA BLVD. WIDENING "N" AVE	331050	10/3/17	260,669.17
DILLARD, S	RETIREE HEALTH BENEFITS / OCT 2017	331051	10/3/17	480.00
DREDGE, J	RETIREE HEALTH BENEFITS / OCT 2017	331052	10/3/17	250.00
EISER III, G	RETIREE HEALTH BENEFITS / OCT 2017	331053	10/3/17	250.00
ENSAFE INC	2020 HOOVER AVE. PROJECT	331054	10/3/17	3,330.00
FABINSKI, D	RETIREE HEALTH BENEFITS / OCT 2017	331055	10/3/17	220.00
FEDEX	FEDEX SHIPMENT - S A	331056	10/3/17	40.11
FERGUSON ENTERPRISES INC	MOP#45723 PLUMBING SUPPLIES / PW	331057	10/3/17	230.96
FIFIELD, K	RETIREE HEALTH BENEFITS / OCT 2017	331058	10/3/17	540.00
FIRE PREVENTION SERVICES INC	REIMB - FIRE PREVENTION SVCS/WEED ABATEM	331059	10/3/17	10,598.53



**WARRANT REGISTER #14**  
**10/3/2017**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
FUN EXPRESS LLC	CRAFT SUPPLIES FOR YOGA EVENT / CSD	331060	10/3/17	141.36
GELSKEY, K	RETIREE HEALTH BENEFITS / OCT 2017	331061	10/3/17	115.00
GEORGE H WATERS NUTRITION CTR	NEIGHBORHOOD COUNCIL BREAKFAST/CMO/SEPT	331062	10/3/17	1,062.50
GIBBS JR, R	RETIREE HEALTH BENEFITS / OCT 2017	331063	10/3/17	120.00
GONZALES, M	RETIREE HEALTH BENEFITS / OCT 2017	331064	10/3/17	480.00
GRAINGER	PORT AIR CONDITIONER - PW	331065	10/3/17	12,420.81
HANSON, E	RETIREE HEALTH BENEFITS / OCT 2017	331066	10/3/17	135.00
HARLAN, M	RETIREE HEALTH BENEFITS / OCT 2017	331067	10/3/17	500.00
HAUG, S	RETIREE HEALTH BENEFITS / OCT 2017	331068	10/3/17	120.00
HEALTH NET	FULL NETWORK 57135A / OCT 2017	331069	10/3/17	5,760.99
HEALTH NET	INS N7176F / OCT 2017	331070	10/3/17	1,470.86
HEALTH NET	HEALTH INS N7177A / OCT 2017	331071	10/3/17	1,141.24
HEALTH NET INC	INS R1192A / OCT 2017	331072	10/3/17	84,914.47
HERNANDEZ, R	RETIREE HEALTH BENEFITS / OCT 2017	331073	10/3/17	400.00
HODGES, E	RETIREE HEALTH BENEFITS / OCT 2017	331074	10/3/17	200.00
HONDO, E	RETIREE HEALTH BENEFITS / OCT 2017	331075	10/3/17	110.00
HUDSON SAFE T LITE RENTALS	ASPHALT IN A CAN SUPPLIES PW	331076	10/3/17	285.78
IBARRA, J	RETIREE HEALTH BENEFITS / OCT 2017	331077	10/3/17	780.00
INNOVATIVE CONSTRUCTION	EARLE DR. STORM DRAIN PROJECT	331078	10/3/17	450.00
JAMES, R	RETIREE HEALTH BENEFITS / OCT 2017	331079	10/3/17	140.00
JUNIEL, R	RETIREE HEALTH BENEFITS / OCT 2017	331080	10/3/17	50.00
KABOOM INC	PLAYGROUND EQUIPMENT AT LAS PALMAS PARK	331081	10/3/17	8,500.00
KAISER FOUNDATION HEALTH PLANS	INS ACTIVE GRP #104220-0002 / OCT 2017	331082	10/3/17	180,371.97
KAISER FOUNDATION HEALTH PLANS	RETIREE INS (DED THRU CALPERS) OCT 2017	331083	10/3/17	19,932.42
KAISER FOUNDATION HEALTH PLANS	RETIREE INS / OCT 2017	331084	10/3/17	7,296.40
KAISER FOUNDATION HEALTH PLANS	HD S A INS GRP #104220-0005 / OCT 2017	331085	10/3/17	3,753.72
KAMPS PROPANE INC	FIRE PERMIT FEE REFUND	331086	10/3/17	860.00
KIMBLE, R	RETIREE HEALTH BENEFITS / OCT 2017	331087	10/3/17	300.00
LANDA, A	RETIREE HEALTH BENEFITS / OCT 2017	331088	10/3/17	155.00
LIMFUECO, M	RETIREE HEALTH BENEFITS / OCT 2017	331089	10/3/17	160.00
MASON'S SAW	LANDSCAPE SUPPLIES / PARKS	331090	10/3/17	575.65
MATIENZO, M	RETIREE HEALTH BENEFITS / OCT 2017	331091	10/3/17	100.00
MC CABE, T	RETIREE HEALTH BENEFITS / OCT 2017	331092	10/3/17	280.00
MEDINA, R	RETIREE HEALTH BENEFITS / OCT 2017	331093	10/3/17	105.00
MEYERS NAVE	LEGAL SERVICES FOR AMORTIZATION	331094	10/3/17	170.00
MILE OF CARS ASSOCIATION	FY 17 APPORTIONMENTS #6,7,8,9,10 & 11	331095	10/3/17	93,391.84
MINER, D	RETIREE HEALTH BENEFITS / OCT 2017	331096	10/3/17	580.00
MOTOROLA SOLUTIONS INC	P25 RADIO UPDATE / POLICE	331097	10/3/17	81,503.77
MYERS, B	RETIREE HEALTH BENEFITS / OCT 2017	331098	10/3/17	140.00
NATIONAL CITY CAR WASH	CAR WASH SERVICES FOR CITY FLEET FY 2018	331099	10/3/17	590.00
NATIONAL CITY CHAMBER	NCCC MEMBERSHIP BREAKFAST / CM RIOS / AUG	331100	10/3/17	15.00
NATIONAL CITY ELECTRIC	CITY WIDE ELECTRICAL MAINTENANCE / PW	331101	10/3/17	2,450.00
NOTEWARE, D	RETIREE HEALTH BENEFITS / OCT 2017	331102	10/3/17	120.00
OFFICE SOLUTIONS BUSINESS	RAVINO BIG & TALL SERIES HIGH-BACK CHAIR	331103	10/3/17	307.76
OLIVARES, G	RETIREE HEALTH BENEFITS / OCT 2017	331104	10/3/17	280.00
OPPER, RICHARD G	LEGAL SERVICES - S A	331105	10/3/17	650.00
PALM ENGINEERING	EARLE DR. STORM DRAIN REPAIR	331106	10/3/17	4,163.91
PAUU JR, P	RETIREE HEALTH BENEFITS / OCT 2017	331107	10/3/17	340.00
PEASE JR, D	RETIREE HEALTH BENEFITS / OCT 2017	331108	10/3/17	140.00
PERMA VAULT SAFE CO	SAFES FOR MLK AND CAMACHO / CSD	331109	10/3/17	1,261.00



**WARRANT REGISTER #14**  
**10/3/2017**

<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>CHK NO</u>	<u>DATE</u>	<u>AMOUNT</u>
PETERS, S	RETIREE HEALTH BENEFITS / OCT 2017	331110	10/3/17	290.00
POST, R	RETIREE HEALTH BENEFITS / OCT 2017	331111	10/3/17	280.00
PRO BUILD	MOP# 45707 TRAFFIC SUPPLIES / PW	331112	10/3/17	330.61
PROJECT PROFESSIONALS CORP	SEWER LINE REPLACEMENT PROJECT	331113	10/3/17	92,057.23
PRUDENTIAL OVERALL SUPPLY	MOP#45742 LAUNDRY SVC / PW	331114	10/3/17	344.78
RAY, S	RETIREE HEALTH BENEFITS / OCT 2017	331115	10/3/17	190.00
RED WING SHOES STORE	SAFETY BOOTS / PW	331116	10/3/17	125.00
RELIANCE STANDARD	VOLUNTARY LIFE INS / OCT 2017	331117	10/3/17	3,149.15
RELY ENVIRONMENTAL	HAZARDOUS WASTE / ENG	331118	10/3/17	4,882.00
ROADLINE PRODUCTS INC	PISTON SEAT ASSEMBLY / PW	331119	10/3/17	360.28
ROARK, L	RETIREE HEALTH BENEFITS / OCT 2017	331120	10/3/17	135.00
RUIZ, J	RETIREE HEALTH BENEFITS / OCT 2017	331121	10/3/17	310.00
SAN DIEGO UNION TRIBUNE	PUBLIC NOTICES - CITY CLERKS OFFICE	331122	10/3/17	736.20
SANCHEZ, L	RETIREE HEALTH BENEFITS / OCT 2017	331123	10/3/17	330.00
SASI	MONTHLY TRUST ACCOUNTING / DEBIT CHARGES	331124	10/3/17	71.00
SCST INC	PLAZA BLVD, N AVE TO HIGHLAND PROJECT	331125	10/3/17	5,607.36
SDG&E	UTILITIES - 130 E 8TH STREET	331126	10/3/17	166.45
SERVATIUS, J	RETIREE HEALTH BENEFITS / OCT 2017	331127	10/3/17	340.00
SHORT, C	RETIREE HEALTH BENEFITS / OCT 2017	331128	10/3/17	300.00
SMART SOURCE OF CALIFORNIA LLC	MOP# 63845. BUSINESS CARDS / NSD	331129	10/3/17	73.95
SMITH, J	RETIREE HEALTH BENEFITS / OCT 2017	331130	10/3/17	320.00
SOUTH COAST EMERGENCY	SEAT BELT FOR CITY / PW	331131	10/3/17	1,332.86
SOUTHWEST SIGNAL SERVICE	LIGHTING SERVICES / PW	331132	10/3/17	18,485.51
STAPLES BUSINESS ADVANTAGE	MOP 45704. OFFICE SUPPLIES / ENGINEERING	331133	10/3/17	528.93
STEWART, W	RETIREE HEALTH BENEFITS / OCT 2017	331134	10/3/17	200.00
STRASEN, W	RETIREE HEALTH BENEFITS / OCT 2017	331135	10/3/17	135.00
SUPERIOR READY MIX	COLD MIX ASPHALTS / PW	331136	10/3/17	301.70
SWEETWATER AUTHORITY	FACILITIES DIVISION WATER UTILITIES	331138	10/3/17	44,932.17
SWEETWATER AUTHORITY	SWEETWATER AUTHORITY - 500 E PLAZA BLVD.	331139	10/3/17	27.54
THE HOME DEPOT CREDIT SERVICES	GENERAL SUPPLIES FOR BUILDINGS / PW	331140	10/3/17	970.15
THE LINCOLN NATIONAL LIFE INS	LIFE & AD&D, STD, LTD INS / OCT 2017	331141	10/3/17	10,062.97
THE SHERWIN WILLIAMS CO	MOP# 77816. PAINT SUPPLIES/ NSD	331142	10/3/17	646.84
TIPTON, B	RETIREE HEALTH BENEFITS / OCT 2017	331143	10/3/17	250.00
TODD PIPE & SUPPLY LLC	CITY WIDE PLUMBING MATERIALS / PW	331144	10/3/17	636.77
U S BANK	CREDIT CARD EXPENSES / PLANNING	331145	10/3/17	1,085.96
VALLEY INDUSTRIAL SPECIALTIES	MOP#46453 PLUMBING SUPPLIES / PW	331146	10/3/17	346.51
VERRY, L	RETIREE HEALTH BENEFITS / OCT 2017	331147	10/3/17	280.00
VILLAGOMEZ, J	RETIREE HEALTH BENEFITS / OCT 2017	331148	10/3/17	480.00
WHITE, J	RETIREE HEALTH BENEFITS / OCT 2017	331149	10/3/17	230.00
BRIGGS LAW CORPORATION	LIABILITY CLAIM COST	331151	10/3/17	22,500.00

**A/P Total 1,081,286.02**

**WIRED PAYMENTS**

UNION BANK OF CALIFORNIA	AUG 2017 THRU JUL 2018 ADMIN FEES	392817	10/3/17	1,165.00
SPRINGBOARD CDFI	FTHB PROGRAM LOAN FOR 104 N HARBISON AVE	439686	9/27/17	70,000.00

**SECTION 8 HAPS**

**Start Date**

9/27/2017

**End Date**

10/3/2017

**866,110.03**

198 of 237

**GRAND TOTAL**

**\$2,018,561.05**

## **Certification**

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, FINANCE

LESLIE DEESE, CITY MANAGER

### **FINANCE COMMITTEE**

RONALD J. MORRISON, MAYOR-CHAIRMAN

ALBERT MENDIVIL, VICE-MAYOR

ALEJANDRA SOTELO-SOLIS, MEMBER

MONA RIOS, MEMBER

JERRY CANO, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 7<sup>TH</sup> OF NOVEMBER 2017.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City supporting the continuation of the federal Deferred Action for Childhood Arrivals (DACA) program and encouraging congress to create a permanent path to legal residency for DACA recipients. (City



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Resolution of the City Council of the City of National City supporting the continuation of the federal Deferred Action for Childhood Arrivals (DACA) program and encouraging congress to create a permanent path to legal residency for DACA recipients.

**PREPARED BY:** Stacey Stevenson

**DEPARTMENT:** City Manager's Office

**PHONE:** 336-4308

**APPROVED BY:** 

**EXPLANATION:**

By way of an October 17, 2017 agenda item, the City Council gave direction to staff to return with the attached Resolution. The subject of the October 17 discussion was the proposed termination of the federal Deferred Action for Childhood Arrivals (DACA) program, including consideration of a Resolution in support of the program. Having reviewed the item, including the sample resolutions provided in the agenda package, the City Council directed staff to return with a Resolution in support of the continuation of DACA. Attached for the City Council's approval is the directed Resolution.

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ **MIS**

There is no fiscal impact associated with this item.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, is not subject to environmental review.

**ORDINANCE:** INTRODUCTION: ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt the Resolution in support of the continuation of DACA.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Resolution

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
SUPPORTING THE CONTINUATION OF THE FEDERAL DEFERRED  
ACTION FOR CHILDHOOD ARRIVALS (DACA) PROGRAM AND  
ENCOURAGING CONGRESS TO CREATE A PERMANENT  
PATH TO LEGAL RESIDENCY FOR DACA RECEIPTS

WHEREAS, nearly 800,000 young people who came to the United States as children have come forward, passed background checks, and received permission to live and work in the United States through the Deferred Action for Childhood Arrivals Program, or DACA; and

WHEREAS, with DACA, these 800,000 young people, known as DREAMers for the proposed Congressional DREAM Act that would provide them with a path to permanent legal status, have advanced their education, started small business, built families, and fully established themselves as integral members of American society; and

WHEREAS, of these 800,000 young people, almost 72,300 DACA recipients live in California, including many in National City; and

WHEREAS, President Trump has indicated he will terminate DACA, putting all 800,000 DREAMers at risk of immediate deportation; and

WHEREAS, DACA termination would reduce the nation's GDP by an estimated \$433.4 billion over the next 10 years, including a reduction of nearly 11.3 billion in California alone, according to the Center for American Progress; and

WHEREAS, the City of National City is committed to being a compassionate city for refugees and immigrants, and fostering a diverse and inclusive community where all residents can live, work, play, learn, and realize their full potential.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City, that the City of National City stands with immigrant youth and supports the continuation of the DACA program, opposes any federal action that would rescind or weaken the DACA initiative, and encourages California's congressional delegation to support the bipartisan DREAM Act or similar legislation that would provide a path to permanent legal status for our nation's DREAMers.

BE IT FURTHER RESOLVED that the City Council of the City of National City directs the City Clerk to send copies of this Resolution to all members of the City's delegation to the United States Congress, the United States Secretary of Homeland Security, and the President of the United States.

[Signature Page to Follow]

PASSED and ADOPTED this 17<sup>th</sup> day of October, 2017.

ATTEST:

\_\_\_\_\_  
Ron Morrison, Mayor

\_\_\_\_\_  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing the establishment of a revenue budget of \$5,523,602 for facilities lease proceeds to finance the Energy Services Agreement (ESA) implementation costs as: 1) an Energy Savings project

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City authorizing the establishment of 1) a revenue budget of \$5,523,602 for facilities lease proceeds to finance the Energy Services Agreement ("ESA") implementation costs; 2) an Energy Savings project appropriation of \$5,403,308 for the ESA implementation costs; and 3) an appropriation of \$120,294 for issuance costs of the facilities lease.

**PREPARED BY:** Jose Lopez, Assistant Engineer - Civil

**DEPARTMENT:** Engineering/Public Works

**PHONE:** 619-336-4312

**APPROVED BY:**

**EXPLANATION:**

On June 20, 2017, per Resolution Number 2017-129, City Council executed the ESA, Phase II with Ameresco to develop and conduct energy efficiency and renewable energy upgrades at City Facilities. On June 20, 2017, per Resolution Number 2017-127, City Council also authorized designated City representatives to execute and deliver, for and on behalf of the City, any and all documents and instruments, and enter into any and all agreements, necessary to consummate the transactions required to carry out the project financing requirements.

In order for staff to comply with the terms of the two aforementioned Resolutions and begin making the necessary expenditures, staff is requesting City Council authorize the establishment of the required fund appropriations.

**FINANCIAL STATEMENT:**

**APPROVED:** Mark Ralston Finance

**APPROVED:** \_\_\_\_\_ MIS

**ACCOUNT NO.**

Bond Proceeds (revenue account)

001-00000-3991: \$5,523,602

Energy Savings (project) (expenditure account)

001-409-500-598-\*\*\*\*: \$5,403,308

Costs of Bond Issuance (expenditure account)

001-409-000-096: \$120,294

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐ FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

Adopt the Resolution.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Resolution



RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
AUTHORIZING THE ESTABLISHMENT OF A REVENUE BUDGET IN  
THE AMOUNT OF \$5,523,602 FOR FACILITIES LEASE PROCEEDS TO  
FINANCE THE ENERGY SERVICES AGREEMENT IMPLEMENTATION COSTS;  
AN ENERGY SAVINGS PROJECT APPROPRIATION OF \$5,403,308 FOR  
THE ESA IMPLEMENTATION COSTS; AND AN APPROPRIATION  
OF \$120,294 FOR ISSUANCE COSTS OF THE FACILITIES LEASE

WHEREAS, on June 20, 2017, the City Council adopted Resolution No. 2017-129 authorizing the Mayor to execute the Energy Services Agreement, Phase II, (ESA) with Ameresco, Inc., to develop and conduct energy efficiency and renewable energy upgrades at City Facilities; and

WHEREAS, on June 20, 2017, the City Council adopted Resolution No. 2017-127, authorizing designated City representatives to execute and deliver, for and on behalf of the City, any and all documents and instruments, and enter into any and all agreements, necessary to consummate the transactions required to carry out the project financing requirements; and

WHEREAS, to comply with the terms of the two aforementioned Resolutions and begin making the necessary expenditures, a revenue budget in the amount of \$5,523,602 must be established for Facilities Lease proceeds to finance the ESA implementation costs as an Energy Savings Project appropriation of \$5,403,308 for the ESA implementation costs and an appropriation of \$120, 294 for issuance costs of the Facilities Lease.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of National City hereby authorizes the establishment of a revenue budget in the amount of \$5,523,602 for Facilities Lease proceeds to finance the ESA implementation costs as an Energy Savings Project appropriation of \$5,403,308 for the ESA implementation costs and an appropriation of \$120, 294 for issuance costs of the Facilities Lease.

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Resolution of the City Council of the City of National City authorizing 1) the establishment of Facilities Maintenance Fund debt service appropriations totaling \$363,286 for the fiscal year 2018 principal and interest payments for the facilities lease iss

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City authorizing 1) the establishment of Facilities Maintenance Fund debt service appropriations totaling \$363,286 for the fiscal year 2018 principal and interest payments for the facilities lease issued to fund the Energy Services Agreement ("ESA") implementation costs 2) a transfer of \$363,286 from the General Fund to the Facilities Maintenance Fund using General Fund fund balance.

**PREPARED BY:** Jose Lopez, Assistant Engineer - Civil

**DEPARTMENT:** Engineering/Public Works

**PHONE:** 619-336-4312

**APPROVED BY:** 

**EXPLANATION:**

On June 20, 2017, per Resolution Number 2017-129, City Council executed the ESA, Phase II with Ameresco to develop and conduct energy efficiency and renewable energy upgrades at City Facilities.

On June 20, 2017, per Resolution Number 2017-127, City Council also authorized designated City representatives to execute and deliver, for and on behalf of the City, any and all documents and instruments, and enter into any and all agreements, necessary to consummate the transactions required to carry out the project financing requirements.

In order for staff to comply with the terms of the two aforementioned Resolutions and begin making the necessary expenditures, staff is requesting City Council authorize the establishment of the required fund appropriations.

A transfer of \$363,286 of General Fund fund balance to the Facilities Maintenance Fund is necessary to establish the debt service appropriations within the Facilities Maintenance Fund.

**FINANCIAL STATEMENT:**

**APPROVED:**  **Finance**

**ACCOUNT NO.**

**APPROVED:** **MIS**

**Transfers to Other Funds**

001-409-000-099: \$363,286

**Bond Principal Redemption (Expenditure Account)**

626-409-000-470: \$193,105

**Transfers from Other Funds**

626-00000-3999: \$363,286

**Bond Interest Redemption (Expenditure Account)**

626-409-000-480: \$170,181

This appropriation requires the use of General Fund unassigned fund balance of \$363,286. Approval of this appropriation will increase the fiscal-year-to-date use of General Fund unassigned fund balance from \$4,607,538 to \$4,970,824.

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐

FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

Adopt the Resolution.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Resolution

RESOLUTION 2017 –

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
AUTHORIZING THE ESTABLISHMENT OF FACILITIES MAINTENANCE  
FUND DEBT SERVICE APPROPRIATIONS TOTALING \$363,286  
FOR THE FISCAL YEAR 2018 PRINCIPAL AND INTEREST PAYMENTS  
FOR THE FACILITIES LEASE ISSUED TO FUND THE ENERGY SERVICES  
AGREEMENT IMPLEMENTATION COSTS; A TRANSFER OF \$363,286  
FROM THE GENERAL FUND TO THE FACILITIES MAINTENANCE FUND  
USING THE GENERAL FUND FUND BALANCE

WHEREAS, on June 20, 2017, the City Council adopted Resolution No. 2017-129 authorizing the Mayor to execute the Energy Services Agreement, Phase II, (ESA) with Ameresco, Inc., to develop and conduct energy efficiency and renewable energy upgrades at City facilities; and

WHEREAS, on June 20, 2017, the City Council adopted Resolution No. 2017-127, authorizing designated City representatives to execute and deliver, for and on behalf of the City, any and all documents and instruments, and enter into any and all agreements, necessary to consummate the transactions required to carry out the project financing requirements; and

WHEREAS, to comply with the terms of the two aforementioned Resolutions and to begin making the necessary expenditures, a transfer of \$363,286 of General Fund fund balance to the Facilities Maintenance Fund is necessary to establish the debt service appropriations within the Facilities Maintenance Fund.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of National City hereby authorizes the establishment of a Facilities Maintenance Fund debt service appropriation totaling \$363,286 for the Fiscal Year 2018 principal and interest payments for the Facilities Lease issued to fund the Energy Services Agreement implementation costs.

BE IT FURTHER RESOLVED that the City Council authorizes a transfer of \$363,286 from the General Fund to the Facilities Maintenance Fund using General Fund fund balance.

PASSED and ADOPTED this 7<sup>th</sup> day of November, 2017.

\_\_\_\_\_  
Ron Morrison, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael R. Dalla, City Clerk

\_\_\_\_\_  
Angil P. Morris-Jones  
City Attorney

The following page(s) contain the backup material for Agenda Item: Continuation of staff's report to City Council on strategies for building and maintaining positive relationships in support of immigrants to include: a request for City Council direction on the creation of an Ad-Hoc Committee or City Manager's Working Gro



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Continuation of staff's report to City Council on strategies for building and maintaining positive relationships in support of immigrants to include: a request for City Council direction on the creation of an Ad-Hoc Committee or City Manager's Working Group.

**PREPARED BY:** Leslie Deese, City Manager  
Stacey Stevenson, Deputy City Manager

**DEPARTMENT:** City Manager

**APPROVED BY:** 

**PHONE:** 336-4308

**EXPLANATION:**

See attached staff report

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ **MIS**

The fiscal impact will be determined after Council direction is given.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, is not subject to environmental review.

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Appoint an Ad-Hoc Committee to study the issue and make recommendations to the full Council on objectives and an action plan for addressing issues related to immigration, including a recommendation as to whether or not the formation of a Human Relations Commission is supportable at this time.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Staff Report



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** August 15, 2017

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Report to City Council on services, tools, and strategies available to local government to expand existing outreach programs, and enhance or develop strategies for building and maintaining positive relationships in support of immigrants. (City Manager)

**PREPARED BY:** Leslie Deese   
Stacey Stevenson 

**DEPARTMENT:** City Manager

**APPROVED BY:** 

**EXPLANATION:**

Please see attached staff report.

**FINANCIAL STATEMENT:** N/A

**APPROVED:** \_\_\_\_\_ Finance

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ MIS

N/A

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐ FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

Council Direction Requested

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Staff Report
2. Summary of Statewide Human Relations Commissions (as of July 2017)
3. Immigrant Legal Resource Center (ILRC) publication, *Local Options for Protecting Immigrants*




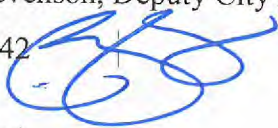
**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** September 19, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:** Continuation of Staff's Report to City Council on Strategies for Building and Maintaining Positive Relationships in Support of Immigrants to include: a Request for City Council Direction on the Creation of an Ad-Hoc Committee or City Manager's Working Group; and a General Overview of Grant Funding Opportunities

**PREPARED BY:** Leslie Deese, City Manager   
Stacey Stevenson, Deputy City Manager

**PHONE:** 619.336.4242 

**DEPARTMENT:** City Manager

**APPROVED BY:** 

**EXPLANATION:**

Please see attached staff report.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.** N/A

**APPROVED:** \_\_\_\_\_ Finance

**APPROVED:** \_\_\_\_\_ MIS

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐ FINAL ADOPTION: ☐

**STAFF RECOMMENDATION:**

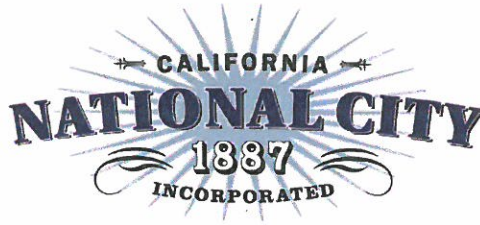
Request City Council direction

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

- 1) Staff Report
- 2) City Council Policy #118 – *City Council Attendance at Staff-level Working Groups*



## City Council Staff Report

November 7, 2017

### ITEM

Staff report – Continuation of staff's report to City Council on strategies for building and maintaining positive relationships in support of immigrants to include: a request for City Council direction on the creation of an Ad-Hoc Committee or City Manager's Working Group.

### BACKGROUND

At the June 20, 2017 City Council meeting, the City Council directed staff to prepare a report on mechanisms that are available to local government to meet and support immigrant needs. The City Council also asked for a summary of human relations commissions statewide.

At the August 15, 2017 City Council meeting, the City Council considered staff's report. The City Council discussed a number of options that were contained in the report and received from public testimony. The City Council directed staff to prepare a report for the September 19, 2017 City Council meeting to include the creation of an ad Hoc Committee or Working Group and a general overview of grant funding opportunities.

At the September 19, 2017 City Council meeting, the City Council considered staff's second report addressing the topics discussed above.

### DISCUSSION

Having received both the June 20 and August 15, 2017 reports, the City Council engaged in a discussion of next steps. Council discussion of the matter included the following:

- Discussion on support to form a human relations commission
  - Should be residents of the City similar to the Community & Police Relations Commission (CPRC), the Library Board and the Park and Recreation Advisory Board (PRAB)
  - Other affiliated agencies can provide information and support the commission
- Ad-Hoc Committee

Staff Report – Continuation of staff's report to City Council on strategies for building and maintaining positive relationships in support of immigrants to include: a request for City Council direction on the creation of an Ad-Hoc Committee or City Manager's Working Group.  
November 9, 2017

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- Appointment of an Ad-Hoc Committee of two members of the city council would allow the public to come and say their concerns and needs; determine goal of the community and public engagement
  - Ad-Hoc Committee members should attend meetings of the alliances and have a staff member sit in on the meetings
  - Hold a town hall meeting to get input from the public
  - There should be five goals for the Committee
  - Brown Act concerns
- City Manager Working Group
  - Create a City Manager Working Group
  - The City Council should not be involved
  - The Working Group can look at how to get people the information and resources that they need
  - The City Council should not be involved
- Whether an Ad-Hoc Committee or City Manager Working Group, it is critical that the city council define the objectives of such
  - How often would the Committee/Working Group meet?
- Collaborate with National School District's Family Resource Center and South Bay Community Services as we are serving the same population.
  - Look for grant opportunities to expand the program
- Equity and social justice to include undocumented community
- Use City resources to link people to existing programs and services
- Determine what resources are available in terms of organizational and staffing, and options to link people to services
- What else is out there?

At the conclusion of the discussion, the City Council directed staff to bring this matter back. The stated purpose for the continuation was to provide the City Council with the opportunity to develop concrete objectives for a City Manager Working Group.

## **RECOMMENDATION**

Based on the above, staff seeks direction from the City Council on the formation of:

- a) A City Council Ad-Hoc Committee
- b) A City Manager Working Group
- c) A Human Relations Commission



Staff Report – Continuation of staff's report to City Council on strategies for building and maintaining positive relationships in support of immigrants to include: a request for City Council direction on the creation of an Ad-Hoc Committee or City Manager's Working Group.  
November 9, 2017

---

It is staff's recommendation that the City Council appoint an Ad-Hoc Committee to study the issue and make recommendations to the full Council on objectives and an action plan for addressing issues related to immigration, including a recommendation as to whether or not the formation of a Human Relations Commission is supportable at this time.

If it is the desire of the City Council to form a City Manager Working Group in lieu of a City Council Ad-Hoc Committee, staff recommends that the City Council: provide specific direction as to the goals/objectives of the Working Group; and provide direction on the composition of the Working Group.

#### **FISCAL IMPACT**

The fiscal impact will be determined after Council direction is given.

The following page(s) contain the backup material for Agenda Item: Continued discussion of the policy and standards for interns and volunteer council representatives working in the offices of the City Council; and consideration of the response memorandum submitted by Councilmember Cano and its recommendation for the deve

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Continued discussion of the policy and standards for interns and volunteer council representatives working in the offices of the City Council; and consideration of the response memorandum submitted by Councilmember Cano and its recommendation for the development of a Council Policy.

**PREPARED BY:** Stacey Stevenson

**PHONE:** 336-4308

**DEPARTMENT:** City Manager's Office

**APPROVED BY:** 

**EXPLANATION:**

At the direction of the City Council, this matter was placed on the Council's October 17, 2017 agenda. At said meeting, the Council voted to continue the matter and directed that it be placed on the November 7, 2017 agenda. The original request to agendize this manner came from Councilmember Jerry Cano and was approved by a majority vote of the Council. Councilmember Cano has provided a memorandum to be included with this continued matter for the November 7, 2017 meeting. Also attached for Council's consideration is the original October 7, 2017 agenda package.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

There is no fiscal impact associated with this item.

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, is not subject to environmental review.

**ORDINANCE:** INTRODUCTION: ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

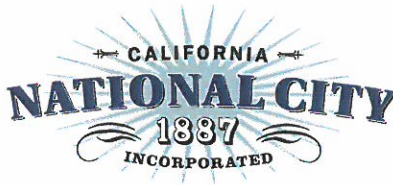
Staff recommends that the City Council give consideration to the development of a Council Policy governing the use of all types of volunteers by the City Council.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Memorandum from Councilmember Jerry Cano
2. October 17, 2017 agenda item: Discussion of the policy and standards for interns and volunteer council representatives working in the offices of the City Council.



**OFFICE OF CITY COUNCILMEMBER**  
**JERRY CANO**  
**M E M O R A N D U M**

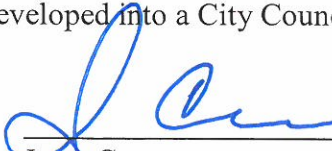
DATE: November 7, 2017  
TO: Mayor and City Councilmembers  
FROM: Jerry Cano, Councilmember  
SUBJECT: Policy and Standards for Interns & Volunteer Council Representatives

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At the September 5, 2017 City Council meeting, I made a motion for staff to return with a report on the policy and standards for interns and volunteer City Council representatives. Staff provided the report at the October 17, 2017 City Council meeting as agenda Item No. 24. Prior to any discussion on Item No. 24, I requested for it to be tabled and continued to the next regular Council meeting. The Council voted to continue the matter to the November 7, 2017 Council meeting.

The reason I requested the information on Interns and Volunteer Council Representatives on September 5 was because I didn't fully understand what they did and how they were selected. It became very clear to me upon reviewing the written report that there was a selection process and job description for interns and volunteer Council representatives. Consequently, I am satisfied with the information provided by staff. I now understand how having these volunteers could be very useful to councilmembers as they may attend meetings, make presentations or perform other duties as assigned by the councilmember, thereby providing greater access and more service to the residents of National City. This is a win-win, as they provide a valuable service at no cost to the public.

I concur with staff's recommendation that the City Council consider the development of a Council Policy governing the use of different types of volunteers by the City Council that includes, but is not limited to, Volunteer Council Representatives and unpaid Interns. I therefore recommend that the job description for Interns and Volunteer Council Representatives that was attached to the October 17, 2017 agenda Item No. 24 be developed into a City Council Policy.

  
\_\_\_\_\_  
Jerry Cano  
Councilmember

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** October 17, 2017

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Discussion of the policy and standards for interns and volunteer council representatives working in the offices of the City Council.

**PREPARED BY:** Stacey Stevenson

**PHONE:** 336-4308

**EXPLANATION:**

See attached staff report.

**DEPARTMENT:** City Manager's Office

**APPROVED BY:** 

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

N/A

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, is not subject to environmental review.

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Staff recommends that the City Council give consideration to the development of a Council Policy governing the use of all types of volunteers by the City Council.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Staff Report





## City Council Staff Report

October 17, 2017

### ITEM

Staff Report: Discussion of the policy and standards for interns and volunteer council representatives working in the offices of the City Council.

### BACKGROUND

At the September 5, 2017 meeting of the City Council of the City of National City, staff was directed to return with a report on the policy and standards for interns and volunteer council representatives utilized by the City Council. As will be discussed, the policy and standards for interns and volunteers utilized by the five member City Council are generally the same as the policy and standards for other City departments. The report, as presented, seeks to define the types of volunteer opportunities available through the City, including interns and volunteer council representatives; the requirements; and how they are utilized.

### DISCUSSION

The efforts of the City's paid staff to provide services to the residents, businesses and visitors of National City are complemented by the efforts of the City volunteer workforce. Volunteers are used throughout the agency and perform many functions, from one day, single event community services projects to longer term assignments in virtually every City department, including the offices of the Mayor and Councilmembers (the City Council).

#### Requirements for Volunteers

There are generally three (3) types of volunteers. The types will be discussed later in this report. Irrespective of the type of volunteer used or the department in which the volunteer is serving, there are some basic requirements that are applicable to all, including those individuals volunteering in the offices of the City Council. Under the terms of City of National City Administrative Policy 04.09, Volunteers and Unpaid Interns (attached):

1. All volunteers must have an application on file with the Human Resources Department (HR). In some cases, perspective volunteers first apply with HR and their applications are forwarded to the department(s) best matching their desired area of involvement. However, from time to time, a department representative or elected official may identify

a volunteer candidate in advance. In such cases, HR is notified by the department or elected official and HR requests that the perspective volunteer complete the application.

2. All volunteers must be at least 15 ½ years of age; and all minors under the age of 18 must have a valid work permit issued by the minor's school district or the approval of a parent or guardian in the form of a signature.
3. Volunteers donating 20 or more hours of time per fiscal year must successfully complete a background check. For students seeking community service hours in compliance with school district graduation requirements, the threshold for a background check is 35 hours of time per fiscal year.
4. All volunteers are required to keep a record of each day worked to include the date, start time and end time. These records are forwarded to HR by the departments and elected offices at the end of each month.

### Types of Volunteers

Volunteer is the umbrella or primary designation for anyone donating time to provide services without monetary compensation. As stated above, volunteers are used throughout the agency, including in the offices of the City Council. The duties performed and hours worked by volunteers are varied, dependent on the individual's area of interest, knowledge, skills and abilities; and the needs of the department.

In addition to general volunteers, the City engages the services of two (2) subcategories of volunteers: unpaid interns and volunteer council representatives<sup>1</sup>. All unpaid interns and volunteer council representatives are volunteers. However, not all volunteers are unpaid interns or unpaid council representatives. Thus, while these three terms are often used throughout the organization interchangeably (particularly the terms volunteer and intern), there is actually specific meaning to each, and within the Human Resources Department, all volunteers are tracked and coded by the proper designation dependent on the nature of the individual's service.

Unpaid interns are students or recent college graduates seeking opportunities to gain exposure to and work experience in their area of study. Students are considered interns when they are affiliated with their school's formal internship program. Such students are typically required by their school to work a prescribed number of hours in their area of study. A work plan is developed by the City department representative or elected official at the beginning of the internship and must be approved by the school. Hours worked and a performance appraisal are provided to the school at the end of the assignment<sup>2</sup>. The student will either receive college credits or a letter grade for completing the internship. While most of the City's interns are college students, on occasion the City has received and accepted requests from local high schools. Students volunteering with the City outside of a formal academic internship program are

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<sup>1</sup> A third subcategory, board members and commissioners has been excluded for purposes of this report.

<sup>2</sup> Paid internships are defined in this same manner.

classified as volunteers (exception: as previous noted, recent college graduates may be classified as interns).

Volunteer council representatives, as the name would imply, are volunteers that work in the offices of City councilmembers. Volunteer council representatives are subject to the same general requirements as other volunteers as outlined above. And like other volunteers, the duties performed are broad and are dependent on the knowledge, skills and abilities of the volunteer and the needs of the councilmember. In February, 2016, with the assistance of the City Council, HR developed a volunteer council representative position description (attached). As outlined, volunteer council representatives:

1. Are selected by and serve at the discretion of one or more councilmembers.
2. May work in the office and/or in the community.
3. May attend meetings or make presentations on behalf of the councilmember (when such presentations do not require an appointed or elected official).
4. May not engage in political activities on behalf of the councilmembers on City premises or using City equipment or during periods of time when logged in as a volunteer.

As described, volunteers and the two subcategories of volunteers are different than employees. Volunteers are not paid for their time, they are at-will, the hours worked are flexible, the type of work performed is flexible and left to the discretion of the department or elected official utilizing the services of the volunteer.

## **RECOMMENDATION**

Staff recommends that the City Council give consideration to the development of a Council Policy governing the use of all types of volunteers by the City Council.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

Attachments:

1. Administrative Policy 04.09 – Volunteers and Unpaid Interns
2. Position Description – Unpaid Council Representatives

<b>TITLE:</b> City Administrative Manual		
<b>SUBJECT:</b> Volunteers and Unpaid Interns		
<b>VOLUME NO. 1</b>	<b>PAGE NO. 1 OF 3</b>	<b>INSTRUCTION NO. 04.09</b>
<b>CITY MANAGER APPROVAL:</b>	<b>EFFECTIVE DATE: 9/2000</b>	<b>REVISION DATE: 6/3/2013</b>

**PURPOSE**  
To establish guidelines for non-employees and employees to volunteer and/or intern within City departments. When appropriately trained and supervised, the skills and talents of volunteers/interns can supplement existing services and encourage civic and community pride.

The objectives of the program are to:

- Provide volunteers/interns an opportunity for meaningful service to, and direct participation in the operation of City government.
- Enhance the City's service delivery system to the community.
- Provide staff with supplemental team members that contribute worth and quality to the operation.
- Provide residents with continued high level and quality of service.

**RESPONSIBILITY**  
It is the responsibility of each department head to:

1. Identify viable volunteer/internship opportunities that will enhance business operations without undue disruption.
2. Ensure that all volunteers/interns are properly trained and supervised.
3. Ensure that volunteer hours are properly tracked.

It is the responsibility of the Human Resources Department to:

1. Perform any necessary background checks as called for by the City's Background Check Policy 04.13.
2. Maintain a database of all registered volunteers/interns.

**DEFINITIONS**  
Volunteer – an individual who is donating time to the City without monetary compensation for hours worked including students seeking community service hours in compliance with school district graduation requirements.

Episodic volunteer – an individual who is donating less than 20 hours of time per fiscal year. For students seeking community service hours in compliance with school district graduation requirements, episodic volunteer is defined as less than 35 hours of time per fiscal year.

Unpaid interns – an individual who generally is in college or has just completed a college degree and is donating more than 20 hours of their time. A higher level of work expectation is required of an intern.

<b>TITLE:</b> City Administrative Manual		
<b>SUBJECT:</b> Volunteers and Unpaid Interns		
<b>VOLUME NO. 1</b>	<b>PAGE NO. 2 OF 3</b>	<b>INSTRUCTION NO. 04.09</b>
<b>CITY MANAGER APPROVAL:</b>	<b>EFFECTIVE DATE: 9/2000</b>	<b>REVISION DATE: 6/3/2013</b>
<p><u><b>POLICY</b></u></p> <p>Non-employees must be at least 15 ½ year of age, with all minors under the age of 18 having a valid work permit issued by the minor’s school district or the approval of a parent or guardian in the form of a signature.</p> <p>An employee may only volunteer his/her services outside of his/her normal working hours unless otherwise authorized by the City Manager or the City Manager’s designee. A volunteer position is one that is outside the scope of duties intended for members of the employee’s job classification as identified by the official class specification or actual practice, whichever is more restrictive.</p> <p>Volunteers/interns, other than episodic volunteers, must successfully complete a background check in compliance with the City Administrative Policy 04.13.</p> <p>At the time of selection, volunteers/interns must be recorded into the City-wide volunteer database maintained by the Human Resources Department.</p> <p><u><b>PROCEDURE</b></u></p> <p>A. Non-Employee Volunteer/Intern Applicant.</p> <ol style="list-style-type: none"> <li>1. All non-employee potential volunteer/intern applicants must complete a Volunteer Application through the Human Resources Department.</li> <li>2. Volunteer applications filed with Human Resources will be forwarded to the department(s) in which the applicants specify an interest in working.</li> <li>3. Upon selection of volunteers/interns, the selecting department shall forward the original signed applications of all accepted volunteers/interns to the Human Resources Department with the exception of Police Department volunteer/intern applications which shall be maintained by the Police Department.</li> <li>4. A volunteer/intern may not begin his/her assignment prior to successful completion of a background check in compliance with the City Administrative Policy 04.13</li> </ol> <p>B. Employee Volunteer Applicant.</p> <ol style="list-style-type: none"> <li>1. Employees may outreach directly to departments with which they are interested in volunteering or interning.</li> </ol>		



<b>TITLE:</b> City Administrative Manual		
<b>SUBJECT:</b> Volunteers and Unpaid Interns		
<b>VOLUME NO. 1</b>	<b>PAGE NO. 3 OF 3</b>	<b>INSTRUCTION NO. 04.09</b>
<b>CITY MANAGER APPROVAL:</b>	<b>EFFECTIVE DATE: 6/3/2013</b>	<b>REVISION DATE:</b>
<p>2. Departments shall forward to Human Resources the names of employees selected to serve as volunteers/interns.</p> <p>C. All Volunteer/Intern Applicants (including episodic volunteers and employees)</p> <ol style="list-style-type: none"> <li>1. All volunteers must be pre-approved to work in any City department prior to beginning work (no walk-in's).</li> <li>2. All volunteers must sign in each day work. Sign in records shall include the date, the name and signature of the volunteer and his/her start and end time each day (Attachment 1).</li> <li>3. Episodic volunteers will not handle cash and will not work with or near children without direct supervision.</li> <li>4. Volunteers are subject to the provisions of all applicable Administrative Policies, Council Policies and departmental procedures.</li> </ol> <p><u>REFERENCE</u></p> <p>Administrative Policy 04.13 City Volunteer Manual</p>		



DAILY SIGN-IN LOG  
VOLUNTEERS

DATE	NAME	SIGNATURE	TIME IN	TIME OUT

<b>VOLUNTEER COUNCIL REPRESENTATIVE</b>	<b>CITY OF NATIONAL CITY</b>
<b>DESCRIPTION</b>	<b>February 18, 2016</b>

### **DEFINITION**

Under direction of assigned Councilmember, to perform a variety of duties involved in providing assistance to assigned City Councilmember; to represent Councilmember as assigned; and to perform related duties as assigned.

### **DISTINGUISHING CHARACTERISTICS**

This is a volunteer opportunity not governed by Civil Service. All such volunteers are selected by and serve at the discretion of one or more City Councilmembers. There is no compensation associated with this position and the duties are not intended to usurp those of compensated staff positions.

NOTE: Volunteer Council Representatives may not engage in political activities on behalf of City Councilmembers on City premises or using City equipment or during periods of time when logged in as a volunteer.

### **EXAMPLES OF TYPICAL DUTIES**

The following duties and responsibilities are representative of those performed by individuals assigned to this volunteer opportunity. Any single individual may not perform all of these duties and/or may perform similar related tasks not listed here.

Serves as a liaison between Councilmember and policy makers, constituents and other City departments; receives, follows up, and responds to citizen's complaints, inquiries, and requests for information and assistance; interviews and assists office visitors; ensures Councilmember is informed and aware of constituent input, inquiries, and concerns; screens and briefs Councilmember on incoming correspondence; attends committee meetings, meetings with City staff, and community events with or in the absence of the Councilmember; makes oral presentations to small groups or individuals on behalf of the Councilmember when such presentations do not require an appointed (Councilmember serving as a board member or commissioner) or elected official; follows up on Council direction to staff; researches, compiles, analyzes, and summarizes data for special projects and various reports; assists Councilmember in researching and analyzing committee and City Council agenda items.

### **MINIMUM QUALIFICATIONS**

There are no minimum qualifications for this volunteer assignment.

The following page(s) contain the backup material for Agenda Item: Discussion of City Council Regular Meeting Schedule. (City Manager)

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** November 7, 2017

**AGENDA ITEM NO.**

**ITEM TITLE:** Discussion of City Council Regular Meeting Schedule

**PREPARED BY:** Leslie Deese, City Manager

**DEPARTMENT:** City Manager

**PHONE:** 619.336.4242

**APPROVED BY:** 

**EXPLANATION:**

Please see attached staff report.

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.** N/A

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** ☐ **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

If the City Council desires a change to the city council regular meeting schedule, staff recommends the Council direct staff conduct a more in-depth review of available options for Council consideration and direction

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

- 1) National City Municipal Code, Chapter 2.04 – City Council
- 2) City Council Policy #102 – *City Council Meeting Times*
- 3) City Council Policy #104 – *Conduct of City Council Meetings*
- 4) San Diego County Cities Council Meeting Schedule



**ITEM****Discussion of City Council Regular Meeting Schedule****BACKGROUND**

At the September 19, 2017 meeting of the City Council of the City of National City, staff was directed to return with a discussion item on the City Council regular meeting schedule.

In accordance with National City Municipal Code, Section 2.04.010, regular meetings of the city council shall be held in the Civic Center, on the first and third Tuesday of each and every month at the hour of six o'clock (6:00) p.m (Attachment 1). A special meeting of the City Council may be called at any time by the Mayor or a majority of the members of the Council in the manner provided by Statute.

In addition, National City Council Policy #102, adopted April 7, 1981 and amended October 8, 2013, sets forth the regular meeting schedule and how meetings may be scheduled for and by the City Council (Attachment 2).

Provided for Council's information is a chronology of National City's regular city council meeting schedule:

- Ordinance No. 1740 dated April 7, 1981 - Establishes time and place of regular meetings to be held at Civic Center on the first and third Tuesday of each month at 4:00 p.m., and the second and fourth Tuesday of the month at 7:00 p.m.
- Ordinance No. 95-2101 dated December 12, 1995 – Establishes time and place of regular meetings to be held at Civic Center on the first and third Tuesday of the month at the hour of 3:00 p.m., and the second and fourth Tuesday of the month at 6:00 p.m.
- Ordinance No. 2001-2815 dated June 12, 2001 – Establishes regular meetings to be held at Civic Center on the first and third Tuesday of the month at 6:00 p.m.

**DISCUSSION**

California's open meeting law, the Brown Act (Government Code Section 54950 et seq.), mandates that city councils adopt rules for "the conduct of business" and requires that agendas for regular meetings provide "an opportunity for members of the public to directly address the legislative body on any item of interest to the public" including agenda items before and during the legislative body's consideration of the item that is within the subject matter jurisdiction of the legislative body.

Government Code Section 54954.3(b) provides that city councils “may adopt reasonable regulations to ensure the intent” of the Brown Act is carried out. The primary intent of the Brown Act is that the people’s business be conducted openly and transparently, after providing an opportunity to the largest number of members of the public to directly address the council before the council takes action on any item. The rules of order provide an opportunity for members of the public to directly address the City Council on any item on the agenda before consideration of the item, in full compliance with the Brown Act, at a reasonable time.

The City of National City’s Council Policy #104 – “Conduct of City Council Meetings”, establishes rules of conduct for meetings of the City Council which facilitate orderly proceedings and comply with applicable state law (Attachment 3).

One of the most important considerations in determining the time of a public meeting is public participation – what is the best time for the majority of the people the majority of the time. Another important consideration is determining how often the city council meets. In 2016, the Council held 22 regular meetings with an average meeting time of 3 Hours 39 Minutes. In 2017, the Council has held 16 regular meetings (through 10/03/17) with an average meeting time of 4 Hours 40 Minutes.

Provided for City Council’s information is a survey of the council meeting schedule for cities in San Diego County (Attachment 4). The survey highlights the following:

- Most of the cities hold their meetings in the evening, with the majority starting at 6:00 pm.
- Most of the cities hold their meetings twice a month, with the majority on Tuesdays, followed closely by Wednesdays.
- Both the County and City of San Diego meets twice a week; the County meets on Tuesdays and Wednesdays, and the City meets on Mondays and Tuesdays.

## **STAFF RECOMMENDATION**

Should the City Council desire a change to the regular city council meeting schedule, staff recommends the Council direct a more in-depth review of available options for the Council’s consideration and direction.

## Chapter 2.04 - CITY COUNCIL

ATTACHMENT 1**Sections:**

## 2.04.010 - Regular meetings.

Regular meetings of the city council shall be held in the Civic Center, on the first and third Tuesday of each and every month at the hour of six p.m., beginning with the third Tuesday after the effective date of the ordinance codified in this section.

(Ord. 2185, 2001: Ord. 2101, 1996: Ord. 1740 § 1, 1981)

## 2.04.020 - Dispensing with meetings.

In the event that the time of a regular meeting of the city council falls on a holiday or election day, no meeting will be held that week. Any regular meeting may be dispensed with by a vote of the city council.

(Ord. 1740 § 2, 1981)

# CITY COUNCIL POLICY

## CITY OF NATIONAL CITY

<b>TITLE:</b> City Council Meeting Times	<b>POLICY #102</b>
<b>ADOPTED:</b> April 7, 1981	<b>AMENDED:</b> October 8, 2013

### **Purpose**

To set forth the regular meeting schedule and how meetings may be scheduled for and by the City Council.

### **Policy**

- A. Regular meetings. The City Council shall hold regular meetings on the first and third Tuesday of each month. The meetings shall be held in the Council Chambers of City Hall, 1243 National City Boulevard in the City of National City. The regular meeting shall begin at 6:00 p.m., or as otherwise scheduled due to the demand of business or for Closed Session.
  - 1. Location of meetings. The City Council may hold a regular meeting, special meeting, or adjourned regular or special meeting at another location within the City, or locations outside the jurisdiction of the City, provided appropriate notice is given pursuant to and the location of the meeting is consistent with the Ralph M. Brown Act ("Brown Act").
  - 2. Holidays or elections. In the event that the regular meeting of the City Council falls on a legal holiday, or an election day on which a National City candidate or National City measure appears on the ballot, no meeting will be held on such day. Any regular meeting may be dispensed with by a majority vote of the City Council.
- B. All regular, special and adjourned meetings of the City Council shall be called, noticed and conducted in compliance with the Brown Act.

### **Related Policy References**

National City Municipal Code, Section 2.04.010

### **Prior Policy Amendments**

July 17, 2001

# CITY COUNCIL POLICY

## CITY OF NATIONAL CITY

<b>TITLE: Conduct of City Council Meetings</b>	<b>POLICY #104</b>
<b>ADOPTED: December 13, 1983</b>	<b>AMENDED: October 8, 2013</b>

**Purpose**

To establish rules of conduct for meetings of the City Council which facilitate orderly proceedings and comply with applicable state law.

**Policy**

All meetings of the City Council will be conducted under Rosenberg's Rules of Order. In addition, such meetings will be governed by the Ralph M. Brown Act and other applicable state laws. Any question about proper procedure will be immediately referred to the City Attorney as parliamentarian.

This policy applies to all Boards, Commissions and Committees.

**Related Policy References**

National City Municipal Code, Chapter 2.04

Ralph M. Brown Act

Rosenberg's Rules of Order (available via the City's website)

National City Municipal Code, Title 16

**Prior Policy Amendments**

None



## SAN DIEGO COUNTY CITIES COUNCIL MEETING SCHEDULE

- **CARLSBAD**  
Three times a month, twice on Tuesdays at 6:00 p.m. and once at 9:00 a.m.
- **CHULA VISTA**  
Two times a month, first and four Tuesdays at 5:00 p. m
- **CORONADO**  
Two times a month, first and third Tuesdays at 4:00 p.m.
- **DEL MAR**  
Two times a month, first and third Mondays at 6:00 p.m.
- **EL CAJON**  
Two times a month, second and fourth Tuesday at 3:00 p.m., and as needed at 7:00 p.m.
- **ENCINITAS**  
Three times a month, second, third and fourth Wednesdays at 6:00 p.m.
- **ESCONDIDO**  
Two meetings a month, first and four Wednesdays at 4:30 p.m.
- **IMPERIAL BEACH**  
Two meetings a month, first and third Wednesdays at 6:00 p.m.
- **LA MESA**  
Two meetings a month, 4:00 p.m. on the Second Tuesday of the month and 6:00 p.m. on the Fourth Tuesday
- **LEMON GROVE**  
Two meetings a month, first and third Tuesdays at 6:00 p.m.

## SAN DIEGO COUNTY CITIES COUNCIL MEETING SCHEDULE

- **NATIONAL CITY**  
Two meetings a month, first and third Tuesdays at 6:00 p.m.
- **OCEANSIDE**  
Two meetings a month, first and third Wednesdays at 5:00 p.m.; meetings begin at 3:30 pm for closed session Items, general items at 5:00 p.m., and public hearings at 6:00 p.m.
- **POWAY**  
Two meetings a month, first and third Tuesday of the month at 7:00 p.m.
- **SAN DIEGO (CITY)**  
Two meetings a week, Mondays at 2:00 p.m. and on Tuesdays at 10:00 a.m. of each week
- **SAN DIEGO (COUNTY)**  
Two meetings a week, Tuesdays and Wednesdays at 9:00 a.m.  
Tuesday sessions address regular budget matters, policy issues, and intergovernmental and legislative matters.  
Wednesday sessions are for planning and land use matters.
- **SAN MARCOS**  
Two meetings a month, second and fourth Tuesday at 6:00 p.m.
- **SANTEE**  
Two meetings a month, second and fourth Wednesday in January through October at 7:00 p.m.  
One meeting a month, second Wednesday in November and December at 7:00 p.m.
- **SOLANA BEACH**  
Two meetings a month, second and fourth Wednesdays at 6:00 p.m.
- **VISTA**  
Two meetings a month, second and fourth Tuesday at 5:30 p.m.  
City Council Workshop Meetings are held on the first Tuesday of each month at 2:00 p.m.